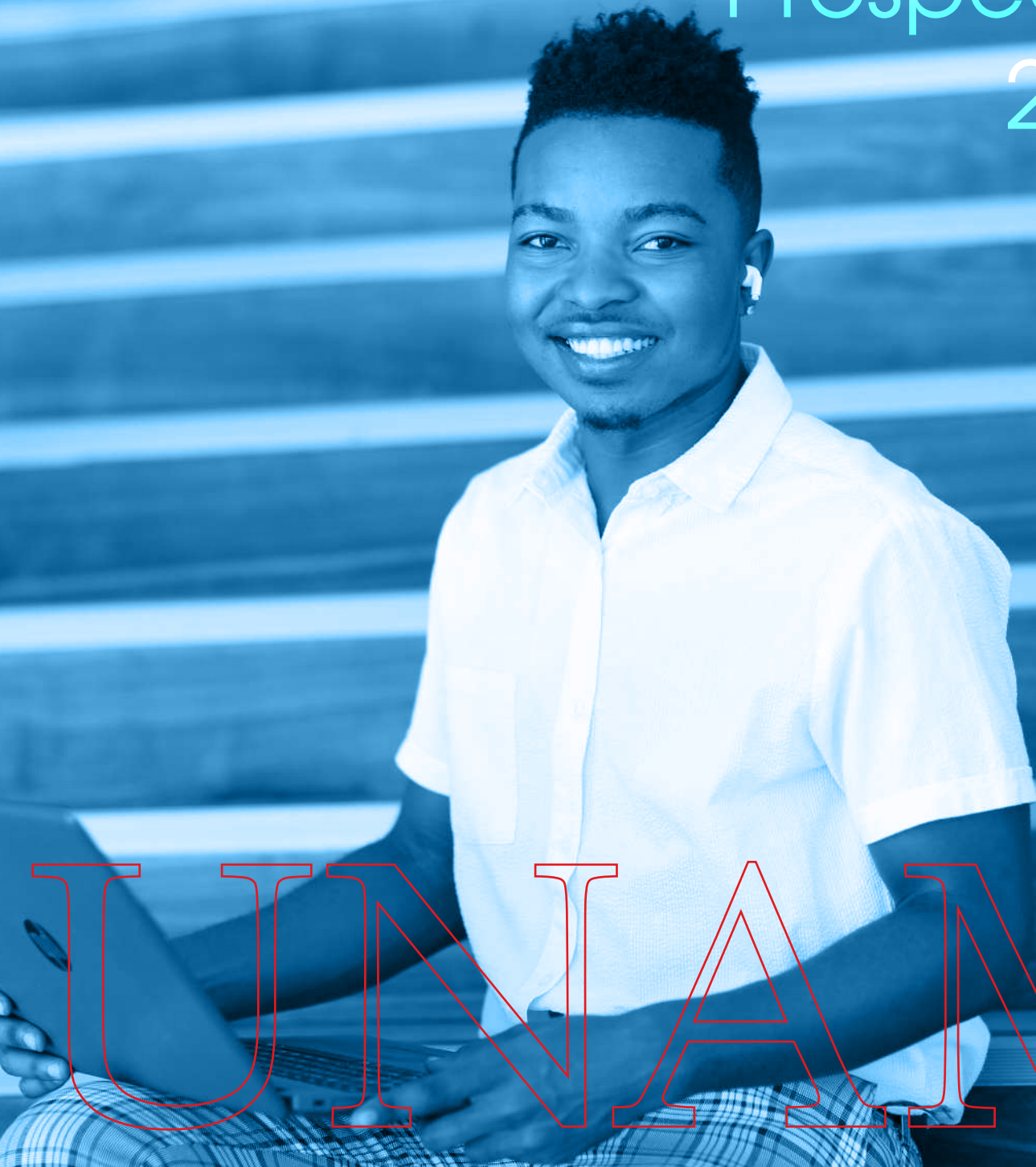




FACULTY OF COMMERCE,  
MANAGEMENT & LAW

**School of Law**

# Prospectus 2025



# UNIAM

# PROSPECTUS 2025

FACULTY OF COMMERCE, MANAGEMENT AND LAW

## SCHOOL OF LAW



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University of Namibia, Windhoek

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## NOTE

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This Prospectus is only valid for 2025. The general regulations and further information appear in the General Information and Regulation Prospectus. Although the information contained in this Prospectus has been compiled as accurately as possible, it is possible that errors and omissions have inadvertently occurred, for which we apologize in advance. The University reserves the right to amend any regulation or stipulation without notice. The information is correct up to 30 October 2024.

The fact that particulars of a specific module or programme have been included in this Prospectus does not necessarily mean that the module or programme will be offered in 2025.

This Prospectus must be read in conjunction with the *General Information and Regulations Prospectus 2025*.

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**ACADEMIC CALENDAR 2025**  
**NEW CURRICULUM TRANSFORMED PROGRAMMES (5 weeks core and 12-week semesters)**  
**OLD CURRICULUM PROGRAMMES/SCHOOL READINESS PROGRAMME (12-week semesters)**

**FIRST SEMESTER:**

09 January	University Opens
21 January	Academic staff resumes office duties
27 January	Lectures commence for CORE SEMESTER – New Curriculum Senior Students of Professional Programmes (Until 28 February )
27 January	Lectures commence for CORE SEMESTER – New Curriculum (Until 28 February)
17 February	Lectures commence for FIRST SEMESTER – Old Curriculum Students (Until 21 May)
03 March	Lectures commence for FIRST SEMESTER – New Curriculum and Readiness Programme Students (Until 6 June)
17 April	Vacation Schools commence (Until 23 April)
17 April	FIRST SEMESTER BREAK for students commence (Until 23 April)
21 May	Lectures end for First Semester Old Curriculum Students
27 May	First Opportunity Examinations commence – Old Curriculum Students (Until 16 June)
06 June	Lectures end for FIRST SEMESTER – New Curriculum and Readiness Programme Students
11 June	First Opportunity Examinations commence – New Curriculum Students (Until 21 June)
17 June	Second Opportunity Examinations commence – Old Curriculum Students (Until 04 July )
20 June	First Opportunity Examinations end – New Curriculum Students
25 June	Second Opportunity Examinations commence – New Curriculum Students (Until 08 July)
28 June	First Opportunity Examinations end – New Curriculum Senior Students of Professional Programmes
04 July	Second Opportunity Examinations end – Old Curriculum Students
08 July	Second Opportunity Examinations end – New Curriculum Students
11 July	End of FIRST SEMESTER
14 – 18 July	Mid-year Break

**NEW CURRICULUM TRANSFORMED PROGRAMMES (5 weeks core and 12-week semesters)**  
**OLD CURRICULUM PROGRAMMES/SCHOOL READINESS PROGRAMME (12-week semesters)**

**SECOND SEMESTER**

21 July	Lectures commence for SECOND SEMESTER – Old and New Curriculum, and Readiness Programme Students (Until 18 October)
25 August	SECOND SEMESTER BREAK for students commence (Until 29 August)
26 August	INSTITUTIONAL HOLIDAY
25 August	Vacation Schools commence (Until 29 August)
01 September	Lectures resume after second semester break
17 October	Lectures end for SECOND SEMESTER – Old and New Curriculum Students
22 October	First Opportunity Examinations commence – Old Curriculum and Readiness programme students (Until 10 November) and New Curriculum (Until 04 November)
30 October	First Opportunity Examinations commence – New Curriculum Senior Students of Professional Programmes (Until 12 November)



04 November	First Opportunity Examinations end – New Curriculum Students
05 November	Second Opportunity Examinations commence – New Curriculum Students (Until 14 November)
10 November	First Opportunity Examinations end – Old Curriculum and Readiness Programme Students
11 November	Second Opportunity Examinations commence – Old Curriculum Students (Until 29 November)
11 November	Second Opportunity Examinations commence – New Curriculum Senior Students of Professional Programmes (Until 28 November)
14 November	Second Opportunity Examinations end – All New Curriculum Students, including Senior Students of Professional Programmes
28 November	Second Opportunity Examinations end – Old Curriculum and Readiness Programme Students
05 December 2025	End of SECOND SEMESTER
12 December 2025	End of ACADEMIC YEAR
08 January 2026	University opens (2025 academic year)
20 January 2026	Academic staff resume office duties

## DUE DATES FOR THE 2025 ACADEMIC YEAR

(i)	<b>GENERAL</b>	
	Last day for application of module(s) exemptions – New Curriculum Students	14 February
	Last day for application for exemption(s) for first year students	14 February
	Last day for application for exemption(s) old Curriculum	14 February
	Last day for approval of module exemption(s) Senior students	14 March
	Last day for approval of module(s) & qualification changes New Curriculum	14 March
	Last day for approval of module(s) & qualification changes Old Curriculum /Senior students	14 March
	Promotional Examinations	14 February
	Last day to apply for Promotional Examinations	18 January
	Last day for change of offering types	28 April
	Last day to change offering types at Regional Centres (Semester 2 modules)	28 September
	Last day to cancel enrolment	
	Last day to submit Theses and Dissertations for examinations	31 October
	Last day to apply for remark of first semester modules	01 August
(ii)	<b>ACADEMIC ADMINISTRATION</b>	
	<b>CANCELLATIONS</b>	
	<ul style="list-style-type: none"> <li>• Last date for cancellation for First Semester modules all students</li> </ul>	30 April
	<ul style="list-style-type: none"> <li>• Last day for approval of module(s) and qualification changes – New Curriculum students</li> </ul>	09 February
(iii)	<b>FINANCE</b>	
	<b>Core Modules</b>	
	<ul style="list-style-type: none"> <li>• Last day to cancel Core Semester modules with 100% credit – New Curriculum Students (SC)</li> </ul>	31 January
	<ul style="list-style-type: none"> <li>• Last date to cancel Core Semester modules with 50% credit – New Curriculum Students (SC)</li> </ul>	14 February
	<b>Semester 1 Modules</b>	
	<ul style="list-style-type: none"> <li>• Last day to cancel Semester 1 and Year modules with 100% credit – Old Curriculum Students</li> </ul>	21 February
	<ul style="list-style-type: none"> <li>• Last day to cancel Semester 1 and Year modules with 100% credit – New Curriculum Students (S0 and S1)</li> </ul>	14 March
	<ul style="list-style-type: none"> <li>• Last day to cancel Semester 1 modules with 50% credit – Old Curriculum Students</li> </ul>	28 March
	<ul style="list-style-type: none"> <li>• Last day to cancel Semester 1 modules with 50% credit – New Curriculum Students (S1)</li> </ul>	14 April
	<ul style="list-style-type: none"> <li>• Last day to cancel FIRST SEMESTER MODULES – All Students</li> </ul>	28 April
	<ul style="list-style-type: none"> <li>• Last day to cancel Year modules with 50% credit – All Students</li> </ul>	07 July
	<b>Semester 2 Modules</b>	
	<ul style="list-style-type: none"> <li>• Last day to cancel Semester 2 modules with 100% credit – All Students (S2)</li> </ul>	11 August
	<ul style="list-style-type: none"> <li>• Last day to cancel Semester 2 modules with 50% credit – All Students (S2)</li> </ul>	01 September
	<ul style="list-style-type: none"> <li>• Last day to cancel Semester 2 modules and Year modules - All Students</li> </ul>	29 September
	<ul style="list-style-type: none"> <li>• Addition and cancellation of Second Semester modules ends</li> </ul>	30 July

JUSTICE TRAINING CENTRE (JTC) 2025 ACADEMIC CALENDAR  
CANDIDATE LEGAL PRACTITIONERS TRAINING PROGRAM (CLPTP) FOR 2024

ACTIVITY	DATE
Applications for 2024 intake- (Manual or online)	11 November 2024 - 11 December 2024
University/JTC Closes	13 December 2024
University JTC Offices opens	09 January 2025
Due date for submission of moderated 2023 LPQE 1 results to the JTC	17 January 2025
Registration of 2024 candidates (MOJ: Secretary to the Board)	03 -07 February 2025
Due date for submission of moderated LPQE 2 examination question papers to the JTC	24 March 2025
LPQE 2 Examinations 2025	31 March - 23 April 2025
Course duration	17 February – 6 June 2025
Mode of offering (2025)	Face-to-face
Commencement of JTC lectures (Main campus)	17 February 2025
<b>JTC Part 1</b> 17 February – 17 March 2025	Candidates to submit all assignments to the JTC for subjects 1 – 4 on or before 31 March 2025.
<b>JTC Part 2</b> 17 March– 17 April 2025	Candidates to submit all assignments to the JTC for subjects 5 – 7 on or before 30 May 2025.
<b>JTC Part 3</b> 17 April – 26 June 2025	Candidates to submit all assignments to the JTC for subjects 8 – 11 on or before 21 June 2025.
<b>JTC Part 4</b> <b>Revision classes (Optional)</b>	20- June- 15 July 2025
Due dates for the submission of assignment marks by lecturers to the JTC	<ul style="list-style-type: none"> <li>• Subjects 1 – 4: <b>30 May 2025</b></li> <li>• Subjects 5 –7: <b>20 June 2025</b></li> <li>• Subjects 8 – 11: <b>21 July 2025</b></li> </ul>
Due date for the submission of moderated mid-year examination question papers to the JTC	21 July 2025
<b>Mid-Year examination 2025</b>	28 July – 20 August 2025
Due date for the submission of moderated Mid-Year examination results to the JTC	29 September 2025
Due date for the submission of moderated LPQE 1 examination question papers to the JTC	13 October 2025
<b>LPQE 1 Examinations 2025</b>	27 October- 19 NOVEMBER 2025
Applications for 2025 intake- (Manual or online)	10 November 2025 – 10 December 2025
University / JTC Closes	12 DECEMBER 2025
University / JTC Opens	09 JANUARY 2026
Due date for the submission of moderated LPQE 1 examination results to the JTC	16 JANUARY 2026

## A.1 STRUCTURE AND PERSONNEL

### OFFICE OF THE ASSOCIATE DEAN

☎ (+264 61) 206 3622 📠 (+264 61) 206 3703 📧 Private Bag 13301, Windhoek, Namibia

#### **Executive Dean**

Prof JM Nyambe: NDip (Neudamm), BSc Ag Econ (UFH), MSc Ag Econ (Pret), PhD (Limp)  
Tel: (+264-61-206 3434); Email: [jmnyambe@unam.na](mailto:jmnyambe@unam.na)

#### **Associate Dean:**

Dr NV Asheela-Shikalepo: LLD (UP); LLM (UP); LLB (UNAM); B. Juris (UNAM); Legal Practitioner of the High Court of Namibia

**Officer Administrator:** Ms Fabiola Umuna Hembapu

**Faculty Officer:** Mr. D M Sampson: BA (UWC); HED (UWC); B. ED (Hons)(UNAM); PGCEE (Strathclyde, Scotland)

**Assistant Faculty Officer:** Mrs. AA Husselmann: B ED (Hons) (UNAM); Dipl. In HR Management (Damelin Education Group)

**Examination Officer:** Ms Josefina Muhama: BSc Agric (NUST); BSc Agribusiness Management Hons (NUST)

**Student Support Coordinator:** Ms Anna-Marie Murere

**Faculty Coordinator: Postgraduate Studies:** Ms Belinda Tjikotoke

**Faculty Librarian:** Dr MUN Hamutumwa: PhD (Information Studies) (UKZN); MSc (LIS) (Strathclyde, Scotland); BA (LIS) (UNAM); Dip. IT (Polytechnic of Namibia)

**Senior and Law Librarian:** Dr Chiku Mnubi-Mchombu: PhD (Library and Information Science) (University of Zulu Land) MA BA (Accounting & Pub Admin); Diploma (Library Studies (UB); Cert in Librarianship (Tanzania Library Services)

**Senior and Law Librarian:** Dr. Chiku Mnubi-Mchombu - - Ph.D. (Library and Information Science-University of Zulu Land) MA (Library & Info Studies) BA (Accounting & Pub Admin); Diploma (Library Studies University of Botswana); Certificate in Librarianship (Tanzania Library Services) Part Time Lecturer -Depart of Information and Communication, School of Humanities, Society & Development; and LLB Student-UNISA- Member of IFLA Social Sciences Standing Committee and Association for Information Science and Technology (ASIS&T)

#### **Faculty Manager**

Faculty of Commerce, Management and Law  
Telephone: (+264 61) 206 3794  
E-mail: [volivier@unam.na](mailto:volivier@unam.na)

**Enquiries regarding the School of Law and the qualifications offered by the School should be directed to:**

#### **Faculty Officer**

School of Law  
University of Namibia  
Telephone: (+264 61) 206 3998  
E-mail: [dsampson@unam.na](mailto:dsampson@unam.na)

#### **Assistant Faculty Officer**

School of Law  
University of Namibia  
Telephone: (+264 61) 206 3775  
E-mail: [ahusselmann@unam.na](mailto:ahusselmann@unam.na)

**Enquiries regarding Student Support should be directed to:**

#### **The Student Support Coordinator:**

Faculty of Commerce, Management and Law  
Telephone: (+264 61) 206 3729  
E-mail: [amurere@unam.na](mailto:amurere@unam.na)

**Enquiries regarding the Postgraduate qualifications offered by the School should be directed to:**

**Faculty Coordinator: Postgraduate Studies**

Ms Belinda Tjikotoke  
Faculty of Commerce, Management and Law  
Telephone: (+264 61) 206 3722  
E-mail: btjikotoke@unam.na

**DEPARTMENT OF PRIVATE & COMMERCIAL LAW**

☎ (+264 61) 206 3993    ☎ (+264 61) 206 3703    ✉ @unam.na    📮 Private Bag 13301, Windhoek, Namibia

**Head of Department and Lecturer:**

Vacant

**Full Professor:**

Vacant

**Associate Professor:**

Prof. Dunia P. Zongwe: JSD (Cornell); LLM (Cornell); Cert (Univ Montréal); LLB (UNAM); B Juris (UNAM)

**Senior Lecturers:**

Dr A Jorge: PhD (UCT), LLM (Stell), LLB (Rhodes), BA (UCT), BPhil (St Paul)

**Lecturers:**

Mrs. AL Zender: LLM; LLB, B. Juris (UNAM)

Ms. MP Nakapela: LLM (Commercial Law)(UCT); B.Juris; LLB (UNAM) Legal Practitioner of the High Court of Namibia

Mr. AN Gariseb: LLM (UCT); LLB (WSU)

**DEPARTMENT OF PUBLIC AND PROCEDURAL LAW**

☎ (+264 61) 206 3766    ☎ (+264 61) 206 3703    ✉ Mr. P Balhao @unam.na    📮 Private Bag 13301, Windhoek, Namibia

**Head of Department and Senior Lecturer:**

Mr. PM Balhao: LL M (Intellectual Property Law) (Stellenbosch University); LLB (UNAM) B. Juris; (UNAM); Admitted Legal Practitioner in Namibia with right of audience in the Supreme Court of Namibia

**Full Professor:**

Vacant

**Senior Lecturers:**

Dr MR Awarab: LLD (UNISA); LLM (UCT); LLB; B Juris (UNAM)

Mr. EL Libebe: LLM (UCT); LLB, B Juris (UNAM)

Dr K Kariseb: LLD; LLM (*cum laude*) (UP); LLB (UNAM); B Juris (UNAM).

**Lecturers:**

Dr John.B Nakuta: LLD (Maastricht); LLM cum laude (Utrecht); LLB (UNISA); HED (Unam); Ed Dip (Perseverance College of Education, R.S.A)

Dr. C Harris: PhD (UNAM); LLM (UNAM); LLB (UNAM); B. Juris (UNAM); Adv. Dip. Management (SBS)

Ms. E Shakalela: LLM (Loyola University Chicago School of Law); LLB (UNAM); Juris (UNAM)

**Modules offered in the different programmes in the School of Law**

The Courses offered in the different programmes in the School of Law have been arranged in the departments in

the following manner: The Departments function as co-coordinating units for the teaching of the Courses arranged in the two Departments. **NB:** Students are requested to approach Heads of Departments in case of concerns, complaints and inquiries.

### **Department Public & Procedural Law**

Basic Principles of Legal Processes; Ombuds Law; Restorative Justice; Land and Environment Dispute Resolution; Internship; Introduction to Criminal Law and Procedure; Legal Processes, Constitutional Law; Administrative Law; Introduction to Human Rights; Constitutional Law; Introduction to Law; Customary Law I; Customary law II; Criminal Law I; Criminal Law II; Administrative Law; Legal Interpretation and Drafting; Human Rights Law; Criminal Procedure; Civil Procedure; Law of Evidence; Public International Law; Research Methodology; Law of Associations; Advanced Jurisprudence; Jurisprudence; LLB Research Project; Legal Aid Clinic & Professional Ethics; Environmental Law; Comparative Law; International Humanitarian Law; Introduction to Criminal Law and Procedure; Foundations of Namibian Law; Legislative Drafting and Interpretation; Principles of Environmental Law; Administrative Justice; Legal Drafting; Legal Research and Development; Legal Research Project; Legal Aid Clinic and Case Management; Criminology and Crime Prevention; Introduction to Civil Procedure; Introduction to Law of Evidence; Legal Research, Writing and Interpretation; Legal and Professional Ethics: African Indigenous Law: Human Rights Law: Media and Communications Law; Community Impact Project; Advanced Criminal Law and Procedure; Comparative Law; Legal Research Methodology; Workplace Attachment; African Union Law

### **Department Private & Commercial Law**

Consumer Law; Accountancy for Lawyers; Commercial Law; Company Law; Labour Law; Labour Law Practice and Procedure; Law of Associations; Law of Contract; Law of Persons; Family Law; Law of Property; Law of Delict; Law of Succession; International Economic Law; Tax Law; Maritime Law; Private International Law; Mining Law; Negotiable Instruments; Law of Insolvency; Conveyancing & Notarial Practice; Negotiation; Conflict Management and Dispute Resolution; Conciliation and Mediation; Arbitration; Family Mediation; Workplace Dispute Resolution; Basic Concepts of Commercial Law; Alternative Dispute Resolution; Family Law and Divorce; Basic Concepts of Labour Law; Wills and Estates; The Law of MVA Claims; Property Rights in Namibia; Competition Law; Law of Intellectual Property; Law of Persons and Marriage; Alternative Dispute Resolution; Employment Law; Land and Property Law; Banking Law and Payment Systems; Law of Business Entities; Bookkeeping for Legal Practitioners; Intellectual Property Law; International Trade Law: Law of the Sea; Bookkeeping for legal Practitioners;; Corporations Law;

#### **JUSTICE TRAINING CENTRE (JTC)**

**☎ (+264 61) 206 3702** **✉ (+264 61) 206 3703** **✉ [kmundia@unam.na](mailto:kmundia@unam.na)** **✉ Private Bag 13301, Windhoek, Namibia**

**Director:** Dr. KF Mundia; LLD (UP); LL M (UFS); LLB (UKZN); BA (Theology) (Andrews University, Zimbabwe)

**Enquiries regarding the Justice Training Centre should be directed to the :**

**Office Administrator: Mr. Leon Muzengua**

Tel: +264 (0)61 206 3989;

Email: [lmuzengua@unam.na](mailto:lmuzengua@unam.na)

**Administrative Assistant:** Vacant

**Clerical Assistant:** Vacant

#### **LEGAL AID CLINIC**

**☎ (+264 61) 206 3135** **✉ Private Bag 13301, Windhoek, Namibia**

**Enquiries regarding the Legal AID Clinic in the School should be directed to:**

**The Assistant Administrator:**

Ms. NL Haushona

Tel: 061 206 3135

Email: [nhaushona@unam.na](mailto:nhaushona@unam.na)

### **A. QUALIFICATIONS OFFERED BY THE SCHOOL**

## A.2 DEGREE PROGRAMMES

The School of Law offers the following undergraduate qualifications:

Bachelor of Laws (LLB) Honours - NQF Level 8	16BLWS
Bachelor of Laws (LLB) Honours - NQF Level 8	64BLWS

## A.3 POSTGRADUATE PROGRAMMES

The Faculty offers the following postgraduate qualifications:

Master of Laws by Research (LLM)	- NQF Level 9	16MLAW
Master of Laws by Coursework (LLM)	- NQF Level 9	64MLWS
Doctor of Philosophy in Law (PhD)	- NQF Level 10	16DPLA

These Regulations should be read in conjunction with and subject to the University **General Information and Regulations Prospectus**.

### UNAM EVALUATION SCALE:

POINTS	GCE			IB		NSSC			CAMBRIDGE		NSC	HG	SG
	A-LEVEL	AS	O-LEVEL	HL	SL	AS	H	O	HIGCSE	IGCS E			
10	A			7									
9	B	a		6		a	1		1		7	A	
							80-100		80-100			80-100	
8	C	b		5	7	b	2	A*	2	A*	6	B	
							65-79	90-100	65-79	80-100		70-79	
7	D	c	A/1	4	6	c	3	B	3	A	5	C	A
							50-64	80-90	50-64	80-90		60-69	80-100
6	E	d	B/2		5	d	4	C	4	B	4	D	B
							35-49	70-79	35-49	70-79		50-59	70-79
5		e	C/3		4	e		D		C	3	E	C
								60-69		60-69		40-49	60-69
4	N/O/ Subsidiary		D/4		3			D		D	2	F	D
								50-59		50-59		30-39	50-59
3			E/5		2			E		E			E
								40-49		40-49		40-49	

### ABBREVIATIONS

#### GCE- GENERAL CERTIFICATE OF EDUCATION

O-LEVEL- ORDINARY LEVEL  
AS-LEVEL- ADVANCED SUBSIDIARY LEVEL  
A LEVEL- ADVANCED LEVEL

#### IB- INTERNATIONAL BACCALAUREATE

HL- HIGHER LEVEL  
SL- STANDARD LEVEL

#### NSSC-NAMIBIA SENIOR SECONDARY CERTIFICATE

AS- ADVANCED SUBSIDIARY  
H- HIGHER LEVEL  
O- ORDINARY LEVEL

#### CAMBRIDGE- CAMBRIDGE INTERNATIONAL EXAMINATIONS

HIGCSE- HIGHER INTERNATIONAL GENERAL CERTIFICATE OF SECONDARY EDUCATION  
IGSCE- INTERNATION GENERAL CERTIFICATE OF SECONDARY EDUCATION

## SENIOR CERTIFICATE

NSC- NATIONAL SENIOR CERTIFICATE

HG- HIGHER GRADE

SG -STANDARD GRADE

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### A.4 COURSES, CREDITS AND CONTACT HOURS

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- B.1.1 One contact hour is equivalent to half (1/2) lecture period on the timetable of the School of Law
- B.1.2 A **double Course** carries 24 or 32 credits and is taught at four (4) contact hours per week over the full academic year (both semesters), i.e. 112 contact hours per academic year. A double Course is equivalent to two (2) Courses.
- B.1.3 A **full Course** carries 12 or 16 credits and is either taught at four (4) contact hours per week over one semester, i.e. 56 contact hours per semester OR at two (2) contact hours per week over the full academic year (both semesters), i.e. also 56 contact hours per academic year.
- B.1.4 A **half Course** carries 8 credits and is taught at two (2) contact hours per week over one semester, i.e. 28 contact hours per semester. A half Course is equivalent to one half (0.5) of a full Course.

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### A.5 CLASS ATTENDANCE

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- B.2.1 In order to be admitted to examinations, students are required to attend at least 80% of the lectures and to complete the required elements that make up the continuous assessment mark. Refer to the **General Information and Regulations Prospectus**.

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### A.6 EXEMPTIONS

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- B.3.1 Students are required to adhere to the deadline dates for application of exemptions as stipulated on Page 3 of this prospectus. Also refer to the **General Information and Regulations Prospectus on "Recognition of Courses passed at other institutions"**.
- B.3.2 A student from another institution who has not completed a degree/diploma/certificate and who wants to enroll for a study course at the University of Namibia will only be entitled to exemption of a maximum of 50% of the Courses contained in the curriculum of a UNAM study course.

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### A.7 EXAMINATION REGULATIONS

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- B.4.1 Continuous assessment and examinations will be conducted in line with the University's general examination regulations as outlined in the **General Information and Regulations Prospectus** and subject to School of Law special regulations.
- B.4.2 To qualify for examination admission in a Course,
- students should have completed all the required elements that make up the continuous assessment mark.
  - students should have attained at least 40% in the continuous assessment component, unless otherwise approved by Senate.
- B.4.3 If a student has not been admitted to the examination in a particular Course, but enters the relevant examination and sits for the paper(s), his/her results in that paper(s) will be declared null and void.
- B.4.4 In order to pass a Course, a student must obtain a final mark of at least 50%, which consists of the continuous assessment mark and examination mark. Consult the relevant Course descriptors to determine the weighing of these components in the calculation of the final mark.
- B.4.5 A student cannot pass a Course with an examination mark of less than 40%, regardless of the value and weight of the continuous assessment mark in that Course.

Please read this section in conjunction with the general examination regulations as outlined in of the **General Information and Regulations Prospectus**, which contains detailed information regarding continuous assessment, examinations and promotion criteria.



## B. The Bachelor of Laws degree (LL B) (Honours) (16BLWS)

The Bachelor of Laws degree (LL B) (Honours) is a professional law degree. This Programme is being Phased-out. No new intake for this programme since 2025.

### B.1 ADMISSION

B.1.1 A student is eligible to register for the LL B (Honours) if he/she holds a School Leaving Certificate entitling him/her to degree studies i.e. Namibian Senior Secondary Certificate (NSSC) Ordinary or Higher Level or a recognized equivalent qualification. A student must obtain a minimum of 30 points in five subjects according to UNAM rating with at least a B symbol in English as a Second Language or higher.

OR

B.1.2 In order to qualify for admission into the School of Law, a student already admitted to a degree programme of the University of Namibia in a School other than the School of Law, should attain an overall average of 65%, at the end of the first year of study provided he/she did not fail any Course in that Faculty.

OR

B.1.3 Applicants seeking admission to the LL B (Honours) programme as mature students should be 25 years old on the first day of the academic year in which admission is sought; they should have a Grade 12 Certificate and should normally have proof of at least five years relevant work experience relating to the proposed study programme. In addition, the Candidates admitted through the mature age entry scheme should pass the mature age examination with an aggregate of at least 65% and the School specific paper with a minimum of 60%.

**NB: Students are advised that the LL B (Honours) degree is the qualification for admission to the JTC for the purpose of pursuing the training programme stipulated under the Legal Practitioners Act, 15 of 1995 as one of the requirements to practice law in Namibia.**

### B.2 DURATION OF STUDY

B.2.1 A full time student must complete the qualification within a minimum study period of four (4) years and maximum study period of six (6) years.

B.2.2 The maximum study period through the mode of distance/online will be eight (8) years.

B.2.3 The said periods may only be exceeded with the authority of Senate.

### B.3 CURRICULUM STRUCTURE

The curriculum for the full time LL B (Honours) degree is made up of the following components:

Year 1	Course Name	Code	Course Type	NQF Level	Contact Hours/Weeks	Credits
1	English for Academic Purposes	ULEA 3519	Semester 1	5	4/14	16
1	Law of Persons	LPPE 3501	Semester 1	5	4/14	16
1	Computer Literacy	UCLC 3509	Semester 2	5	2/14	8
1	Family Law	LPFA 3532	Semester 2	5	4/14	16
1	Contemporary Social Issues	UCSI 3580	Semester 1 &2	5	2/14	8
1	Introduction to Law	LJIL 3510	Semester 1 &2	5	4/28	32
1	Constitutional Law	LJCS 3510	Semester 1&2	5	4/28	32
<b>TOTAL CREDITS FOR YEAR 1</b>						<b>128</b>
<b>YEAR 2</b>						
2	Customary Law I	LJCU 3601	Semester 1	6	2/14	8

2	Labour Law	LCLA 3651	Semester 1	6	4/14	16
2	Criminal Law I	LJCR 3691	Semester 1	6	4/14	12
2	Legal Interpretation & Drafting	LJLD 3602	Semester 2	6	2/14	8
2	Customary Law II	JCU 3602	Semester 2	6	2/14	8
2	Criminal Law II	LJCR 3692	Semester 2	6	4/14	12
2	Law of Contract	LCCT 3630	Semester 1 & 2	6	4/28	32
2	Law of Property	LPPR 3690	Semester 1&2	6	4/28	24
2	Administrative Law	LJAD 3660	Semester 1&2	6	2/14	16
<b>Total credits Year 2</b>						<b>136</b>

<b>YEAR 3</b>						
3	Human Rights Law	LJHR 3761	Semester 1	7	2/14	8
3	Criminal Procedure	LPCP 3771	Semester 1	7	4/14	16
3	Civil Procedure	LPCI 3771	Semester 1	7	4/14	16
3	Law of Evidence	LPEV 3771	Semester 1	7	4/14	16
3	Research Methodology	LPRM 3762	Semester 2	7	2/14	8
3	Law of Associations	LCAS 3772	Semester 2	7	4/14	16
3	Commercial Law	LCCM 3772	Semester 2	7	4/14	16
3	Accountancy for Lawyers	LC AC 3720	Semester 1&2	7	2/28	16
3	Public International Law	LJPU 3740	Semester 1 & 2	7	2/28	16
3	Law of Delict	LPDE 3720	Semester 1 & 2	7	2/28	16
<b>Total credits Year 3</b>						<b>144</b>

<b>YEAR 4</b>						
4	Law of Succession	LPSU 3861	Semester 1	8	2/14	8
4	International Economic Law	LCIE 3871	Semester 1	8	4/14	16
4	Tax Law	LCTX 3862	Semester 2	8	2/14	8
4	Company Law	LCCO 3860	Semester 1 & 2	8	2/28	16
4	Jurisprudence	LJJU 3860	Semester 1 & 2	8	2/28	16
4	LL B Research Project	LJRP 3870	Semester 1 & 2	8	4/28	16
4	Legal Aid Clinic & Professional Ethics	LPLC 3870	Semester 1&2	8	2/28	16

**ELECTIVES (Student must select courses equal to 32 credits)**  
*The offering of Electives depends on availability of expertise and lecturers, as well as sustainable numbers. At least 10 students must be registered for an elective to be offered. The School will determine the electives on offer in 2025*

4	Maritime Law	LCMA 3861	Semester 1	8	2/14	8
4	Comparative Law	LJCO 3861	Semester 1	8	2/14	8
4	Competition Law	LCCL 3861	Semester 1	8	2/14	8
4	Law of Intellectual Property	LPIP 3871	Semester 1	8	4/14	16
4	Environmental Law	LJEN 3861	Semester 1	8	2/14	8
4	Private International Law	LPPR 3870	Semester 1 & 2	8	2/28	16
4	Mining Law	LPML 3870	Semester 1&2	8	2/28	16
4	Law of Insolvency	LCIS 3842	Semester 2	8	2/14	8
4	Negotiable Instruments	LCNI 3842	Semester 2	8	2/14	8
	Conveyancing & Notarial Practice	LPCN 3872		8		16

4			Semester 2		4/14	
4	International Humanitarian Law	LJHL 3862	Semester 2	8	2/14	8
	<b>Total credits Year 4</b>					<b>128</b>
	<b>TOTAL CREDITS FOR THE PROGRAMME</b>					<b>536</b>

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#### B.4 RESTRICTION ON COURSES – CO-REQUISITES AND PRE-REQUISITES

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**Co-requisites:** A must have a continuous assessment mark of at least 40% (i.e. examination admission) in a Course to be allowed to continue with any Course for which the first one is a co-requisite.

**Pre-requisites:** Before a student can continue with a subsequent Course, the preceding relevant Course must be passed. A student will not be admitted to a specific Course if s/he does not meet the requirements for the particular Course.

##### FIRST YEAR:

Courses	Co-Requisites
LPFA 3532 Family Law	Law of Persons LPPE 3501

##### SECOND YEAR:

Courses	Co-Requisites
JCU 3602 Customary Law II LJCR 3672 Criminal Law II	Customary Law I - LJCU 3601 Criminal Law I - LJCR 3671

##### THIRD YEAR:

Courses	Pre-Requisites
LCCM 3772 Commercial Law	Law of Contract LCCT 3630

##### FOURTH YEAR:

Courses	Pre-Requisites
LPCN 3872 Conveyancing & Notarial Practice LPCN 3872 Negotiable Instruments LCIS 3842 Law of Insolvency LPIP 3871 Law of Intellectual Property LJHL 3862 International Humanitarian Law	Law of Property - LPPR3630 Law of Contract - LCCT3630 Law of Contract - LCCT3630 Law of Property - LPPR3630 Public International Law LJPU3740

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#### B.5 EXAMINATION REGULATIONS

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See **General Information and Regulations Prospectus** for Special Regulations.

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#### B. 6 ACADEMIC ADVANCEMENT RULES

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A student is eligible to register for his/her subsequent year of study if he/she has,

B.6.1 At the end of the first year, passed 88 credits (5½ courses) out of the 128 credits (7½ courses) for the first year, which should include at least three (3) of the following law courses:

- Introduction to Law
- Law of Persons
- Family Law
- Constitutional Law

B.6.2 At the end of the second year, passed 88 credits (5½ courses) out of the 136 credits (8 courses) prescribed for the second year.

B.6.3 At the end of the third year, passed 96 (6 courses) out of the 144 credits (9 courses) provided that all first-year courses have been passed.

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### **B.7 MINIMUM REQUIREMENTS FOR RE-ADMISSION INTO THE SCHOOL**

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A student will not be re-admitted into the School unless s/he passed at least:

- 48 credits (3 courses) by the end of the first year of registration
- 128 credits (8 courses) by the end of the second year of registration including all UNAM core courses
- 224 credits (14 courses) by the end of the third year of registration
- 336 credits (21 courses) by the end of the fourth year of registration

The above –mentioned implies that a student who does not complete the LL B (Honours) degree within the prescribed duration of study, has two years left to complete the remaining courses. A student may only register for a maximum of two times for the same year of study. This is subject to the duration of study for the full-time degree of LL B (Honours). The maximum duration of study for the full-time degree of LL B (Honours) is six (6) years. The maximum duration of study for the distance/PM/Online degree of LL B (Honours) is six (6) years.

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### **B.8 AWARDING OF THE DEGREE OF LL B (HONOURS)**

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B.8.1 The programme consists of a combination of compulsory courses constituting 536 credits and a number of electives from which students are expected to obtain at least 16 credits. A student shall be awarded the degree of Bachelor of Laws (Honours) if he/she passed all prescribed courses which are equivalent to 536 credits.

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### **B.9 LLB RESEARCH PROJECT REGULATIONS**

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All LLB students are required to write a research project in their final year. In order to expose students to various research techniques, lectures and/or seminar on research methods will be conducted during the first semester of the first year of the LLB programme. In writing the research project, the student should seek to provide clear analytical methodology and clearly articulated theoretical perspectives on the subject matter. The research project may not be wholly theoretical, but it should have a theoretical component in examining the problem area chosen.

#### **B.9.2 Selection of topics**

Subject to availability of supervisors, any area of law may be selected as a research topic.

#### **B.9.3 Supervision**

Each student will be allocated a supervisor by the LLB Research Project Coordinator depending on the lecturer's expertise. The Coordinator reserves the right, in appropriate circumstances, to re-allocate a supervisor to the student.

#### **B.9.4 Stages of the research project**

The writing of a research project is a yearlong process which requires self-discipline and organization. To Ensure that the highest quality work possible is produced, students are required to submit three preliminary documents during the course of the year indicating the progress they have made. Each student must produce each of the three documents by the dates specified in the prescribed form. Students should please note:

**B.9.4.1** all documents from the general proposal, draft research project to the final research project are to be handed to the School Research Project Coordinator and each student must ensure that he/she signs against his/her name on the list provided by the School Research Project Coordinator. The documents shall then be distributed to the lecturers/supervisors concerned by the coordinator.

**B.9.4.2** all documents shall contain:

- the title of the research project,
- the student's name,
- the student's number,
- the supervisor's name, and
- the date of submission.

**B.9.4.3** the usual academic rules on citation of works consulted are to be fully complied with. Plagiarism – the passing off of the thoughts and ideas of others as one's own, whether deliberate or not, will be severely penalized.

### **B.9.5 Research project timetable**

The following is the timetable for the completion of the various stages involved in the writing of the research Project:

#### **B.9.5.1 General proposal**

**B.9.5.1.1** all lecturers shall be available to discuss possible research project topics with students during the first term. At the end of this period, students shall be required to submit a (typed) general proposal for a research project.

**B.9.5.1.2** this should be about 500 words in length, and contain a general statement of the problem to be Researched as well as a brief description of likely research methods.

**B.9.5.1.3** it is the duty of every student to arrange appointments with the allocated supervisor to discuss the proposed research topic prior to submission to the school. The supervisor shall ensure that the topic chosen is both viable and relevant to the academic and research concern of the school.

**B.9.5.1.4** the coordinator shall, immediately after the submission of the general proposals, convene a meeting (research project committee) of all supervisors where each dissertation topic shall be reviewed and approved, amended or rejected. The Associate Dean shall be ex-officio member of the research project Committee. He/she may appoint any other School member to sit on the committee on his/her behalf.

**B.9.5.1.5** where a proposed research area has already been covered in a previous dissertation, the student concerned shall not be allowed to undertake research in that area.

**B.9.5.1.6** a final list of students, supervisors and topics chosen shall be published.

**B.9.5.1.7** changes of topics or supervisors shall only be allowed before the date of submission of the detailed Proposal. Reasons shall be given by the student for the intended change in writing. The research projects Committee shall decide on the proposed change. No further change will be allowed after the date of Submission of the detailed proposal.

**Date of Submission of General Proposal: 15 February 2025**

#### **B.9.5.2 Detailed proposal**

**B.9.5.2.1** the detailed proposal (typed) is a fuller statement of the research topic. It should be drawn up after Consultation with the supervisor. It should be about 1000 words in length, and contain a statement of the Topic of the research, research methods to be used and a list of the main scholarly works which will be Consulted.

**B.9.5.2.2** it is the duty of every student to arrange appointments with the chosen supervisor to discuss the progress of the work and problems, as the case may be.

**B.9.5.2.3** the detailed proposal shall be submitted to the school. The coordinator shall, immediately after the Submission of the detailed proposals, alert supervisors to review and approve or amend the student's detailed proposal.

**Date of Submission of Detailed Proposal: 14 March 2025**

#### **B.9.5.3 Draft research project**

**B.9.5.3.1** the bulk of the research should be carried out from the first semester break throughout to the second semester. The draft of the research project shall, as far as possible, be a full-length presentation of all the arguments and points to be made in the final dissertation. The usual rules about footnotes, quotation marks and references, apply to the research draft.

**B.9.5.3.2** it is the duty of every student to arrange appointments with the chosen supervisor to discuss the work done and problems, as the case may be. The draft research project shall be read and substantively commented on by the research supervisor.

**B.9.5.3.3** the draft research project shall be submitted to the school in the prescribed format.

**Date of Submission of the Draft Research Project:**

**18 August 2025**

**Feedback to Students on Draft Research Project by All Supervisors: 18 September 2025**

#### **B.9.5.4 Research project**

**B.9.5.4.1** the completed research project must:

- be of a minimum of 10,000 words but not exceeding 20,000 words in length,
- be properly footnoted,
- contain a full and properly referenced bibliography, and
- be in one-and-half or double-spaced typing,
- contain the properly filed form attached as schedule a.

**B.9.5.4.2** the research project shall be submitted to the School in three copies plus an electronic copy on cd.

**Date of Submission of Research Project:**

**17 October 2025**

#### **B.9.6 Marking**

**B.9.6.1** to ensure maximum consistency of marking across different supervisors, the following shall be considered:

- theoretical and methodological clarity,
- originality of arguments,
- quality and synthesis of research,
- quantity of research,
- orderly nature of presentation,
- footnotes, bibliography, language use, and
- overall quality.

**B.9.6.2** the school shall submit one copy directly to the coordinator and two copies to the Examinations Department, which in turn will provide the supervisor and the external examiner of the respective subjects with a copy.

**B.9.6.3** the research project shall be marked by an appointed staff member other than the supervisor. Examination rules of UNAM shall apply as the case may be.

#### **B.9.7 Late submission, failure of submission, failure or pass mark**

**B.9.7.1** a student may not proceed to the next stage without submitting a document required at an early stage. For example, a student cannot proceed to the first draft without submitting a detailed proposal. Failure to submit the draft research project or the main research project shall mean the student will have failed the course.

**B.9.7.2** The supervisor shall, at each stage, ensure that the students supervised by him/her submit documents on the required dates as prescribed.

**B.9.7.3** if the late or non-submission is the result of illness or some other excusable cause, a student shall be required to substantiate it with medical or other satisfactory evidence.

**B.9.7.4** A student who received a mark of 49% or less in his/her original research project shall be allowed to re-register for research project and to proceed as stipulated in these regulations and the University rules concerning failure of courses. A student who fails to obtain a pass mark in his/her research project shall not be allowed to proceed with the same research topic but has to submit a research project on a different research topic in accordance with the research project regulations applicable in the subsequent academic year.

#### **Schedule A**

The first page of the research project shall contain the following signed and dated declaration:

##### **Student's Declaration**

"I, the undersigned, hereby declare that the work contained in this research project for the purpose of obtaining my degree of LLB is my own original work and that I have not used any other sources than those listed in the bibliography and quoted in the references."

Signature:

Date:

**Supervisor's certificate:**

I, (name of supervisor) hereby certify that the research and writing of this research project was carried out under My supervision.

Supervisor's signature:

Date:

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## C.10 MODULE DESCRIPTORS

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### 1<sup>st</sup> YEAR UNAM CORE COURSES:

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#### C.10.1 Course Title: ENGLISH FOR ACADEMIC PURPOSES

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**Course Code:** LEA 3419  
**NQF level:** 5  
**Contact hours:** Four periods per week lectures – 14 weeks = 56 contact hours  
**Credits:** 16  
**Pre-requisite:** None

**Module Content:**

This module develops a student's understanding and competencies regarding academic conventions such as academic reading, writing, listening and oral presentation skills for academic purposes. Students are required to produce a referenced and researched essay written in formal academic style within the context of their university studies. Students are also required to do oral presentations based on their essays. The reading component of the course deals with academic level texts. This involves students in a detailed critical analysis of such texts. The main aim is therefore, to develop academic literacy in English.

**Learning Outcomes:**

Upon completion of this module, the students will be able to:

- Apply academic and formal writing conventions within the context of their studies
- Integrate advanced reading strategies in reading an academic context
- Employ oral and presentation skills in an academic context
- Employ academic listening techniques in an academic context

Assessment Strategies: Continuous Assessment (minimum two tests (reading and writing), one academic written essay and one oral presentation) will contribute sixty per cent (60%) to the final mark. Examination: (40%) 1x 3-hour paper.

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#### C.10.2 Course Title: CONTEMPORARY SOCIAL ISSUES

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**Course code:** CSI3580  
**NQF Level:** 5  
**Contact Hours:** Equivalent to 1 hour per week for 2 semesters (Online)  
**Credits:** 8  
**Prerequisite:** None (University Core Module)

**Module Content:**

The module, Contemporary Social Issues (CSI3580), is designed to encourage behavioural change among UNAM students and inculcate the primacy of moral reasoning in their social relations and their academic lives. In providing students with critical and analytical thinking the module enables students to grow and develop into well rounded citizens, capable of solving contemporary social challenges experienced in their communities and societies. The teaching of the module takes three dimensions: the intellectual, the professional and the personal dimensions. The intellectual dimension is fostered through engaging students with subject knowledge, independent learning and module assessment. The professional dimension, on the other hand, is fostered through exposing students to real life situations of case studies and practical exercises that draws attention to social issues that attract ongoing political, public and media attention and/or debate. Finally, the professional dimension is fostered through group work, online discussions and class participation.

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#### C.10.3 Course Title: COMPUTER LITERACY

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**Course code:** CLC 3509  
**NQF level:** 5  
**Contact hours:** Two hours per week lectures - 14 weeks = 28 contact hours

**Credits:** 8  
**Pre-requisite:** None

**Course content:** Understanding computer systems and technology: The problem-solving approach. Structure and components of a modern computer - processor, memory, hard drives, disk drives, interfaces. The Windows environment. Principles of information processing: word-processing, spreadsheets, presentations, databases. nature and use of software. Practical exercises: Use of MS Word, Excel, PowerPoint. Communication using email. Overview of Internet.

**Assessment Strategies:** Continuous assessment [minimum two practical tests (50%) and two theory tests (50%)] will contribute hundred percent (100%) to the final mark.

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#### C.10.4 Course Title: INTRODUCTION TO LAW

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**Course code:** JIL 3510  
**NQF level:** 5  
**Notional hours:** 320  
**Contact hours:** 4 lectures per week for 28 weeks= 112 contact hours  
**NQF Credits:** 32  
**Pre-requisite:** None

**Course Content:** The course will *inter alia* cover the following issues:

Critical examination of the nature, sources, institutions and techniques of the law; The relationship between law, society and development; Introduction to legal methods, techniques and reasoning especially the analysis of cases and the use of authorities; Structure of the law (i.e. divisions of the law into branches or classification) in general and of the law in Namibia in particular; The structure of the judicial system (Courts), the legal profession and the administration of justice; The sources of law in general and under the Namibian legal system The separation of governmental powers into the Executive, Legislative and Judicial; The doctrines of separation of powers and the rule of law; The supremacy of the constitution and the sovereignty of Parliament and their consequences, with particular reference to the Namibian legal system; The nature of administrative discretion and administrative justice, the principles of natural justice and judicial review of administrative discretion; Survey of the origins and historical development of the Law of Namibia from Roman Law; A brief sketch of Roman Constitutional and legal history; Justinian's Corpus Juris Civilis; The revival of the study of Roman Law and its transmission in Western Europe and the development of Civil Law Systems culminating in the Codes of the 18th and 19th Centuries; The various schools of jurists: the Glossators, Post Glossators, Humanists, Antiquarian School of Dutch Jurists, Natural Law School, Historical School, German Pandektists; The creation of Roman Dutch Law in Holland; The transmission of Roman Dutch Law to the Cape of Good Hope, Southern Africa and Namibia.

**Assessment Strategies:** Continuous assessment (minimum of two tests and two assignments) (40%) Examination: (60%) 1x3 hour paper. A student must obtain 40% for the continuous assessment exercise to be admitted to the final examination. The student must obtain at least 50 % in the examination to pass, irrespective of the continuous assessment mark.

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#### C.10.5 Course Title: LAW OF PERSONS

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**Course code:** PPE3501  
**NQF level:** 5  
**Notional hours:** 160  
**Contact hours:** 4 lectures per week for 14 weeks= 56 contact hours  
**NQF Credits:** 16  
**Pre-requisite:** None

**Course content:** This Course, *inter alia*, covers the following issues in- depth:

The concept legal subject; The beginning and end of legal personality; The end of legal personality; **Status:** legal capacity, capacity to act, capacity to litigate, capacity to be held accountable for crimes and delicts.; **Domicile:** importance of domicile, kinds of domicile, persons who are not free to choose where to reside, Domicile Act not retrospective; **Extra-marital children:** Proof of paternity; presumption of paternity, rebuttal of proof of paternity. Classes of extra-marital children. The status of extra-marital children: parental power, maintenance, right to inherit, extra-marital birth and the Constitution. Legitimizing of extra-marital children; **Age:** Children's rights, the legal status of an infants, capacity of infants. The legal status of a minor, capacity of a minor, termination of minority, emancipation and marriage of a minor; **Mental illness:** definition of the mentally ill person, reception and detention and discharge of patients, care and administration of the property of mentally ill persons, civil and criminal liability of mentally ill persons.; **Inability to manage own affairs and intoxication:** Intoxication, prodigality, insolvency



**Assessment Strategies:** Continuous assessment (minimum of one test and one assignment) (40%) Examination: (60%) 1x 2 hour. A student must obtain 40% for the continuous assessment exercise to be admitted to the final examination.

The student must obtain at least 50 % in the examination to pass, irrespective of the continuous assessment mark.

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**C.10.6 Course Title: CONSTITUTIONAL LAW**

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**Course code:** JCS 3510

**NQF level:** 5

**Notional hours:** 320

**Contact hours:** 4 lectures per week for 28 weeks= 112 contact hours

**Credits:** 32

**Pre-requisite:** None

**Course Content:** The course will *inter alia* cover the following issues:

Critical examination of the historical development and drafting of the Namibian Constitution;;The Preamble of the Constitution of Namibia; The Namibian Territory; General principles of Constitutional law: Application, interpretation, enforcement and limitations of fundamental Human Rights and Freedoms (Chapter 3);State of emergency; The President: functions, duties and power; Separation of powers; Elections ;Independence of the judiciary; Principles of state policy; State succession; International Law; Amendments of the Constitution

**Assessment Strategies:** Continuous assessment (minimum of two tests and two assignments) (40%) Examination: (60%) 1x 3-hour paper. A student must obtain 40% for the continuous assessment exercise to be admitted to the final examination. The student must obtain at least 50 % in the examination to pass, irrespective of the continuous assessment mark.

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**C.10.7 Course Title: FAMILY LAW**

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**Course code:** PFA 3532

**NQF level:** 5

**Notional hours:** 160

**Contact hours:** 4 lectures per week for 14 weeks= 56 contact hours

**Credits:** 16

**Pre-requisite:** Law of Persons (LPPE 3501)

**Course content:** The course will, *inter alia*, cover the following issues:

An introduction to historical background to the Family Law; Definitional narratives of the concept family; Engagement; The law related to the promise to marry or engagement; Civil marriages; Void, voidable and putative marriages; Invariable (personal) consequences of civil marriage; Variable (matrimonial) consequences of civil marriage; Dissolution of marriage (divorce and death); Customary marriages.

**Assessment Strategies:** Continuous assessment (minimum of one test and one assignment) (40%) Examination:( 60%) 1x 3-hour paper. A student must obtain 40% for the continuous assessment exercise to be admitted to the final examination. The student must obtain at least 50 % in the examination to pass, irrespective of the continuous assessment mark.

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**2<sup>ND</sup> YEAR**

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**C.10.8 Course Title: CUSTOMARY LAW I**

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**Course code:** JCU 3601

**NQF level:** 6

**Notional hours:** 80

**Contact hours:** 2 lectures per week for 14 weeks = 28 contact hours

**Credits:** 8

**Pre-requisite:** None

**Course Content:**

The Course introduces the basic principles of African customary law as the law governing the day-to-day affairs of the majority in Namibia and gives, in particular, an overview of: The factual situation of traditional communities in Namibia; The history of the legal status of traditional communities and African customary law; The relevant legal provisions dealing with traditional authority; and the reality, functioning and status of African customary law.

**Assessment Strategies:** Continuous assessment (minimum of one test and one assignments) (40%) Examination; (60%) 1x2 hour paper. A student must obtain 40% for the continuous assessment exercise to be admitted to the final examination. The student must obtain at least 50% in the examination to pass, irrespective of the continuous assessment mark.

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**C.10.9 Course Title: CUSTOMARY LAW II**

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Course code: JCU 3602  
NQF level: 6  
Notional hours: 80  
Contact hours: 2 lectures per week for 14 weeks = 28 contact hours  
Credits: 8  
Pre-requisite: Customary Law I (JCU 3601)

**Course Content:** The Course covers special areas of customary law, including the statutes that deal with these areas, such as: The customary family law; The customary succession and inheritance law; The customary land law, and the customary law governing other natural resources; The customary law relating to wrongs; and The law governing conflicts of law.; The possible models to accommodate traditional authority and African customary law in the overall political and governmental system; The theory and practice of the concept of legal pluralism; The need to develop African customary law and its developmental potential; and Human rights and African customary law. The Course also introduces research methods and basic approaches and techniques used in legal, social and cultural anthropology, ethics of research included. The Course teaches approaches to Qualitative methods, participant observation, interview techniques, questionnaire construction, oral and life histories;

- The history and ethnography of the area selected for fieldwork;
- Analysis and evaluation of data collected in the field; and
- The main elements to be observed in writing up a fieldwork report.

**Assessment Strategies:** Continuous assessment (minimum of one test as well as a fieldwork report (40%.) Examination (60%) 1x3 hour paper. A student must obtain 40% for the continuous assessment exercise to be admitted to the final examination. The student must obtain at least 50 % in the examination to pass, irrespective of the continuous assessment mark.

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**C.10.10 Course Title: LABOUR LAW**

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Course code: **CLA 3651**  
NQF level: **6**  
Notional hours: **160**  
Contact hours: **4 lectures per week for 14 weeks= 56 contact hours**  
Credits: **16**  
Pre-requisite: **None**

**Course Content:** The Course will *inter alia* cover the following:

Sources of Namibian Labour Law; Definition employer and employee, dispute of rights and dispute interest, remuneration, normal working hours; Role of the Executive Branch agencies and players; ILO Convention 150 on Labour Administration; District Labour Courts and Labour Court jurisdiction and applicable principles; The Common Law Contract of Employment (i.e. the formation of the contract, implied terms, duties of the employee and duties of the employer); Statutory terms of the contract of employment (i.e. basic conditions of employment under the Labour Act, working hours, leave); Remedies for Breach of an Employment Contract; Termination of Contract of Employment; Termination of Contracts of Employment and Unfair Disciplinary Actions (Sec 4551 of the 1992 Labour Act), statutory benefits due upon termination; Trade Unions and Employer's Organisations (i.e. registration, rights and recognition of trade unions and employer's organizations); Collective Agreements; their registration and effect of registration; Dispute resolution between employers or registered employer' organizations and employees or registered trade unions; Establishment of conciliation boards, terms of reference of conciliation boards, meetings of conciliation boards, resolved disputes and unsolved disputes; Industrial Action: Strikes and Lockouts; Affirmative Action and complaints in relation to unfair discrimination or harassment .An examination of employment safety laws and related laws

**Assessment Strategies:** Continuous assessment (minimum of one test and one assignment) (40%); Examination; (60%) 1x3 hour paper. The student must obtain at least 50 % in the examination to pass, irrespective of the continuous assessment mark.

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**C.10.11 Course Title: LAW OF CONTRACT**

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**Course code:** CCT 3630  
**NQF level:** 6  
**Notional hours:** 320  
**Contact hours:** 4 lectures per week for 28 weeks= 112 contact hours  
**Credits:** 32  
**Pre-requisite:** None

**Course Content:** The following topics will be covered in the course:

The scope, nature and sources of law of contract; the basis and essential of legal contracts; Formation of a valid contract; *Pacta de contrahendo*; Contractual capacity; Formalities for a valid contract: formalities as set by the parties to a contract; formalities *required* by the law; alienation of land; Content and operation of contracts; Factors vitiating the validity of contracts; Contractual obligations; Variation and discharge of contracts; The general principles applicable to the breach of contracts. Remedies for breach of contracts; The distinction between contractual and delictual damages.

**Assessment Strategies:** Continuous assessment (minimum of two tests and two assignments) (40%) Examination: (60%) 1x3 hour paper. The student must obtain at least 50 % in the examination to pass, irrespective of the continuous assessment mark.

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**C.10.12                      Course Title      LAW OF PROPERTY**

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**Course code:** PPR 3690  
**NQF level:** 6  
**Notional hours:** 240  
**Contact hours:** 3 lectures per week for 28 weeks= 84 contact hours  
**Credits:** 24  
**Pre-requisite:** None

**Course Content:** The course will *inter alia* cover the following issues:

Land Tenure Systems of Namibia; Sources of the Law of Property; Property as legal objects; Property Rights; Real and Personal Rights; Things; Ownership; Servitudes; Pledge; Mortgage; Right of *Trekpath*; Right of *Outspan*; Lease of Land; Statutory Leasehold; Mineral Rights; Sectional Title Unit Real Rights; Property Time Sharing; Possession; Limitations on Ownership; Acquisition / Transfer / Loss / Protection of Ownership; Expropriation; Prescription; Land Reform / Land Reform In Namibia; Rights of others, owners' obligations, Common Law and statutory regulations, co-ownership or joint ownership; Lease and Mineral Rights.

**Assessment Strategies:** Continuous assessment (minimum of two tests and two assignments) (40%) Examination: (60%) 1x3 hour paper. A student must obtain 40% for the continuous assessment exercise to be admitted to the final examination. The student must obtain at least 50 % in the examination to pass, irrespective of the continuous assessment mark.

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**C.10.13                      Course Title:      ADMINISTRATIVE LAW**

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**Course code:** JAD3660  
**NQF level:** 6  
**Notional hours:** 160  
**Contact hours:** 2 lectures per week for 28 weeks= 28 contact hours  
**Credits:** 32  
**Pre-requisite:** None

**Course Content:** The Course will, *inter alia*, cover the following topics:

The nature, scope and purpose of administrative law ; Theoretical underpinnings of administrative law i.e. rule of law, constitutional supremacy, the principle of legality, values of constitutional democracy, and the need for an open, accountable and transparent state administration: Sources of administrative law; The administrative law relationship; The Legal Subjects of the administrative law relationship; Administrative action; Administrative Agreements; The content/requirements of administrative justice (lawfulness, reasonableness and procedural fairness); Legitimate Expectations; Control of administrative action ; State liability for invalid administrative action ; The Ombudsperson and administrative justice; Access to information and administrative justice; Administrative Tribunals

**Assessment Strategies:**

Continuous assessment for the course will be done as follows: One individual research paper (of not more than ten pages) [40%]. One (1) Seminar/group assignment (30%). One (1) test (20%) and Participation in class (10%). Examination: (60%) 1x3 hour paper. The paper will comprise of both problem and essay type questions. A student

must obtain 40% for the continuous assessment exercise to be admitted to the final examination. The student must obtain at least 50 % in the examination to pass, irrespective of the continuous assessment mark.

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**C.10.14 Course Title: CRIMINAL LAW I**

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**Course code:** JCR 3692  
**NQF level:** 6  
**Notional hours:** 120  
**Contact hours:** 3 lectures per week for 14 weeks= 42 contact hours  
**Credits:** 12  
**Pre-requisite:** None

**Course Content:** The course will, *inter alia*, cover the following topics:  
The sources of criminal law; General objectives and values of criminal law; General principles of criminal liability: *Actus reus*, *mens rea*, special factors that bear on *mens rea* or capacity; General defences: Consent, necessity, compulsion, obedience to orders, private defence, impossibility, *de minimis*, mistake of fact, mistake of law and criminal capacity; Forms of Participation: *Socius criminis*, common purpose and accessory after the fact; The impact of independence and the Namibian Constitution on criminal law. Inchoate crime: Incitement, conspiracy and attempt.

**Assessment Strategies:** Continuous assessment (minimum of one test and one assignment) (40%) Examination: (60%) 1x3 hour paper. A student must obtain 40% for the continuous assessment exercise to be admitted to the final examination. The student must obtain at least 50 % in the examination to pass, irrespective of the continuous assessment mark.

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**C.10.15 Course Title: CRIMINAL LAW II**

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**Course code:** JCR 3692  
**NQF level:** 6  
**Notional hours:** 120  
**Contact hours:** 3 lectures per week for 14 weeks= 42 contact hours  
**Credits:** 12  
**Pre-requisite:** Criminal Law I (LJCR 3771)

**Course Content:** The course will, *inter alia*, cover the following topics:  
Crimes against the person: murder, culpable homicide and assault; Crimes against property: theft, robbery, extortion and housebreaking; Crimes against the state and community: treason (and cognate crimes), public violence, perjury, contempt of court. *Crimen injuria* and rape, fraud, arson and malicious damage to property, defeating or obstructing the Course of justice and compounding; Punishment of Crime; Post independence developments: Combating of Rape Act; Prohibition of Racial Discrimination Act; The Stock Theft Act;

**Assessment Strategies:** Continuous assessment (minimum of one test and one assignment) (40%) Examination: (60%) 1x3 hour paper. A student must obtain 40% for the continuous assessment exercise to be admitted to the final examination. The student must obtain at least 50 % in the examination to pass, irrespective of the continuous assessment mark.

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**C.10.16 Course Title LEGAL INTERPRETATION AND DRAFTING**

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**Course code:** JLD 3602  
**NQF level:** 6  
**Notional hours:** 80  
**Contact hours:** 2 lectures per week for 14 weeks= 28 contact hours  
**Credits:** 8  
**Pre-requisite:** None

**Course Content:** The Course will cover the following areas:  
Communicating in legal language; Legal Research & Drafting; Principles of Drafting; The Structure of a Bill; Drafting in plain English; Drafting Miscellaneous Provisions Theories of statutory interpretation; Internal and external aids to statutory interpretation; How legislation is interpreted? Presumptions of interpretation; Constitutional interpretation & statutory interpretation; Peremptory and Directory Provisions: Guidelines

**Assessment Opportunities:** Continuous Assessment: Continuous Assessment (a minimum of one test and one assignment) (40%) Examination: 60%) 1x2 hour paper. A student must obtain 40% for the continuous assessment exercise to be admitted to the final examination. The student must obtain at least 50 % in the examination to pass, irrespective of the continuous assessment mark.

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**3<sup>RD</sup> YEAR**

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**C.10.17                      Course Title:    HUMAN RIGHTS LAW**

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**Course code:**    JHR 3761  
**NQF level:**        7  
**Notional hours:** 80  
**Contact hours:** 2 lectures per week for 14 weeks= 28 contact hours  
**Credits:**            8  
**Pre-requisite:**    None

**Course Content:** The course will, *inter alia*, cover the following topics:  
History of Human Rights: Early developments; Important concepts such as universalism, relativism, indivisibility, interdependence of human rights; obligations; rights and freedoms; The International Bill of Rights; The African Charter on Human and Peoples' Rights as a regional human rights instrument; The operational provisions of the Namibian Bill of Rights; Civil and political rights i.e. the right to human dignity, the right to equality, and the right to non-discrimination; The rights of marginalised groups i.e. women, people with disabilities; and indigenous people; Socio-economic rights i.e. the right to adequate housing, the right to water and the right to social security; "Programmatic Rights" – such as the right to access to information and the „right“ to participate in public policy-making.

**Assessment Strategies:** Assessment will be done by way of writing and presentation of an individual paper (of not more than ten pages), a class test and general class participation, the weight of which shall be 60%, 30% and 10% towards the CA mark respectively. The CA mark will contribute 40% of the final mark. At the end of the semester student will write a two-hour paper. Examination: (60%) 1x3 hour paper. A student must obtain 40% for the continuous assessment exercise to be admitted to the final examination. The student must obtain at least 50 % in the examination to pass, irrespective of the continuous assessment mark.

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**C.10.18                      Course Title:    CRIMINAL PROCEDURE**

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**Course code:**    PCP 3771  
**NQF level:**        7  
**Notional hours:** 160  
**Contact hours:** 4 lectures per week for 14 weeks= 56 contact hours  
**Credits:**            16  
**Pre-requisite:**    None

**Course Content:** The course deals with all the aspects of the pre-trial process in a criminal arrest. The process is covered by sections 1 -119 in the Criminal Procedure Act 51 of 1977. Some aspects of the yet to be enacted Act 25 of 2004; The adversarial process; The Namibian Courts; The Office of the Prosecutor-General; The rights of an accused; Arrest, searches, roadblocks; Warrants, warnings to appear, summons to appear; Detention before appearance in a court; The first appearance; Bail applications; Release on bail, warning or in custody of someone (juveniles); The Plea. The pre-trial; The plea; Procedural rules pertaining to evidence; Section 174 applications.; Sentencing; Remedies of aggrieved accused.

**Assessment Strategies:** Continuous assessment (minimum of one test and one assignment) will contribute twenty per cent (20%) to the final mark. Preparation of Heads of Arguments and arguing in a moot court) will contribute twenty per cent (20%) to the final mark. A student must obtain 40% for the continuous assessment exercise to be admitted to the final examination. Examination: The Course will be examined with a 1x3 hour paper at the end of the second semester. The examination mark will contribute sixty per cent (60%) to the final mark. A student must obtain 40% for the continuous assessment exercise to be admitted to the final examination. The student must obtain at least 50 % in the examination to pass, irrespective of the continuous assessment mark.

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**C.10.19                      Course Title:    CIVIL PROCEDURE**

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**Course code:**    PCP 3771  
**NQF level:**        7  
**Notional hours:** 160  
**Contact hours:** 4 lectures per week for 14 weeks= 56 contact hours

**Credits:** 16  
**Pre-requisite:** None

**Course Content:** The course deals with civil procedure in High Court and Lower Courts. It develops the student's competencies in the following areas: The procedural stages of the law of civil procedure; Specific components of the stages of the law.

**Assessment Strategies:** The Continuous assessment (minimum one tests, one assignment & one moot court session) (40%) Examination; (60%) 1x3 hour paper. A student must obtain 40% for the continuous assessment exercise to be admitted to the final examination. The student must obtain at least 50 % in the examination to pass, irrespective of the continuous assessment mark.

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**C.10.20                      Course Title:    ACCOUNTANCY FOR LAWYERS**

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**Course code:** CAC 3720  
**NQF level:** 7  
**Notional hours:** 160  
**Contact hours:** 2 lectures per week for 28 weeks= 28 contact hours  
**Credits:** 16  
**Pre-requisite:** None

**Course Content:** The Course will cover *inter alia*:

The nature and function of Accounting in general and relating to legal practitioners including basic Accounting terms and concepts; The Accounting Cycle; Accounting Equation (formula and application); The Relevant Accounting principles and procedures in terms of the Legal Practitioners Act 15 of 1995 and the Namibian Law Society (including the Fidelity Fund); Business monies/accounts versus trust monies/accounts; Preparation of elementary financial statements (including Trial Balance); The double entry system and ledger accounts; Books of first/prime entry (recording of basic business transactions); Cash controls and business/trust bank reconciliation procedures; Control accounts; Trust investments; Correspondent accounts; Partnership account; Companies (accounting requirements and basic financial statements).

**Assessment Strategies:** Continuous assessment (minimum of two tests and two assignments) (40%) Examination: (60%) 1x3 hour paper. A student must obtain 40% for the continuous assessment exercise to be admitted to the final examination. The student must obtain at least 50 % in the examination to pass, irrespective of the continuous assessment mark.

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**C.10.21                      Course Title:    PUBLIC INTERNATIONAL LAW**

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**Course code:** JPU 3740  
**NQF level:** 7  
**Notional hours:** 160  
**Contact hours:** 2 lectures per week for 28 weeks= 56 contact hours  
**Credits:** 16  
**Pre-requisite:** None

**Course Content:** The Course will cover *inter alia* the following areas:

The Nature, Scope, Evolution and History of Public International Law; The Difference between International Law & Municipal Law; Sources of International Law ; The place of International Law in Namibian Domestic Law ; Personality & Recognition of states under International Law ; Territory (Intertemporal law ; The Concept of Sovereignty and Territory & article 2 (7) of the UN Charter; Jurisdictional Sovereignty ; State jurisdiction& Persons Apprehended in violation of international law; Jurisdiction by ad hoc International criminal tribunals and The International Criminal Court; Extradition under International Law; the Namibian extradition law; Immunity from Jurisdiction ; State Responsibility in International Law ; International Human Rights Law ; International Refugee Law ; International Humanitarian Law ; The law of Treaties ; The Use of Force by States, Collective Security and ; The Use of Force by and against non-State Actors (The war against Terrorism – the case-study of Afghanistan); International Adjudication. For International Environmental Law, International Economic Law, see other Course s offered by the School.

**Assessment Strategies:** Continuous assessment (minimum of two tests and two assignments) (40%) to the final mark. Examination: (60%) 1x3 hour paper. A student must obtain 40% for the continuous assessment exercise to be admitted to the final examination. The student must obtain at least 50 % in the examination to pass, irrespective of the continuous assessment mark.

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**C.10.22                      Course Title:    LAW OF DELICT**

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**Course code:**    LPDE 3720  
**NQF level:**        7  
**Notional hours:** 160  
**Contact hours:** 2 lectures per week for 28 weeks= 56 contact hours  
**Credits:**            16  
**Pre-requisite:**    None

**Course Content:** The Course will pay particular attention to:  
General principles; The nature and basis of delictual liability – the Aquilian action and the action injuria; Elements of liability in the Aquilian action – wrongfulness, fault, causation, patrimonial loss; Defences to aquilian liability – contributory negligence; Specific delicts; Nuisance; Trespass; Defamation – elements of liability: defences to defamation actions.

**Assessment Strategies:** Continuous Assessment (minimum of two tests and two assignments) (40%). Examination: (60%) 1x 3-hour paper. The student must obtain a sub-minimum mark of 40% in the examination and at least 50 % as a final mark to pass, irrespective of the continuous assessment mark.

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**C.10.23                      Course Title:    LAW OF EVIDENCE**

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**Course code:**    PEV 3771  
**NQF level:**        7  
**Notional hours:** 160  
**Contact hours:** 2 lectures per week for 28 weeks= 56 contact hours  
**Credits:**            16  
**Pre-requisite:**    None

**Course Content:** During the course of the Course, the following areas will be covered:  
The historical development, the nature, the scope, and the sources of the Law of Evidence; The distinction between the two systems of Evidence, i.e. Inquisitorial and Adversarial systems and their scope of application; The Process and Standards of Proof both in criminal and civil proceedings, the Quantum and Cogency of proof in criminal and civil proceedings, the burden of proof, the shifting of proof; Evidence *allundeor* corroboration and other cautionary rules; Various presumptions: irrebutable presumptions of law, rebuttable presumptions of law, and presumptions of facts; Relevance and admissibility of evidence; weight and value of evidence; facts in issue; Exclusionary rules: The machinery of proof and witnesses *Viva voce* evidence and the exceptions thereto; Real and Documentary Evidence Facts of which evidence is unnecessary Judicial notice and formal admissions

**Assessment Strategies:** Continuous Assessment (at least two tests and two assignments) (40%). A student must obtain 40% for the continuous assessment exercise to be admitted to the final examination. Examination: (60%) 1x3 hour paper. A student must obtain 40% for the continuous assessment exercise to be admitted to the final examination. The student must obtain at least 50 % in the examination to pass, irrespective of the continuous assessment mark.

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**C.10.24                      Course Title:    RESEARCH METHODOLOGY**

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**Course code:**    PRM 3762  
**NQF level:**        7  
**Notional hours:** 80  
**Contact hours:** 2 lectures per week for 14 weeks= 28 contact hours  
**Credits:**            8  
**Pre-requisite:**    None

**Course Content:** Some topics to be covered in this Course include:  
Why do Research? Coping with writing anxiety and overcoming writer's block; The Process of writing; How do I start? Selecting a topic for research; Thesis (question/premise); Title of Paper; Organizing and Planning research; How to do Research? Plagiarism; First Draft; Tones and Styles; Body of Paper; Footnotes and Bibliography; Presentation; Revision and Proofreading.

**Assessment Strategies:**

Continuous assessment (minimum of one test and one assignment) (40%) Examination: (60%) 1x 3-hour paper. A student must obtain 40% for the continuous assessment exercise to be admitted to the final examination. The student must obtain at least 50 % in the examination to pass, irrespective of the continuous assessment mark.

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**C.10.25 Course Title: LAW OF ASSOCIATIONS**

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**Course code:** CAS 3772  
**NQF level:** 7  
**Notional hours:** 160  
**Contact hours:** 4 lectures per week for 14 weeks= 56 contact hours  
**Credits:** 16  
**Pre-requisite:** None

**Course Content:** The Course will *inter alia* cover the following issues:  
The sole trader; The law of partnerships; The law of trusts; The law of close corporations; An introduction to company law.

**Assessment Strategies:** Continuous assessment (minimum of one test and one assignment) (40%). Examination: (60%) 1x 3-hour paper. The student must obtain at least 40 % in the examination to pass, irrespective of the continuous assessment mark.

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**C.10.26 Course Title: COMMERCIAL LAW**

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**Course code:** CCM 3772  
**NQF level:** 7  
**Notional hours:** 160  
**Contact hours:** 4 lectures per week for 14 weeks= 56 contact hours  
**Credits:** 16  
**Pre-requisite:** Law of Contract (CCT 3630)

**Course Content:** The Course will *inter alia* cover the following issues:  
The law of Sale; The law of Landlord & Tenant and Insurance Law.

**Assessment Strategies:** Continuous assessment (minimum of one test and one assignment) (40%) Examination: (60%) 1x 3 hour. A student must obtain 40% for the continuous assessment exercise to be admitted to the final examination. The student must obtain at least 50 % in the examination to pass, irrespective of the continuous assessment mark.

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**4<sup>TH</sup> YEAR**

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**C.10.27 Course Title: LAW OF SUCCESSION**

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**Course code:** PSU 3861  
**NQF level:** 8  
**Notional hours:** 80  
**Contact hours:** 2 lectures per week for 14 weeks= 28 contact hours  
**Credits:** 8  
**Pre-requisite:** None

**Course Content:** The course will *inter alia* cover the following issues:  
The Nature, scope, and historical background of the Law of Succession; Definitional and conceptual narratives: deceased estate, executor, intestate and testate succession, legacy, heir, collation, legal dominium, executors testamentary & dative, administrators, etc.; Intestate succession; partial & total intestacy, the origin of intestate succession, the general principles re intestacy; Order of Succession on Intestacy in our jurisdiction; Presumption regarding sequence of death. Testamentary Succession (General principles applicable to Wills), see the Wills Act, Substitutes for Wills (*Donationes inter vivos*) and formalities therefore; Nominations; The relationship between customary law succession and Roman-Dutch Law derived succession.

**Assessment Strategies:** Continuous assessment (minimum one test and one assignment) (40%). Examination (60%) 1x 3-hour paper. A student must obtain 40% for the continuous assessment exercise to be admitted to the final examination. The student must obtain at least 50 % in the examination to pass, irrespective of the continuous assessment mark.



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**C.10.28 Course Title: INTERNATIONAL ECONOMIC LAW**

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**Course code:** CIE 3861  
**NQF level:** 8  
**Notional hours:** 160  
**Contact hours:** 4 lectures per week for 14 weeks= 56 contact hours  
**Credits:** 16  
**Pre-requisite:** None

**Course Content:** The Course provides a basic understanding of the role which law plays in the international economic system emphasizing practical application and theory of international economic law and covering *inter alia* the following issues: Introduction to International Law and its relationship to international economic law; The sources of international economic law; The various international economic institutions; Regional Economic Organizations; The GATT/ WTO regulatory framework Responsibilities of states for the treatment of aliens and foreign businesses; Foreign Investment law and the settlement of investment disputes; International Sale and transportation of goods across national boundaries; Financing, and Credits.

**Assessment Strategies:** Continuous assessment (minimum of one test and one assignment) (40%) Examination: (60%) 1x 3-hour paper. A student must obtain 40% for the continuous assessment exercise to be admitted to the final examination. The student must obtain at least 50 % in the examination to pass, irrespective of the continuous assessment mark.

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**C.10.29 Course Title: COMPANY LAW**

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**Course code:** CCO 3860  
**NQF level:** 8  
**Notional hours:** 160  
**Contact hours:** 2 lectures per week for 28 weeks= 56 contact hours  
**Credits:** 16  
**Pre-requisite:** None

**Course Content:** The Course will *inter alia* cover the following issues: Legal personality; Piercing the corporate veil; Pre-incorporation contracts; The rights and duties of directors; The *ultra vires* doctrine and its evolution; The doctrine of constructive notice; The Turquand Rule; Share capital and capital maintenance; Members of the company and their rights; Majority rule and Minority protection; A comparison of the new Companies Act of South Africa and the Companies Act 28 of 2004 of Namibia; The winding-up of companies.

**Assessment Strategies:** Continuous assessment (minimum of two tests and two assignments) (40%). Examination: (60%) 1x3 hour paper. A student must obtain 40% for the continuous assessment exercise to be admitted to the final examination. The student must obtain at least 50 % in the examination to pass, irrespective of the continuous assessment mark.

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**C.10.30 Course Title: JURISPRUDENCE**

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**Course code:** JJU 3860  
**NQF level:** 8  
**Notional hours:** 160  
**Contact hours:** 2 lectures per week for 28 weeks= 56 contact hours  
**Credits:** 16  
**Pre-requisite:** None

**Course Content**

Begin with the concepts known to students such as natural law, positivism, etc.; Develop a teaching design that will help the students to see how law is influenced by the philosophical streams of the time; Use the southern African context to explain how a specific philosophy of law can be used as a liberating or oppressive tool in the hands of the state and submissive courts; Interact with philosophers where possible to assist the students in understanding the broader context; Design opportunities for students to make oral presentations with time for questions on different philosophical approaches. Topics to be dealt with: Natural Law Theories; Legal Positivism; Positivism and the apartheid system; A new defense of positivism (Roux, Cockrell, Fagan); Dworkinian Liberalism; Marxist jurisprudence; Legal Realism; Critical Legal Studies; Critical Race Theory; Post-Modernist Theory (including Deconstruction); Feminist jurisprudence; Political theory and jurisprudence; Davis and Woolman's approach to

constitutional interpretation; Ackermann's revolutionary constitutionalism; Transformative Jurisprudence; African customary jurisprudence.

**Assessment Strategies:**

The continuous assessment mark made up by the above-mentioned three components will contribute 40% of the final mark. A student needs a continuous assessment mark of 40% to write examination. The final examination will consist of problem-solving questions testing the ability of students to think critically, to identify ideological and philosophical models when legal arguments are made and judgments given. The examination mark contributes 60% to the final mark. The pass mark for the subject is 50%. The final examination may be an open book examination.

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**C.10.31 Course Title: LL B RESEARCH PROJECT**

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**Course code:** JRP 3870  
**NQF level:** 8  
**Notional hours:** 160  
**Contact hours:** 4 lectures per week for 28 weeks= 112 contact hours  
**Credits:** 16  
**Pre-requisite:** None

**Course Content:** The Course content includes lectures in research methodology and writing skills, as well as the writing of a research project under the supervision of a staff member. The only examinable exercise is the final paper.

**Assessment Strategies**

The programme begins with a presentation of a short thesis proposal and a suggestion of a supervisor. The coordinator, in co-operation with the teaching staff of the School approves the supervisors of the individual students; The supervisors approve or refers short proposals back. This exercise is aimed at getting clarity on the field of research and the legal problem only; The student presents an extended proposal by March, followed by a first draft of the thesis by the end of August. The final paper must be handed in for grading by the middle of October.

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**C.10.32 Course Title: LEGAL AID CLINIC AND PROFESSIONAL ETHICS**

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**Course code:** PLC 3870  
**NQF level:** 8  
**Notional hours:** 160  
**Contact hours:** 2 lectures per week for 28 weeks= 56 contact hours  
**Credits:** 16  
**Pre-requisite:** None

**Course Content:** This Course has been arranged as follows:

Introduction to Legal Aid Clinic Practice: Office & File management, client intake, first consultations, diary & computer use, office and firm management practice; Civil trials: Selected topics, including a complete simulation; Trials skills: Interviews, consultation for trials, statement taking theory of the case; Opening statement, evidence-in-chief, cross-examination, re-examination, closing argument, judgment, execution, and appeals & reviews; Motion Court: Selective topics, including provisional sentence, sequestration, applications, Rule 43 and Edictal citation; Legal Writing: Drafting letters, legal opinions, affidavits, heads of argument and pleadings; Legal Research, critical reasoning and alternative dispute resolution (ADR); Introduction to civil court procedure; Introductory study of criminal court practice and labour court; Professional ethics. Direct teaching of basic skills on: office, file and firm management, Direct teaching of principles of: consultations, professional conduct towards clients', ethics and conduct (including dress code), Direct teaching of salient rules of evidence, basic rules of civil practice, oral and trial advocacy principles. Facilitate weekly compulsory supervision sessions: the students are divided into groups called "firms" that are supervised by qualified legal practitioners (also lecturers in the faculty). During these sessions, students attend to their individual client files, discuss options, causes of actions, work done, research etc. The supervising legal practitioner is professionally liable for the file and therefore letters, pleadings and advice are strictly supervised to ensure quality and correctness. Facilitate weekly additional supervision sessions: the students are expected to attend to their files outside of the compulsory supervision periods to ensure client matters are attended regularly and it increases their work ethic and culture, as they are assessed on how diligently and timeously they attend to their files. The compulsory hours are wholly inadequate to complete tasks. These are real clients with real problems and their lives don't stop because the student is not able to attend to their file hence the need for supplementary hours at the Legal Aid Clinic. Facilitate bi-monthly client consultation session for each firm at the Katutura office. All consultations with clients are conducted under the supervision of the supervising legal practitioner. Consultations with client can be held regularly depending on the activity on the file and the need to receive further instructions from client. Annual training workshop organized in August on oral and trial advocacy

skills including negotiation techniques. This workshop is held in collaboration with our external partners (i.e. DLA piper etc.)

**Assessment strategies:** The continuous assessment will contribute 100% to the final mark and is made up as follows: Class preparation and participation (15%), Clinic participation (60%), Group/Firm presentation and writing assignment (15%), Training workshop (10%). The pass mark for the course is 50% and the student must obtain a minimum of 20% in the clinic participation in order to pass the course.

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**C.10.33 Course Title: TAX LAW**

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**Course code:** CTX 3862  
**NQF level:** 8  
**Notional hours:** 80  
**Contact hours:** 2 lectures per week for 14 weeks= 28 contact hours  
**Credits:** 8  
**Pre-requisite:** None

**Course Content:** The Course will *inter alia* cover the following issues: The basis of taxation; The tax formula; The basic principles of taxation; Income tax; Capital Gains Tax; Taxation of companies and close corporations; Taxation of individuals and partnerships; The process of taxation; Value Added Tax.

**Assessment Strategies:** Continuous assessment (minimum of one test and one assignment) will contribute forty percent (40%) to the final mark. Examination: The Course will be examined with a two-hour paper at the end of the second semester. The examination mark will contribute sixty per cent (60%) to the final mark. 1x 3-hour paper. A student must obtain 40% for the continuous assessment exercise to be admitted to the final examination. The student must obtain at least 50 % in the examination to pass, irrespective of the continuous assessment mark.

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**4<sup>th</sup> YEAR LL B (ELECTIVES)**

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**NOTE:** *Students must select courses equal to 32 credits. The offering of Electives depends on availability of expertise and lecturers, as well as sustainable numbers. At least 10 students must be registered for an elective to be offered.*

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**C.10.34 Course Title: MARITIME LAW**

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**Course code:** CMA 3861  
**NQF level:** 8  
**Notional hours:** 80  
**Contact hours:** 2 lectures per week for 14 weeks= 28 contact hours  
**Credits:** 8  
**Pre-requisite:** None

**Course Content:** The Course will *inter alia* cover the following issues: Nature, origins and sources of admiralty jurisdiction in Namibia; The place of maritime law in Namibia Maritime claims and enforcement thereof; Nature, types and elements of maritime liens; The contract of affreightment; General principles of salvage law, its elements and the salvor's misconduct with reference to the International Convention on Salvage of 1989 and the Wreck and Salvage Act, 5 of 2004.

**Assessment Strategies:** Continuous assessment (minimum of two tests and two assignments) (40%). Examination: (60%) 1x 3-hour paper. A student must obtain 40% for the continuous assessment exercise to be admitted to the final examination. The student must obtain at least 50 % in the examination to pass, irrespective of the continuous assessment mark.

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**C.10.35 Course Title: ENVIRONMENTAL LAW**

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**Course code:** JEN 3861  
**NQF level:** 8  
**Notional hours:** 80  
**Contact hours:** 2 lectures per week for 14 weeks= 28 contact hours  
**Credits:** 8  
**Pre-requisite:** None

**Course Content: areas to be covered in the course include:** Concept and Scope of Environmental Law; Foundations and Functions of Environmental Law; Sources of International and National Environmental Law; International Institutions; Foundations, Sources and Implications of National Environmental Law; Practical Implications of Environmental Management in Namibia; Sectoral Aspects of Environmental Law in Namibia; Human Rights and the Environment; Customary Law and the Environment; Trade, environment and Sustainable Development; Environmental Justice: Advocacy, Litigation and Mediation; Climate Change

**Assessment Opportunities:** Continuous assessment (minimum of one test, one assignment and an oral presentation 40%). Examination : (60%) 1x 2-hour paper. A student must obtain 40% for the continuous assessment exercise to be admitted to the final examination. The student must obtain at least 50 % in the examination to pass, irrespective of the continuous assessment mark.

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**C.10.36 Course Title: PRIVATE INTERNATIONAL LAW**

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**Course code:** PPR 3740  
**NQF level:** 7  
**Notional hours:** 160  
**Contact hours:** 2 lectures per week for 28 weeks= 56 contact hours

**Pre-requisite:** None

**Course content:** This course will *inter alia* cover the following:

An introduction to the classification of private international law within the legal system, the choice of law methodology and substance and procedure; Family Law in terms of the validity of a marriage, the legal consequences of a marriage – propriety and personal consequences, the status of legitimacy and the recognition and enforcement of foreign maintenance orders and divorce orders; Law of Succession - Administration and succession distinguished the general doctrine applicable to succession on death in the conflict of laws, interstate succession (ab intestate), testate succession and the revocation of wills; Law of Obligations: Proof of foreign law.

**Assessment Strategies:** Continuous assessment (minimum of two tests and two assignments) (40%. Examination : (60%) 1x 3-hour paper. A student must obtain 40% for the continuous assessment exercise to be admitted to the final examination. The student must obtain at least 50 % in the examination to pass, irrespective of the continuous assessment mark.

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**C.10.37 Course Title: COMPARATIVE LAW**

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**Course code:** JCO 3861  
**NQF level:** 8  
**Notional hours:** 80  
**Contact hours:** 2 lectures per week for 14 weeks= 28 contact hours  
**NQF Credits:** 8  
**Pre-requisite:** None

**Course Content:** The course will introduce Comparative Law, its nature, purpose and contemporary significance. It will *inter alia* cover the following issues: The Classification of Legal Systems; Comparative Law Techniques; Comparative Judicial Styles; The Civil Law System; The Common Law System; Socialist Law; Religious Legal Systems; Legal Systems in Africa; Namibia – a legal hybrid; Unification of legal systems – a new world order?

**Assessment Strategies:** Continuous assessment (minimum of two tests and two assignments) (40%) to the final mark. Examination: (60%) 1x 2-hour paper. A student must obtain 40% for the continuous assessment exercise to be admitted to the final examination. The student must obtain at least 50 % in the examination to pass, irrespective of the continuous assessment mark.

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**C.10.38 Course Title: COMPETITION LAW**

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**Course code:** CCL 3861  
**NQF level:** 8  
**Notional hours:** 80  
**Contact hours:** 2 lectures per week for 14 weeks= 28 contact hours  
**NQF Credits:** 8  
**Pre-requisite:** None

**Course Content:** Some of the topics to be covered in this Course include

Historical and Comparative Competition Law; Development of competition Law in Namibia; Purpose, Interpretation and Jurisdiction; Restrictive horizontal practices; Restrictive vertical practices; Abuse of dominance; Mergers: Introduction and Definition; Mergers: notification and Procedure; Mergers: Substantive Issues; Institutions and Procedural Aspects in Competition Law; Namibian Legislation

**Assessment Opportunities:** Continuous assessment (minimum of two tests and two assignments (40%) to the final mark. Examination : ( 60%) 1x 2hour paper. The student must obtain a sub-minimum mark of 40% in the examination and at least 50 % as a final mark to pass, irrespective of the continuous assessment mark.

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**C.10.39 Course Title: LAW OF INTELLECTUAL PROPERTY**

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**Course code:** PIP 3871  
**NQF level:** 8  
**Notional hours:** 160  
**Contact hours:** 4 lectures per week for 14 weeks= 56 contact hours  
**NQF Credits:** 16

**Pre-requisite:** None

**Course Content:** The course content will cover the following areas:

Meaning of intellectual property and its development; Categories of intellectual property; Copyright; Trademarks and names; Registered marks; Patents; Validity; Property rights and exploitation; Confidential information and privacy; The international patent system and technology transfer; Intellectual Property Rights and the International Transfer System; Economic Development and Reform of the Patent System

**Assessment Strategies:** Continuous assessment (minimum of two tests and two assignments) (40%) to the final mark. Examination: (60%) 1x 3-hour paper. A student must obtain 40% for the continuous assessment exercise to be admitted to the final examination. The student must obtain at least 50 % in the examination to pass, irrespective of the continuous assessment mark.

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**C.10.40 Course Title: MINING LAW**

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**Course code:** PML 3870  
**NQF level:** 8  
**Notional hours:** 160  
**Contact hours:** 2 lectures per week for 28 weeks= 56 contact hours  
**NQF Credits:** 16  
**Pre-requisite:** None

**Course Content:** The Course provides a basic understanding of the key legislation governing the development of minerals and petroleum resources of Namibia. They include: The minerals (prospecting and mining) Act, no 33 of 1992 as amended; The minerals policy of Namibia; The Petroleum (Exploration and production) Act, 1991 as amended; The petroleum (Exploration and production Act, Regulations No 190, Windhoek-23 September, 1999; The model petroleum Agreement, 1998; The draft Petroleum Taxation Act, 2001.

**Assessment Strategies:** Continuous assessment (minimum of one test and one assignment) (40%) Examination: (60%) 1x3 hour paper. A student must obtain 40% for the continuous assessment exercise to be admitted to the final examination. The student must obtain at least 50 % in the examination to pass, irrespective of the continuous assessment mark.

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**C.10.41 Course Title: NEGOTIABLE INSTRUMENTS**

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**Course code:** CNI 3842  
**NQF level:** 8  
**Notional hours:** 80  
**Contact hours:** 2 lectures per week for 14 weeks= 56 contact hours  
**NQF Credits:** 8  
**Pre-requisite:** Law of Contract (CCT 3610)

**Course Content:** The primary objective of the Course is to introduce the students to the study of Negotiable Instruments and to this end a detailed study of the Bills of Exchange Act is of utmost importance. The Course has been organized as follows: Characteristics of Negotiability; Functions of Negotiable Instruments; Types of Negotiable Instruments; Parties; Form; Essential Elements; The Cambial Obligation; Signature; Value; Holder; Inchoate Instruments; Liabilities of Parties; Duties of the Holder; Cheques; Discharge of Negotiable Instruments

**Assessment Strategies:** Continuous assessment (minimum of two tests and two assignments) (40%). Examination: (60%) 1x2 hour paper. A student must obtain 40% for the continuous assessment exercise to be admitted to the final examination. The student must obtain at least 50 % in the examination to pass, irrespective of the continuous assessment mark.

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**C.10.42 Course Title: LAW OF INSOLVENCY**

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**Course code:** CIS 3842  
**NQF level:** 8  
**Notional hours:** 80  
**Contact hours:** 2 lectures per week for 14 weeks= 56 contact hours  
**NQF Credits:** 8  
**Pre-requisite:** None

**Course Content:** The Course will *inter alia* cover the following issues:  
Voluntary Surrender; Compulsory Sequestration; Effects of Sequestration; The position of the solvent spouse; Compromises; Realization and Distributions. Rehabilitation; Offences: Winding up of Companies and closes corporation.

**Assessment Strategies:** Continuous assessments (minimum of two tests and two assignments) (40%). Examination: (60%) 1x3 hour paper. The student must obtain at least 40% in the examination to pass, irrespective of the continuous assessment mark.

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**C.10.43 Course Title: INTERNATIONAL HUMANITARIAN LAW**

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**Course code:** JHL 3862  
**NQF level:** 8  
**Notional hours:** 80  
**Contact hours:** 2 lectures per week for 14 weeks  
**NQF Credits:** 8  
**Pre-requisite:** Public International Law (JPU 3740)

**Course content:**

The nature, scope and sources of International humanitarian Law; Military necessity versus humanitarian consideration (humanism) as bases of IHL ; The distinction between *jus ad bellum* & *jus in bello*; Compare and contrast human rights law and IHL; International armed conflicts versus conflicts of non-international character; Self-determination and national liberation movements; The Legality of war: the UN Charter System, the Nuremberg Tribunal and Principles, the International Court of Justice Jurisprudence; The Laws & Customs of war (the Hague law: 1899 - 1907); The Geneva Conventions, 1949 and the 1977 two Additional Protocols to the Geneva Conventions; Treatment of prisoners of war (PoW) and protection of civilians during the hostilities, the wounded, sick and shipwrecked; The principles of distinction and proportionality in IHL; Lawful competency and unlawful combatancy; The concepts of legitimate military targets and civilian objects; Prohibited weaponry; Rights and Duties of the Occupying Power; the Rights and Duties of neutrals; War crimes and grave breaches against international humanitarian law; Common article 3 to the Geneva Conventions, 1949;The doctrine of superior (command) responsibility and the defence of superior orders; Various available valid defences to the allegations of breaches of IHL The *ad hoc* international criminal tribunals and the International Criminal Court as enforcement mechanisms of IHL.

**Assessment Strategies:** Continuous assessment (minimum of two tests and two assignments) (40%). Examination : (60%) 1x 3-hour paper. A student must obtain 40% for the continuous assessment exercise to be admitted to the final examination. The student must obtain at least 50 % in the examination to pass, irrespective of the continuous assessment mark.

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**C.10.44 Course Title: CONVEYANCING AND NOTARIAL PRACTICE**

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**Course code:** PCN 3872  
**NQF level:** 8  
**Notional hours:** 160  
**Contact hours:** 4 lectures per week for 14 weeks= 112 contact hours

## D. The Bachelor of Laws Honours degree (LL B) (64BLWS)

The Bachelor of Laws degree (LL B) (Honours) is a professional law degree.

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### D.1 Admission requirements

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1. A candidate may be admitted to this programme if he/she holds a School Leaving Certificate with a total of at least 35 points on the UNAM scale obtained in five different subjects as follows:

- (a) 3 subjects on NSSCAS level with an average of D or higher;
- (b) 2 subjects on NSSCO level with a D or higher; and
- (c) English must be at minimum B at NSSCO level.

OR

2. A candidate may be admitted to this programme if he/she holds a Namibian Senior Secondary Certificate (NSSC) Ordinary or Higher Level or a recognized equivalent qualification with a minimum of 35 points in five subjects on the UNAM scale with at least a B symbol in English as a Second Language or higher.

OR

3. A candidate may be admitted to this programme if he/she was awarded with a degree qualification of the University of Namibia or other recognized institution.

OR

4. A candidate may be admitted to this programme if he/she has a two-year NQF Level 5 Diploma in Law with an equivalent of at least 240 credits from the University of Namibia provided they have obtained an overall average of at least 60% in that Diploma.

OR

5. A candidate may be admitted to this programme through the Mature Age Entry system provided that they meet the following criteria:

- (a) Should at least be 25 years old on the first day of the academic year in which admission is sought;
- (b) Have a Senior Secondary School Leaving Certificate;
- (c) Five years of relevant work experience relating to the proposed study programme; and
- (d) Pass the mature age entry examinations, namely: English Paper, Numeracy Paper, General Knowledge Paper and the School Specific Paper with an aggregate of at least 65%. The School specific paper should be passed with a minimum of 60%.

**NB: Students are advised that the LL B (Honours) degree is the qualification for admission to the JTC for the purpose of pursuing the training programme stipulated under the Legal Practitioners Act, 15 of 1995 as one of the requirements to practice law in Namibia.**

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### D.2 DURATION OF STUDY

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H.2.1 A full time student must complete this qualification within a minimum study period of four (4) years and maximum study period of six (6) years.

H.2.2 A part time student must complete this qualification within a minimum study period of six (6) years and maximum study period of eight (8) years.

H.2.3 The said periods may only be exceeded with the authority of Senate.

### D.3 CURRICULUM STRUCTURE – FULL TIME

The curriculum for the full time LL B (Honours) degree is made up of the following components:

Module code	Module name	NQF Level	Credits	Contact hours per week (L / P / T)	(Co-requisites) / Pre-requisites	Compulsory (C) / Elective (E)
<b>Year 1 Core Semester</b>						
U3403FS	Skills Portfolio	N/A	-	N/A	None	C
U3583DD	Digital Literacy	5	8	2	None	C
U3583AL	Academic Literacy IB	5	8	2	None	C
U3420CN	National and Global Citizenship	4	2	2	None	C
U3520LP	Leadership Skills	5	2	2	None	C
L3540PL	Legal and Professional Ethics	5	4	4	None	C
<b>Total Credits Core Semester</b>						<b>24</b>

<b>Year 1 Semester 1</b>						
L3511BF	Foundations of Namibian Law	5	12	4	None	C
L3511BC	Constitutional Law	5	12	4	None	C
L3511PP	Law of Persons and Marriage	5	12	4	None	C
L3501BC	Criminal Law I	5	6	2	None	C
L3501PA	Alternative Dispute Resolution	5	6	2	None	C
<b>Total Credits Semester 1</b>						<b>48</b>

<b>Year 1 Semester 2</b>						
L3512PE	Employment Law	5	12	4	None	C
L3512PS	Law of Succession	5	12	4	None	C
L3512BA	African Indigenous Law	5	12	4	None	C
L3502BC	Criminal Law II	5	6	2	(L3501BC)	C
L3502BH	Human Rights Law	5	6	2	None	C
<b>Total Credits Semester 2</b>						<b>48</b>



<b>Total credits YEAR 1</b>	<b>120</b>
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<b>Module code</b>	<b>Module name</b>	<b>NQF Level</b>	<b>Credits</b>	<b>Contact hours per week (L / P/T)</b>	<b>(Co-requisites) / Pre-requisites</b>	<b>Compulsory (C)/Elective (E)</b>
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<b>Year 2 Core Semester</b>						
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U3683AL	Academic Literacy II	6	8	2	None	C
U3420PJ	Project Management Skills	4	2	2	None	C
U3420TH	Entrepreneurial Skills	4	2	2	None	C
U3520TH	Introduction to Critical Thinking	5	2	2	None	C
U3420SE	Sustainability and Environmental Awareness	4	2	2	None	C
L3600RT	Trial Advocacy	6	8	2	None	C

<b>Total Credits Core Semester</b>	<b>24</b>
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<b>Year 2 Year Modules</b>						
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L3613PC	Law of Contract	6	14	2	L3511BF	C
L3613PP	Land and Property Law	6	14	2	None	C
L3613PD	Law of Delict	6	14	2	None	C

<b>Total Credits Year Modules</b>	<b>42</b>
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<b>Year 2 Semester 1</b>						
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L3611BL	Legislative Drafting and Interpretation	6	14	4	None	C
L3601PB	Banking Law and Payment Systems	6	7	2	None	C
L3601BM	Media and Communications Law	6	7	2	None	C

<b>Total Credits Semester 1</b>	<b>28</b>
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<b>Year 2 Semester 2</b>						
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L3602BE	Principles of Environmental Law	6	7	2	None	C
L3612CB	Law of Business Entities	6	14	4	None	C
L3602BC	Community Impact Project	6	8	2	None	C

<b>Total Credits Semester 2</b>	<b>29</b>
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<b>Total credits YEAR 2</b>	<b>123</b>
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Module code	Module name	NQF Level	Credits	Contact hours per week (L / P / T)	(Co-requisites) / Pre-requisites	Compulsory (C) / Elective (E)
<b>Year 3 Core Semester</b>						
W3700IC	Workplace Attachment	7	24	4	None	C
<b>Total Credits Core Semester</b>						<b>24</b>
<b>Year 3 Year Modules</b>						
L3713BA	Administrative Justice	7	16	2	None	C
L3713RC	Civil Procedure	7	16	2	None	C
L3713RE	Law of Evidence	7	16	2	None	C
L3713RP	Criminal Procedure	7	16	2	None	C
L3713BJ	Jurisprudence	7	16	2	None	C
<b>Total Credits Year Modules</b>						<b>80</b>
<b>Year 3 Semester 1</b>						
L3701CB	Bookkeeping for Legal Practitioners	7	8	2	None	C
<b>Total Credits Semester 1</b>						<b>8</b>
<b>Year 3 Semester 2</b>						
L3702PD	Legal Drafting	7	8	2	None	C
<b>Total Credits Semester 2</b>						<b>88</b>
<b>Total credits YEAR 3</b>						<b>120</b>

Module code	Module name	NQF Level	Credits	Contact hours per week (L / P / T)	(Co-requisites) / Pre-requisites	Compulsory (C) / Elective (E)
<b>Year 4 Core Semester</b>						
L3800BR	Legal Research and Development	8	14	4	None	C
L3800PD	Design Thinking	8	8	4	None	C

<b>Total Credits Core Semester</b>						<b>22</b>
<b>Year 4 Year Modules</b>						
L3813RR	Legal Research Project	8	16	2	(L3800BR)	C
L3813RL	Legal Aid Clinic and Case Management	8	20	2/3P	None	C
<b>Total Credits Year Modules</b>						<b>36</b>
<b>Year 4 Semester 1</b>						
L3811BI	Public International Law	8	18	4	None	C
L3801CI	Law of Insolvency	8	9	2	None	C
<b>ELECTIVES (Student are only allowed to select one module equal to 9 credits)</b>						
L3801PI	Intellectual Property Law	8	9	2	L3611PP	E
L3801PC	Competition Law	8	9	2	L3612CB	E
L3801BC	Criminology and Crime Prevention	8	9	2	L3512BC	E
<b>Total Credits Semester 1</b>						<b>36</b>
<b>Year 4 Semester 2</b>						
L3802PT	Tax Law	8	9	2	None	C
L3802BS	Law of the Sea	8	9	2	None	C
L3802CI	International Trade Law	8	9	2	None	C
<b>ELECTIVES (Students to select one module equal to 9 credits)</b>						
L3802BA	African Union Law	8	9	2	None	E
L3802BM	Mining Law	8	9	2	None	E
L3802PI	Private International Law	8	9	2	None	E
<b>Total Credits for Semester 2</b>						<b>72</b>
<b>Total credits YEAR 4</b>						<b>130</b>

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#### D.4 RESTRICTION ON COURSES – CO-REQUISITES AND PRE-REQUISITES

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**Co-requisites:** A student must have a continuous assessment mark of at least 40% (i.e. examination admission) in a Course to be allowed to continue with any Course for which the first course is a co-requisite.

**Pre-requisites:** Before a student can continue with a subsequent Course, the preceding relevant Course must be passed. A student will not be admitted to a specific Course if s/he does not meet the requirements for the particular Course.

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#### D.5 EXAMINATION REGULATIONS

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See General Information and Regulations Prospectus for Special Regulations

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#### D.6 ACADEMIC ADVANCEMENT RULES

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A student advances to the subsequent academic year of study when the following conditions have been met:

Year 1 to Year 2: At least 90 credits of which at least 78 must be non-core;

Year 2 to Year 3: At least 220 credits;

Year 3 to Year 4: All first-year credits and at least 350 total credits;

A student who fulfilled the re-admission regulations, but could not advance to the next year of registration must first register for all failed modules. Subject to pre-requisites, such a student may then add modules of the subsequent year, provided that the total number of registered credits does not exceed the prescribed number of credits of the failed year of registration by more than 20%.

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#### D.7 MINIMUM REQUIREMENTS FOR RE-ADMISSION INTO THE SCHOOL

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To be re-admitted to the School of Law into the Bachelor of Laws Honours programme, a student must have successfully completed the following minimum number of credits as indicated below:

40 credits (of which 24 must be non-core) by the end of the first year of registration;

120 credits (of which 120 must be non-core) by the end of the second year of registration;

220 credits by the end of the third year of registration;

330 credits by the end of the fourth year of registration;

420 credits by the end of the fifth year of registration;

The programme must be completed after a maximum of 6 years of registration

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#### D.8 AWARDING OF THE DEGREE LLB (HONOURS)

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This qualification will be awarded to candidates credited with a minimum of 493 credits and who have met the requirements of the compulsory and elective sections

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#### D.9 CURRICULUM STRUCTURE: PART TIME

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The curriculum for the part time LL B (Honours) degree is made up of the following components:

Module code	Module name	NQF Level	Credits	Contact hours per week (L / P / T)	(Co-requisites) / Pre-requisites	Compulsory (C) / Elective (E)
<b>Year 1 Core Semester</b>						
U3403FS	Skills Portfolio	N/A	-	N/A	None	C

U3583DD	Digital Literacy	5	8	2	None	C
U3583AL	Academic Literacy IB	5	8	2	None	C
U3420CN	National and Global Citizenship	4	2	2	None	C
U3520LP	Leadership Skills	5	2	2	None	C
L3540PL	Legal and Professional Ethics	5	4	4	None	C
<b>Total Credits Core Semester</b>						<b>24</b>

<b>Year 1 Semester 1</b>						
L3511BF	Foundations of Namibian Law	5	12	4	None	C
L3511BC	Constitutional Law	5	12	4	None	C
L3501BC	Criminal Law I	5	6	2	None	C
<b>Total Credits Semester 1</b>						<b>30</b>

<b>Year 1 Semester 2</b>						
L3512PE	Employment Law	5	12	4	None	C
L3512BA	African Indigenous Law	5	12	4	None	C
L3502BC	Criminal Law II	5	6	2	(L3501BC)	C
<b>Total Credits Semester 2</b>						<b>30</b>
<b>Total credits YEAR 1</b>						<b>84</b>

Module code	Module name	NQF Level	Credits	Contact hours per week (L / P / T)	(Co-requisites) / Pre-requisites	Compulsory (C) / Elective (E)
<b>Year 2 Core Semester</b>						
U3683AL	Academic Literacy II	6	8	2	None	C
U3420PJ	Project Management Skills	4	2	2	None	C
U3420TH	Entrepreneurial Skills	4	2	2	None	C
U3520TH	Introduction to Critical Thinking	5	2	2	None	C
U3420SE	Sustainability and Environmental Awareness	4	2	2	None	C
L3600RT	Trial Advocacy	6	8	2	None	C

<b>Total Credits Core Semester</b>						<b>24</b>
<b>Year 2 Year Modules</b>						
L3613PC	Law of Contract	6	14	2	L3511BF	C
L3613PD	Law of Delict	6	14	2	None	C
<b>Total Credits Year Modules</b>						<b>28</b>
<b>Year 2 Semester 1</b>						
L3511PP	Law of Persons and Marriage	5	12	4	None	C
L3501PA	Alternative Dispute Resolution	5	6	2	None	C
L3611BL	Legislative Drafting and Interpretation	6	14	4	None	C
<b>Total Credits Semester 1</b>						<b>32</b>
<b>Year 2 Semester 2</b>						
L3512PS	Law of Succession	5	12	4	None	C
L3502BH	Human Rights Law	5	6	2	None	C
L3602BC	Community Impact Project	6	8	2	None	C
<b>Total Credits Semester 2</b>						<b>26</b>
<b>Total credits YEAR 2</b>						<b>110</b>

Module code	Module name	NQF Level	Credits	Contact hours per week (L / P / T)	(Co-requisites) / Pre-requisites	Compulsory (C) / Elective (E)
<b>Year 3 Core Semester</b>						
W3700IC	Workplace Attachment	7	24	4	None	C
<b>Total Credits Core Semester</b>						<b>24</b>
<b>Year 3 Year Modules</b>						
L3613PP	Land and Property Law	6	14	2	None	C
L3713BA	Administrative Justice	7	16	2	None	C
<b>Total Credits Year Modules</b>						<b>30</b>

Year 3 Semester 1						
L3601PB	Banking Law and Payment Systems	6	7	2	None	C
L3601BM	Media and Communications Law	6	7	2	None	C
<b>Total Credits Semester 1</b>						<b>14</b>
Year 3 Semester 2						
L3602BE	Principles of Environmental Law	6	7	2	None	C
L3612CB	Law of Business Entities	6	14	4	None	C
<b>Total Credits Semester 2</b>						<b>21</b>
<b>Total credits YEAR 3</b>						<b>89</b>

Module code	Module name	NQF Level	Credits	Contact hours per week (L / P / T)	(Co-requisites) / Pre-requisites	Compulsory (C) / Elective (E)
Year 4 Core Semester						
L3800PD	Design Thinking	8	8	4	None	C
<b>Total Credits Core Semester</b>						<b>8</b>
Year 4 Year Modules						
L3713RC	Civil Procedure	7	16	2	None	C
L3713RE	Law of Evidence	7	16	2	None	C
L3713BJ	Jurisprudence	7	16	2	None	C
<b>Total Credits Year Modules</b>						<b>48</b>
Year 4 Semester 1						
L3701CB	Bookkeeping for Legal Practitioners	7	8	2	None	C
<b>Total Credits Semester 1</b>						<b>8</b>
Year 4 Semester 2						
L3702PD	Legal Drafting	7	8	2	None	C
<b>Total Credits for Semester 2</b>						<b>8</b>

<b>Total credits YEAR 4</b>	<b>72</b>
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Module code	Module name	NQF Level	Credits	Contact hours per week (L / P / T)	(Co-requisites) / Pre-requisites	Compulsory (C) / Elective (E)
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<b>Year 5 Core Semester</b>						
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L3800BR	Legal Research and Development	8	14	4	None	C
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<b>Total Credits Core Semester</b>	<b>14</b>
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<b>Year 5 Year Modules</b>						
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L3713RP	Criminal Procedure	7	16	2	None	C
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L3813RR	Legal Research Project	8	16	2	(L3800BR)	C
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<b>Total Credits Year Modules</b>	<b>32</b>
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<b>Year 5 Semester 1</b>						
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L3811BI	Public International Law	8	18	4	None	C
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<b>ELECTIVES (Students are only allowed to select one module equal to 9 credits)</b>						
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L3801PI	Intellectual Property Law	8	9	2	L3611PP	E
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L3801PC	Competition Law	8	9	2	L3612CB	E
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L3801BC	Criminology and Crime Prevention	8	9	2	L3512BC	E
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<b>Total Credits Semester 1</b>	<b>27</b>
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<b>Year 5 Semester 2</b>						
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L3802BS	Law of the Sea	8	9	2	None	C
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L3802CI	International Trade Law	8	9	2	None	C
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<b>Total Credits Semester 2</b>	<b>18</b>
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<b>Total credits YEAR 5</b>	<b>91</b>
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Module code	Module name	NQF Level	Credits	Contact hours per week (L / P / T)	(Co-requisites) / Pre-requisites	Compulsory (C) / Elective (E)
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<b>Year 6 Year Modules</b>						
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L3813RL	Legal Aid Clinic and Case Management	8	20	2/3P	None	C
<b>Total Credits Year Modules</b>						<b>20</b>
<b>Year 6 Semester 1</b>						
L3801CI	Law of Insolvency	8	9	2	None	C
<b>Total Credits Semester 1</b>						<b>9</b>
<b>Year 6 Semester 2</b>						
L3802PT	Tax Law	8	9	2	None	C
<b>ELECTIVES (Students to select one module equal to 9 credits)</b>						
L3802BA	African Union Law	8	9	2	None	E
L3802BM	Mining Law	8	9	2	None	E
L3802PI	Private International Law	8	9	2	None	E
<b>Total Credits Semester 2</b>						<b>18</b>
<b>Total credits YEAR 6</b>						<b>47</b>
<b>Total credits for LLB Honours Programme</b>						<b>493</b>

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#### . D10 RESTRICTION ON COURSES – CO-REQUISITES AND PRE-REQUISITES

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**Co-requisites:** A student must have a continuous assessment mark of at least 40% (i.e. examination admission) in a Course to be allowed to continue with any Course for which the first course is a co-requisite.

**Pre-requisites:** Before a student can continue with a subsequent Course, the preceding relevant Course must be passed. A student will not be admitted to a specific Course if s/he does not meet the requirements for the particular Course.

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#### D.11 EXAMINATION REGULATIONS

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See General Information and Regulations Prospectus for Special Regulations

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#### D.12 ACADEMIC ADVANCEMENT RULES

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A student advances to the subsequent academic year of study when the following conditions have been met:

**Year 1 to Year 2: At least 60 credits of which at least 48 must be non-core;**

**Year 2 to Year 3: At least 170 credits;**

**Year 3 to Year 4: All first-year credits and at least 300 total credits;**

A student who fulfilled the re-admission regulations, but could not advance to the next year of registration must first register for all failed modules. Subject to pre-requisites, such a student may then add modules of the subsequent

year, provided that the total number of registered credits does not exceed the prescribed number of credits of the failed year of registration by more than 20%.

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### **D.13 MINIMUM REQUIREMENTS FOR RE-ADMISSION INTO THE SCHOOL**

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To be re-admitted to the School of Law into the Bachelor of Laws Honours programme, a student must have successfully completed the following minimum number of credits as indicated below:

40 credits (of which 24 must be non-core) by the end of the first year of registration;

120 credits (of which 120 must be non-core) by the end of the second year of registration;

220 credits by the end of the third year of registration;

330 credits by the end of the fourth year of registration;

420 credits by the end of the fifth year of registration;

The programme must be completed after a maximum of 6 years of registration

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### **D.14 AWARDING OF THE DEGREE LLB (HONOURS)**

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This qualification will be awarded to candidates credited with a minimum of 493 credits and who have met the requirements of the compulsory and elective sections

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### **D.15 MODULE DESCRIPTORS**

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#### **YEAR 1**

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#### **D.15.1. Module Title: Skills Portfolio**

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##### **Module Title: Skills Portfolio**

**Module Code** U3403FS

**NQF Level** N/A

**Notional Hours** N/A

**Contact hours** N/A

**Additional learning requirements** None

**NQF Credits** NCB

**Prerequisite** None

**Compulsory/Elective** Compulsory

**Semester Offered** Core Semester, Semesters 1 & 2

##### **Module Content**

##### **UNIT 1: Academic Planning and Goal Setting**

Individual Needs and Values; Steps in Reaching a Personal Vision; Proactive Approach Towards Learning; Self-Regulated Learning; Personal and Academic Goal Setting; Receptiveness to Learning; Exploring Self-Development and Self-Awareness.

##### **UNIT 2: Attitude and Motivation**

Understanding Motivation; Personal Attitudes, Behaviours and Interests; Self-Reflective Process; Approaches to Dealing with Negative Factors; Class Attendance and Participation; Procrastination; Self-Reliance; Discipline; Accountability; Healthy Habits.

##### **UNIT 3: Learning styles**

Understanding Personal Approaches to Learning; Dynamics of The Learning Process; Learning Styles and Strategies.

##### **UNIT 4: Study Methods and Skills**

Study Habits and Strategies; Learning Styles and Techniques; Effective Study Methods and Skills; Note Taking; Memory and Reading Skills; Critical Thinking.

**UNIT 5: Time Management**

Effective Time Management; Planning; Decision-making; Prioritization; Setting Boundaries; Time for Self – care; Procrastination.

**UNIT 6: Assessment Preparation**

In class exercise; Test and Examination preparation; Organizing academic workload; Setting daily study goals; Staying physically active; Study groups.

**UNIT 7: Mental well-being**

Understanding mental health; Signs and indicators of poor mental health; commonly experienced mental health challenges; psychosocial stressors; Seeking professional help; Coping strategies.

**UNIT 8: Interpersonal Communication**

Effective Communication Skills; Verbal and Non-Verbal Communication; Listening Skills; Problem Solving; Assertiveness; Negotiation Skills; Practicing Empathy in Communication; Self-Confidence; Receptiveness to Feedback; Building Trust; Teamwork; Leadership; Public Speaking Skills.

**UNIT 9: Financial matters and management**

Financial Literacy; Budgeting; Available Finance Options and Assistance; Managing Financial Resources.

**UNIT 10: Student Violence**

Types of Violence; Individual Roles in Violence; Myths, Forms; Consequences of Violence; Prevention Measures; Seeking for Help.

**UNIT 11: Career Planning and Development**

Defining and Selecting Career Goals; Career Exploring Different Strategies; Soft Skills Training.

**Student Assessment Strategies**

100% continuous assessment

Reflective journal on each unit (portfolio)

### D. 15.2 Module Title: Digital Literacy

<b>Module code:</b>	<b>U3583DD</b>
<b>NQF level:</b>	<b>5</b>
<b>Notional hours</b>	<b>80</b>
<b>Contact hours</b>	<b>2 lectures + 1 tutorial/ week</b>
<b>Additional learning requirements</b>	<b>none</b>
<b>NQF credits</b>	<b>8</b>
<b>(co-requisites) / prerequisite</b>	<b>none</b>
<b>Semester offered</b>	<b>core</b>
<b>Module coordinator and contact details Dr Erkkie Haipinge</b>	
<b>Ehaipinge@unam.na, Tel: +264 612064906</b>	

**Module purpose**

The purpose of this module is to equip students with competencies to access, manage, understand, integrate, communicate, evaluate and create information safely and appropriately through digital technologies for learning, employment and entrepreneurship.

**MODULE CONTENT**

Digital proficiency: ICT-based devices (laptops, tablets, smartphones, desktop computers, digital instruments and equipment); a mouse, keyboard, touch screen, voice control and other forms of input; screens, audio headsets and other forms of output; digital capture devices; University digital learning systems and a range of personal digital services such as social media, cloud storage services, sharing sites. Digital productivity: basic productivity software (text editing, presentation, spreadsheets, image editing); email and other digital Communication services; internet or cloud or institutional shared spaces for organising, managing and backing up digital files; software/apps and services suitable for learning-related tasks; digital tools fit learning and managing learning time. Information literacy: search engines, Indexes or tag clouds; wikis, blog posts, scholarly journals, e-books and the open web; file spaces and folders, bookmarks, reference management software and tagging; copyright, and digital citizenship issues. Data and media literacy: digital data using spreadsheets and other media; data security and privacy; digital media messages – text, graphics, video, animation, audio and multimedia. Digital creation and innovation: digital materials (video, audio, stories, presentations, infographics); new digital tools for learning in digital settings. Digital communication, collaboration and participation: digital communication; differences between media, norms of

communicating in different spaces; false or damaging digital communications; collaborative tools and online environments; online networks. Digital learning and development: digital learning opportunities; digital learning resources; digital tools/materials for organising, planning and reflecting on learning (mind-mapping, note-taking, e-portfolio/ learning journal/ blog). Digital identity and wellbeing: online profiles for different networks (personal, professional, academic); digital reputation; managing personal data and privacy; digital cv or portfolio of work; digital technologies for personal development; online etiquette; wellbeing and safety online; internet addiction; cyberbullying and other damaging online behaviour.

### Student assessment strategies

Collaborative assessment tasks

Student assessment strategies

- collaborative assessment tasks
  - digital productivity: cloud based collaborative digital media creation using cloud platforms
  - project: digital communication, collaboration and participation/ digital wellbeing
- individual assessment tasks
  - assignment: information literacy assignment
  - test x 2
- practical
  - digital proficiency
  - data and media literacy
- no written examination digital productivity: cloud based collaborative digital media creation using cloud platforms

Project: digital communication, collaboration and participation/ digital wellbeing

- individual assessment tasks
  - assignment: information literacy assignment
  - test x 2
- practical
  - digital proficiency
  - data and media literacy
- no written examination

### D.15.3 Module Title: NATIONAL AND GLOBAL CITIZENSHIP

<b>Module Code</b>	<b>U3420CN</b>
<b>NQF Level</b>	<b>4</b>
<b>Notional Hours</b>	<b>20</b>
<b>Contact hours</b>	<b>Up to 1 contact lecture period per week for 6 Weeks</b>
<b>Mode of Delivery</b>	<b>Blended: Face to face and Online</b>
<b>Additional learning requirements</b>	<b>Each student will be required to work on a personal project which will include a site visit</b>
<b>NQF Credits</b>	<b>2</b>
<b>Semester Offered</b>	<b>Core</b>
<b>Module coordinator Contact Details:</b>	<b>Dr Romanus Shivoro, rshivoro@unam.na ; Ext. 3378</b>

### Module Purpose

The purpose of this Module is to equip UNAM students with knowledge to understand the interconnectedness of local and global issues. Students will become acquainted with perspectives on, global citizenship, globalization and civic engagement. The module will enable students to reflect on issues affecting their communities and the world by providing a platform where students can meet and learn from one another and from external sources of information. It will guide students to determine how they can contribute to bring positive changes in their communities in relation to the Sustainable Development Goals. Furthermore, it will provide knowledge and understanding of cultural diversity and intercultural communication to enable students to become thoughtful stewards in a globalized world.

### Module content

#### UNIT 1: Constitution and its Importance

What is a constitution; Functions of a constitution; What it contains; Constitution and democracy

#### UNIT 2: Global Citizenship

The meaning of global citizenship; Importance of global awareness; World issues of concern to global citizens.

**UNIT 3: Civic Engagement**

What do we mean by civic engagement; Dimensions of civic engagement; Indicators of civic engagement; Promoting civic engagement.

**UNIT 4: Globalization**

Understanding globalization; Cultural construction of neoliberal globalization; Major players; Major domains; Major Issues; Futures of Globalization

**UNIT 5: Intercultural Communication**

Dealing with difference; Levels of culture; Stereotypes and generalizations; Intercultural communication Processes

**UNIT 6: Sustainable Development Goals and individual action**

Introduction to SDGs; Contributing to achievement of SDGs through action

**Student Assessment Strategies**

Continuous assessment of 100% - Assessment will be done by completing online pop-up quizzes; and developing their online portfolios of personal action as response to tasks assigned in class.

Learning and Teaching Enhancement Strategies:

Strategies will include: Continuous Module Review, and Lecturer/student evaluations.

**D.15.5 Module Title: Academic Literacy IA**

<b>Module Code</b>	<b>U3583AL</b>
<b>NQF Level</b>	<b>5</b>
<b>Notional Hours</b>	<b>80</b>
<b>NQF Credits</b>	<b>8</b>
<b>Prerequisite</b>	<b>None</b>
<b>Contact Hours</b>	
<b>Compulsory/Elective</b>	<b>Compulsory</b>
<b>Semester Offered</b>	<b>0,1 &amp; 2</b>

**Module Purpose**

The purpose of Academic Literacy I is to introduce students to sources of information required to contribute to academic discourse to enhance their receptive and productive language skills through exposure to different academic genres.

**Module Aims**

The module will cover study skills, reading (including extensive reading), listening, speaking, writing, referencing, and language usage and text organisation.

**Student assessment strategies**

Assessment will be based on Continuous Assessment.

**D.15.6 Module Title: Academic Literacy 1B**

<b>Module Code</b>	<b>U3683LA</b>
<b>NQF Level</b>	<b>6</b>
<b>Notional Hours</b>	<b>80</b>
<b>NQF Credits</b>	<b>8</b>
<b>Contact Hours</b>	<b>Semester 0: 4 hours/week</b> <b>Semester 2: 2 hours/week</b>
<b>Prerequisite</b>	<b>Academic Literacy I A</b>
<b>Compulsory/Elective</b>	<b>Compulsory</b>
<b>Semester Offered</b>	<b>Core Semester,1&amp;2</b>

**Module Purpose**

The purpose of Academic Literacy II is to enhance students' reading, research, presentation and writing skills as demanded by different university disciplines. The course also aims to develop students' critical and analytical thinking skills.

### Module Aims

The module is designed for students enrolled in a bachelor's degree, which requires them to do basic research, read and listen to specific academic material, produce specific written texts and give academic presentations. The module thus, focuses on enhancing academic reading, academic vocabulary, writing, listening and speaking.

### Student Assessment Strategies

The module will be continuous assessment based.

Assessment will include written tests, individual and group assignments, portfolio assessments and oral presentations.

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## D.15. 7 Module Title: Leadership Skills

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<b>Module Code</b>	<b>U3520LP</b>
<b>NQF Level</b>	<b>5</b>
<b>Notional Hours</b>	<b>20</b>
<b>Contact hours</b>	<b>1 x 2h per week for 6 weeks</b>
<b>Mode of Delivery</b>	<b>Blended: Face to face and online</b>
<b>Additional learning requirements</b>	<b>None</b>
<b>NQF Credits</b>	<b>2</b>
<b>(Co-requisites)/Prerequisite</b>	<b>None</b>
<b>Compulsory/Elective</b>	<b>Compulsory</b>
<b>Semester Offered</b>	<b>Core Semester 1 or 2</b>

### Module Content

Definition and scope of leadership; History and origins of leadership; Types of leadership; Leadership versus management skills; Leader (master of self, effective manager of people, active visionary); manager; Not all leaders are managers; Not all managers are leaders; Authority versus leadership; Power versus leadership; Principles of leadership (ability, adaptive, action, empowerment, creativity, problem solving, shared); Are leaders born or made? Characteristics of a good leader; Functions of leaders in organisations; Leading for the future; Mentoring skills; The 21<sup>st</sup> century leader; Ethical leadership skills; Responsible leadership skills.

### Student Assessment Strategies

The module will be assessed using 100% continuous assessment.

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## D 15. 8 Module Title: Legal and professional Ethics

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<b>Course code:</b>	<b>L3540PC</b>
<b>NQF level:</b>	<b>5</b>
<b>Notional hours:</b>	<b>40</b>
<b>Contact hours:</b>	<b>4 hours per week for 1 semester</b>
<b>Additional learning:</b>	<b>None</b>
<b>NQF Credits:</b>	<b>4</b>
<b>(Co-requisites)/Pre-requisite:</b>	<b>None</b>
<b>Compulsory/Elective:</b>	<b>Compulsory</b>
<b>Semester Offered:</b>	<b>Core</b>

### Module Content:

Introduction to adversarial system and the Namibian legal profession: The origins and nature of Namibia's adversarial system; Stakeholders of the legal profession and ethical obligations; Various legal and ethical theories; Fundamental qualities and virtues required of a legal practitioner in terms of the 'fit and proper person' standard; honesty and integrity, due diligence; judgment, objectivity; Tenacity, Professionalism; Introduction to ethical duties of legal practitioner: legal practitioner duties to the court; legal practitioners duties to the court; and legal practitioners duties to the general public; Legal and Ethical considerations during client consultations; Attorney-client privilege; confidentiality and profession; recusal principle; obligations of legal practitioners towards the court, clients and general public.

Student Assessment Strategies: This course will be assessed with a 100% continuous assessment on the legal and professional skills competencies. The assessment activities will include mooted exercises, one test and one group or individual presentation by the students. The assessment portfolio will be internally moderated.

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**D.15.9****Module Title: FOUNDATIONS OF NAMIBIAN LAW**

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<b>Course code:</b>	<b>L3511BF</b>
<b>NQF level:</b>	<b>5</b>
<b>Notional hours:</b>	<b>120</b>
<b>Contact hours:</b>	<b>4 hours per week for 1 semester</b>
<b>Additional learning:</b>	<b>None</b>
<b>NQF Credits:</b>	<b>12</b>
<b>(Co-requisites)/Pre-requisite:</b>	<b>None</b>
<b>Compulsory/Elective:</b>	<b>Compulsory</b>
<b>Semester Offered:</b>	<b>Core</b>

**Module Content:** **Basic introduction to substantive and procedural law in Namibia;** sources of Namibian law; legal reasoning; the doctrine of legal precedent; classification of the law and fundamental legal concepts; analysis of cases and the use of legal authorities; meaning, nature and scope of law and legal theories, legal history in Namibia; The relationship between law, society and development; Introduction to legal methods, techniques and reasoning especially the analysis of cases and the use of authorities; Structure of the law (i.e. divisions of the law into branches or classification) in general and of the law in Namibia in particular; The structure of the judicial system (Courts); General introduction to government structure in Namibia; the stakeholders of the legal profession and the administration of justice; The sources of law in general and under the Namibian legal system and basic introduction to litigation (Civil and Criminal processes).

**Student Assessment Strategies:** This module will be assessed with a minimum of one test and one case observation exercise. These will contribute forty percent (40%) to the final mark. The Course will be examined with a three-hour paper at the end of the semester. The examination mark will contribute sixty percent (60%) to the final mark. The student must obtain at least 40% in the examination to pass. The examination papers and scripts will be internally moderated.

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**D 15.10.****Module Title: CONSTITUTIONAL LAW**

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<b>Course code:</b>	<b>L3511BC</b>
<b>NQF level:</b>	<b>5</b>
<b>Notional hours:</b>	<b>120</b>
<b>Contact hours:</b>	<b>4 hours per week for 1 semester</b>
<b>Additional learning:</b>	<b>None</b>
<b>NQF Credits:</b>	<b>12</b>
<b>(Co-requisites)/Pre-requisite:</b>	<b>None</b>
<b>Compulsory/Elective:</b>	<b>Compulsory</b>
<b>Semester Offered:</b>	<b>1</b>

**Module Content:** **Historical development and drafting of the Namibian Constitution;** The doctrine of constitutionalism; Preamble of the Constitution of Namibia; The Namibian Territory; General principles of Constitutional law: Application, interpretation, enforcement and limitations of fundamental Human Rights and Freedoms (Chapter 3); State of emergency; The President: functions, duties and power; Separation of powers; State Organs; Independence of the judiciary; Principles of state policy; State succession; Constitutional entities; Enabling Provisions; Amendments of the Constitution.

**Student Assessment Strategies:** This course will be assessed with a minimum of one test and one individual or group presentations which will contribute forty percent (40%) to the final mark. The Course will be examined with a three-hour paper at the end of the semester. The examination mark will contribute sixty percent (60%) to the final mark. The student must obtain at least 40% in the examination to pass. The examination papers and scripts will be internally moderated.

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**D.15.11****Module Title: LAW OF PERSONS AND MARRIAGE**

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<b>Course code:</b>	<b>L3511PP</b>
<b>NQF level:</b>	<b>5</b>
<b>Notional hours:</b>	<b>120</b>
<b>Contact hours:</b>	<b>4 hours per week for 1 semester</b>
<b>Additional learning:</b>	<b>None</b>
<b>NQF Credits:</b>	<b>12</b>
<b>(Co-requisites)/Pre-requisite:</b>	<b>None</b>

**Compulsory/Elective:** Compulsory  
**Semester Offered:** 1

**Module Content:** The concept legal subject; The beginning and end of legal personality; The end of legal personality; **Status:** legal capacity, capacity to act, capacity to litigate, capacity to be held accountable for crimes and delicts.; **Domicile:** importance of domicile, kinds of domicile, persons who are not free to choose where to reside, Domicile Act not retrospective; **Extra-marital children:** Proof of paternity; presumption of paternity, rebuttal of proof of paternity. Classes of extra-marital children. The status of extra-marital children: parental power, maintenance, right to inherit, extra-marital birth and the Constitution. Legitimizing of extra-marital children; **Age:** Children's rights, the legal status of an infants, capacity of infants. The legal status of a minor, capacity of a minor, termination of minority, emancipation and marriage of a minor; **Mental illness:** definition of the mentally ill person, reception and detention and discharge of patients, care and administration of the property of mentally ill persons, civil and criminal liability of mentally ill persons; **Inability to manage own affairs and intoxication:** Intoxication, prodigality, insolvency; **An introduction to the concept of marriage;** Engagement; Civil marriages; Void, voidable and putative marriages; Invariable (personal) consequences of civil marriage; Variable (matrimonial) consequences of civil marriage; Dissolution of marriage (divorce and death); Customary marriages.

**Student Assessment Strategies:** This course will be assessed with a minimum of one test and one case study-based assessment which will contribute forty percent (40%) to the final mark. The Course will be examined with a three-hour paper at the end of the second semester. The examination mark will contribute sixty percent (60%) to the final mark. The student must obtain at least 40% in the examination to pass. The examination papers and scripts will be internally moderated.

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**D.15.12                      Module Title: CRIMINAL LAW I**

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**Course code:** L3501BC  
**NQF level:** 5  
**Notional hours:** 60  
**Contact hours:** 2 hours per week for 1 semester  
**Additional learning:** None  
**NQF Credits:** 6  
**(Co-requisites)/Pre-requisite:** None  
**Compulsory/Elective:** Compulsory  
**Semester Offered:** 1

**Module Content:** The sources of criminal law; General objectives, nature and scope of criminal law; General principles of criminal liability: *Actus reus, mensrea*, special factors that bear on *mensrea* or capacity; **General defences:** consent, necessity, compulsion, obedience to orders; private defence, impossibility, *de minimis*; mistake of fact, mistake of law and criminal capacity; **Forms of Participation:** *sociuscriminis*, common purpose and accessory after the fact; The impact of the Namibian Constitution on criminal liability; **Theories of punishment.**

**Student Assessment Strategies:** This course will be assessed with a minimum of one test and one assignment which will contribute forty percent (40%) to the final mark. The Course will be examined with a two-hour paper at the end of the second semester. The examination mark will contribute sixty percent (60%) to the final mark. The student must obtain at least 40% in the examination to pass. The examination papers and scripts will be internally moderated.

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**D.15.13                      Module Title: ALTERNATIVE DISPUTE RESOLUTION**

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**Course code:** L3501PA  
**NQF level:** 5  
**Notional hours:** 60  
**Contact hours:** 2 hours per week for 1 semester  
**Additional learning:** None  
**NQF Credits:** 60  
**(Co-requisites)/Pre-requisite:** None  
**Compulsory/Elective:** Compulsory  
**Semester Offered:** 1

**Module Content:** Introduction to alternative dispute resolution (negotiation, mediation, conciliation and arbitration); legislative framework for ADR in Namibia; terms of reference for arbitration or meditation; *ad hoc* and institutional arbitration; neutrality and impartiality; preparing for an ADR process; introduction to evidence in arbitration proceedings; establishing the basis for arbitration and other forms of alternative dispute resolution; opening processes for formal arbitration; formal arbitration hearings; completing formal arbitration hearings; mediation and other ADR processes; powers of the courts; the burden and standard of proof; written evidence and



disclosure of documents; witnesses; expert witnesses; the arbitration award and the purpose of the award; structure and form of the award; publishing the award (and post-award proceedings); dealing with unsuccessful meetings.

**Student Assessment Strategies:** This course will be assessed with a minimum of one test and a case study on ADR proceedings and a seminar presentation which will contribute 100% to the final mark. The student must obtain at least 50% to pass the module. The assessment portfolio will be internally moderated.

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**D.15.14. Module Title: EMPLOYMENT LAW**

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<b>Course code:</b>	<b>L3512PE</b>
<b>NQF level:</b>	<b>5</b>
<b>Notional hours:</b>	<b>120</b>
<b>Contact hours:</b>	<b>4 hours per week for 1 semester</b>
<b>Additional learning:</b>	<b>None</b>
<b>NQF Credits:</b>	<b>12</b>
<b>(Co-requisites)/Pre-requisite:</b>	<b>None</b>
<b>Compulsory/Elective:</b>	<b>Compulsory</b>
<b>Semester Offered:</b>	<b>2</b>

**Module Content:** **Individual employment law;** definition of employer and employee; sources of Namibian employment law; dispute of rights and dispute interest, remuneration, normal working hours; contract of employment; duties of the employee and duties of the employer); basic conditions of employment; remedies for breach of an employment contract; termination of contract of employment; benefits due upon termination;

**Collective employment law;** registration, rights and recognition of trade unions and employer's organizations); collective agreements; dispute resolution between employers or registered employer' organizations and employees or registered trade unions; industrial action: strikes and lockouts.

**Student Assessment Strategies:** This course will be assessed with a minimum of one test and one group or individual presentation which will contribute forty percent (40%) to the final mark. The Course will be examined with a three-hour paper at the end of the semester. The examination mark will contribute sixty percent (60%) to the final mark. The student must obtain at least 40% in the examination to pass the module. The examination papers and scripts will be internally moderated.

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**D. 15.15**

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**Module Title: LAW OF SUCCESSION**

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<b>Course code:</b>	<b>L3512PS</b>
<b>NQF level:</b>	<b>5</b>
<b>Notional hours:</b>	<b>120</b>
<b>Contact hours:</b>	<b>4 hours per week for 1 semester</b>
<b>Additional learning:</b>	<b>None</b>
<b>NQF Credits:</b>	<b>12</b>
<b>(Co-requisites)/Pre-requisite:</b>	<b>None</b>
<b>Compulsory/Elective:</b>	<b>Compulsory</b>
<b>Semester Offered:</b>	<b>2</b>

**Module Content:** **The Nature, scope, and historical background of the Law of Succession;** Definitional and conceptual narratives: deceased estate, executor, intestate and testate succession, legacy, heir, collation, legal dominium, executors testamentary and dative, administrators; **Intestate Succession;** partial and total intestacy; origin of intestate succession; general principles relating to intestacy; Order of succession on intestacy; Presumption regarding sequence of death; **Testamentary Succession;** General principles applicable to Wills; Substitutes for Wills (*Donationes inter vivos*) and formalities thereof; Nominations; The relationship between customary law succession and common Law derived succession. The Wills Act 7 of 1953; Administration of estates Act 66 of 1965.

**Student Assessment Strategies:** This course will be assessed with a minimum of one test and one assignment which will contribute forty percent (40%) to the final mark. The Course will be examined with a three-hour paper at the end of the semester. The examination mark will contribute sixty percent (60%) to the final mark. The student must obtain at least 40 % in the examination to pass the module. The examination papers and scripts will be internally moderated.

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**D. 15.16****Module Title: AFRICAN INDIGENOUS LAW**

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Course code:	L3512BA
NQF level:	5
Notional hours:	120
Contact hours:	4 hours per week for 1 semester
Additional learning:	None
NQF Credits:	12
(Co-requisites)/Pre-requisite:	None
Compulsory/Elective:	Compulsory
Semester Offered:	2

**Module Content:** **Basic principles of African indigenous law;** history of the legal status of traditional communities and African indigenous law; relevant legal provisions dealing with traditional authority; reality, functioning and status of African indigenous law; indigenous family law, succession and inheritance law; indigenous land law; governing of natural resources; conflict of laws; models to accommodate traditional authorities and African indigenous laws in the overall political and governmental system; the need to develop African indigenous law and its developmental potential; human rights and African indigenous law; the factual situation of traditional communities in Namibia.

**Student Assessment Strategies:** This course will be assessed with a minimum of one test and one group or individual traditional community-bound project which will contribute one hundred percent (100%) to the final mark. The assessment portfolio will be internally moderated.

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**D.15.17.****Module Title: CRIMINAL LAW II**

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Course code:	L3512BC
NQF level:	5
Notional hours:	60
Contact hours:	2 hours per week for 1 semester
Additional learning:	None
NQF Credits:	6
(Co-requisites)/Pre-requisite:	(L3501BC)
Compulsory/Elective:	Compulsory
Semester Offered:	2

**Module Content:** **General principles of specific criminal law offences; inchoate crime:** incitement, conspiracy and attempt; **crimes against the person:** murder, culpable homicide, rape, *crimen injuria* and assault; **crimes against property:** theft, robbery, arson and malicious damage to property, extortion and housebreaking; **crimes against the state and community:** treason (and cognate crimes), public violence, perjury, contempt of court, fraud, defeating or obstructing the course of justice and compounding; cybercrimes.

**Student Assessment Strategies:** This course will be assessed with a minimum of one test and one group or individual presentation which will contribute forty percent (40%) to the final mark. The Course will be examined with a two-hour paper at the end of the semester. The examination mark will contribute sixty percent (60%) to the final mark. The student must obtain at least 40 % in the examination to pass the module. The examination papers and scripts will be internally moderated.

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**D.15.18****Module Title: HUMAN RIGHTS LAW**

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Course code:	L3502BH
NQF level:	5
Notional hours:	60
Contact hours:	2 hours per week for 1 semester
Additional learning:	None
NQF Credits:	6
(Co-requisites)/Pre-requisite:	None
Compulsory/Elective:	Compulsory
Semester Offered:	2

**Module Content:** **History of human rights:** early developments; universalism, relativism, indivisibility, interdependence of human rights; obligations; rights and freedoms; The International Bill of Rights; The African Charter on Human and Peoples' Rights as a regional human rights instrument; The operational provisions of the Namibian Bill of Rights; civil and political rights i.e. the right to human dignity, the right to equality, and the right to

non-discrimination; the rights of marginalized groups i.e. women, people with disabilities; and indigenous people; socio-economic rights i.e. the right to adequate housing, the right to water and the right to social security; "programmatic rights" – such as the right to access to information and the right to participate in public policy-making.

**Student Assessment Strategies:** This course will be assessed with a minimum of one test. Students will also be required to attend and participate in a seminar and produce a report on the seminar. These will contribute forty percent (40%) to the final mark. The course will be examined with a two-hour open book final examination. The examination mark will contribute sixty percent (60%) to the final mark. The student must obtain at least 40% in the examination to pass the module, irrespective of the continuous assessment mark. The examination papers and scripts will be internally moderated

## YEAR 2

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### D.15.20                      **Module Title: Entrepreneurship Skills**

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<b>U3420RT</b>	<b>Entrepreneurship Skills</b>
<b>Course title:</b>	<b>Entrepreneurship Skills</b>
<b>Code:</b>	<b>U3420RT</b>
<b>NQF Level:</b>	<b>5</b>
<b>Credits:</b>	<b>2</b>
<b>Contact hours:</b>	<b>2 lecture hours per week for one semester</b>
<b>Mode of Delivery:</b>	<b>Blended: Face-to-Face and Online</b>
<b>Learning Requirements:</b>	<b>None</b>
<b>Course Assessment:</b>	<b>Assessment will be 100% Continuous Assessment.</b>
<b>Compulsory/Elective</b>	<b>Compulsory</b>
<b>Pre-requisites:</b>	<b>None</b>

Course description:

Definition and scope of entrepreneurship and entrepreneur; Entrepreneur's environment; Characteristics of entrepreneurs; Basic concepts of entrepreneurship; Forms of entrepreneurship;  
The

role of entrepreneurship; The entrepreneurial process; The entrepreneurial mind set; Decision-making skills; Creativity, innovation and entrepreneurship; Critical thinking skills; Problem solving skills; Business and personal goal-setting skills; Negotiation skills, Communication skills, Assertiveness skills, Interpersonal skills, Cognitive skills; Transferable skills, Practical application of entrepreneurial skills; Starting a new business; Managing a business start-up; Growing an entrepreneurial venture; Marketing skills; Managing people; Record keeping; networking skills; Time management skills; Change management skills; Entrepreneurship success stories in the global context.

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### D.15.21                      **Module Title: Introduction to Critical Thinking**

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<b>Module Code</b>	<b>U3520TH</b>
<b>NQF Level</b>	<b>5</b>
<b>Notional Hours</b>	<b>20 notional hours</b>
<b>Contact hours</b>	<b>1-hour practical session per week interfaced with limited online engagement</b>
<b>Mode of Delivery</b>	<b>Blended: Face to face and online</b>
<b>Additional learning requirements</b>	<b>None</b>
<b>NQF Credits</b>	<b>2</b>
<b>(Co-requisites)Prerequisite</b>	<b>None</b>
<b>Compulsory/Elective</b>	<b>Compulsory</b>
<b>Semester Offered</b>	<b>Core Semester 1</b>

#### **Module Content**

The module will cover: Definition of critical thinking: striving for understanding; to have an inquisitive yet open-minded and flexible approach to exploring ideas, the ability to evaluate information and draw clear conclusions based on the evidence at hand. Core critical thinking skills: explain, infer, analyse, evaluate, problem solving, self-reflect. Deductive and inductive reasoning: inductive reasoning- move from the specific to the general, deductive reasoning-moving from the general to specific. Construction of argument: construct statements that combine reasoning with evidence to support an assertion or argument. Problem analysis: define problem, determine the root causes of problem, develop alternative solutions to problem, implement solution, evaluate outcome. Reflective learning: asking open questions, reflecting on answers, writing reflective learning essays, thinking about other answers, asking 'why' questions. Understanding fallacies: what is a fallacy? Description of various fallacies, identifying a fallacy in an argument, explaining a fallacy to an opponent in an argument.

### Student Assessment Strategies

100% Continuous assessment (1 reflective learning essay, 1 problem solving activity).

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**D.15.22                      Module Title: Project Management Skills**

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<b>Module Code</b>	<b>U3420PJ</b>
<b>NQF Level</b>	<b>5</b>
<b>Notional Hours</b>	<b>20</b>
<b>Contact hours</b>	<b>2-hour lecture per week for the first two week and field-based practical for the remaining four weeks.</b>
<b>Mode of Delivery</b>	<b>Blended: face-to-face and online</b>
<b>Additional learning requirements:</b>	<b>The field-based practical to be undertaken in the immediate environment of the student</b>
<b>NQF Credits</b>	<b>2</b>
<b>(Co-requisites)/ Prerequisite</b>	<b>None</b>
<b>Compulsory/Elective</b>	<b>Compulsory</b>
<b>Semester Offered</b>	<b>Core Semester 1 or 2</b>

### Module Content

This module consists of two components: The first component is a two week theory covering the concepts (project vs programme) and the phases of project life cycle ( project initiation and planning: work breakdown, development of SMART indicators, estimation of activity duration, efforts, and costs, scheduling of activities, identification of critical path, setting of milestones, stakeholder identification and categorization, stakeholder engagement, initial risk identification, and development of the initial project plan; project implementation & management: forming the project team, managing people, resources allocation, responsibilities allocation, quality assurance, leadership style and project liaison; project monitoring and control: progress reporting and communication, quality control, time management, budget and cost management, risk management and mitigation; project closure and evaluation: project evaluation, project auditing process and the closure process, and final project report). The second component is a four-week field-based practical where students participate in a real-life project in their immediate environment. Students are strictly required to apply the project management approach during the field-based practical.

### Student Assessment Strategies

Student assessment will be 100% continuous assessment based on weekly project progress reports (50%) and the final project report (50%). A minimum pass mark for the module is 50%.

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**D.15.23                      Module Title: Sustainability and Environmental Awareness**

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<b>Module Code</b>	<b>U3420SE</b>
<b>NQF Level</b>	<b>4</b>
<b>Notional Hours</b>	<b>20</b>
<b>Contact hours</b>	<b>1 x 2h per week for 6 weeks for the first 3 weeks followed by mini-project for the remainder of semester (total of 10 hours on this aspect)</b>
<b>Mode of Delivery</b>	<b>Blended: Face to face and online</b>
<b>Additional learning requirements</b>	<b>Mini-project to create awareness, champion environmental cause or address an environmental issue in their immediate environment</b>
<b>NQF Credits</b>	<b>2</b>
<b>(Co-requisites)/Prerequisite</b>	<b>None</b>
<b>Compulsory/Elective</b>	<b>Compulsory</b>
<b>Semester Offered</b>	<b>Core Semester 1 or 2</b>

### Module Content

Sustainability: finite nature of elements constituting the Earthly environment, resilience and fragility of the natural environment; three distinct perspectives on sustainability: sustained yield of resources, sustained abundance and diversity of species and ecosystems, sustained economic and social development key themes in defining sustainability: (i) the human perspective, (ii) considerations of fairness and (ii) issues of scale concepts of inter- and intra-generational equity (fair and just distribution of resources), sustainable community. Natural resources: role of soil, water and minerals in supporting life on Earth; health and interdependence of ecosystems within the biosphere; dependence of human beings on natural resources for sustenance and livelihoods. Solutions to environmental sustainability challenges: simple inexpensive interventions aimed at reducing wastage of resources and generation of wastes through exhaustive use, reuse, recycling and refurbishing of products.

### Student Assessment Strategies

The module will be evaluated using 100% continuous assessment. Students will be assessed based on class discussions and debates on striking a balance between socio-economic development and environmental sustainability citing real life major national projects. Students will be placed in groups based on a logical criterion that ensures mixing interspersing of students from academic discipline and programmes in each group. Groups will be expected to take on a particular environmental issue plaguing their immediate surroundings to highlight and champion. Each group will tackle one issue through either clean-up campaigns, awareness raising campaigns, community education campaigns, advocacy or devising a simple solution to the problem. A minimum pass mark for the module is 50%.

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#### D.15.24                      Module Title: TRIAL ADVOCACY

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<b>Course code:</b>	L3600RT
<b>NQF level:</b>	6
<b>Notional hours:</b>	80
<b>Contact hours:</b>	2 hours per week for 1 semester
<b>Additional learning:</b>	None
<b>NQF Credits:</b>	8
<b>(Co-requisites)/Pre-requisite:</b>	None
<b>Compulsory/Elective:</b>	Compulsory
<b>Semester Offered:</b>	Core

**Module Content: Introduction to adversarial system and the Namibian court system:** The origins and nature of Namibia's adversarial system; the structure and nature of the Namibian lower and superior courts; Legal practitioners as officers of the court and stakeholders of the adversarial legal regime; **'Ethos' of the civil and criminal litigation process as envisaged in the Practice Directives; Rules of the lower and superior courts of Namibia;** Basic introduction to judicial case management system, e-justice system and basic the Practice Directives and Rules of the High Court as it applies to the trial advocacy; **The practice of trial advocacy in the court system:** client consultations, service; case planning, case management; oratory and advocacy skills as it relates to opening statements, examination-in-chief, cross-examination, re-examination and closing arguments and practical application of trial advocacy skills to scenarios, hypotheticals, moots and court simulation session exercises; **Court Etiquette and the legal profession:** Adherence to the Rules and Practice Directives of the Court; Dress code, punctuality; formal introduction and modes of address before judicial officers; behaviour and conduct in the court room; and general court terminology.

**Student Assessment Strategies:** This course will be assessed with a minimum of one test, one simulated practical exercise which can comprise of a practical moot court a court or an observation exercise in any of the courts in Namibia. These activities will contribute 100% to the final mark. The assessment activities' portfolio will be externally moderated.

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#### D.15.23                      Module Title: LAW OF CONTRACT

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<b>Course code:</b>	L3613PC
<b>NQF level:</b>	6
<b>Notional hours:</b>	140
<b>Contact hours:</b>	2 hours per week for 2 semesters
<b>Additional learning:</b>	None
<b>NQF Credits:</b>	14
<b>(Co-requisites)/Pre-requisite:</b>	L3511BF
<b>Compulsory/Elective:</b>	Compulsory
<b>Semester Offered:</b>	1 and 2

**Module Content: The scope, nature and sources of law of contract;** the basis and essential of legal contracts; formation of valid contract; *pacta de contrahendo*; contractual capacity; formalities for a valid contract; formalities as set by the parties to a contract; formalities required by the law; alienation of land; content and operation of contracts; factors vitiating the validity of contracts; contractual obligations; variation and discharge of contracts; general principles applicable to breach of contracts; remedies for breach of contracts; the distinction between contractual and delictual damages.

**Student Assessment Strategies:** This course will be assessed with a minimum of two tests and one assignment which will contribute forty percent (40%) to the final mark. The Course will be examined with a three-hour paper at the end of the year. The examination mark will contribute sixty percent (60%) to the final mark. The student must obtain

at least 40% in the examination to pass, irrespective of the continuous assessment mark. The examination papers and scripts will be externally moderated.

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**D.15.23                      Module Title:    LAND AND PROPERTY LAW**

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<b>Course code:</b>	L3613PP
<b>NQF level:</b>	6
<b>Notional hours:</b>	140
<b>Contact hours:</b>	2 hours per week for 2 semesters
<b>Additional learning:</b>	None
<b>NQF Credits:</b>	14
<b>(Co-requisites)/Pre-requisite:</b>	None
<b>Compulsory/Elective:</b>	Compulsory
<b>Semester Offered:</b>	1 and 2

**Module Content:** **Land tenure systems of Namibia;** sources of the law of property; property as legal objects; property rights; real and personal rights; things; ownership; servitudes; pledge; mortgage; right of *trekpath*; right of *outspan*; lease of land; statutory leasehold; mineral rights; sectional title unit real rights; property time sharing; possession; limitations on ownership; acquisition/transfer/loss/protection of ownership; expropriation; prescription; land reform/land reform in namibia; rights of others, owners' obligations, common law and statutory regulations, co-ownership or joint ownership; lease and mineral rights.

**Student Assessment Strategies:** This course will be assessed with a minimum of two tests and one assignment which will contribute forty percent (40%) to the final mark. The Course will be examined with a three-hour paper at the end of the year. The examination mark will contribute sixty percent (60%) to the final mark. The student must obtain at least 40% in the examination to pass, irrespective of the continuous assessment mark. The examination papers and scripts will be externally moderated.

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**D.15.23                      Module Title:    LAW OF DELICT**

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<b>Course code:</b>	L3613PD
<b>NQF level:</b>	6
<b>Notional hours:</b>	140
<b>Contact hours:</b>	2 hours per week for 2 semesters
<b>Additional learning:</b>	None
<b>NQF Credits:</b>	14
<b>(Co-requisites)/Pre-requisite:</b>	None
<b>Compulsory/Elective:</b>	Compulsory
<b>Semester Offered:</b>	1 and 2

**Module Content**

**General Principles; The nature and basis of delictual liability** – Elements of general delictual liability – conduct or omission, wrongfulness, fault, causation, patrimonial loss; Defences to aquilian liability – contributory negligence; Specific delicts; Nuisance; Trespass; Defamation – elements of liability; defences to defamation actions; **Remedies: the Aquilian action and the actio injuria; action for pain and suffering;** defences to the actions.

**Student Assessment Strategies**

This course will be assessed with a minimum of two tests and one presentation with a write up of not more than 2000 words, which will contribute forty percent (40%) to the final mark. The course will be examined with a three-hour paper at the end of the second semester. The examination mark will contribute sixty percent (60%) to the final mark. The student must obtain at least 40% in the examination to pass, irrespective of the continuous assessment mark. The examination papers and scripts will be externally moderated.

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**D.15.23                      Module Title:    LEGISLATIVE DRAFTING AND INTERPRETATION**

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<b>Course code:</b>	L3611BL
<b>NQF level:</b>	6
<b>Notional hours:</b>	140
<b>Contact hours:</b>	4 hours per week for 1 semester
<b>Additional learning:</b>	None
<b>NQF Credits:</b>	14
<b>(Co-requisites)/Pre-requisite:</b>	None
<b>Compulsory/Elective:</b>	Compulsory

**Semester Offered:** 1

**Module Content:** **Communicating in legal language;** legal research and drafting; principles of drafting; the structure of a bill; drafting in plain English; drafting miscellaneous provisions theories of statutory interpretation; internal and external aids to statutory interpretation; how legislation is interpreted; presumptions of interpretation; constitutional interpretation and statutory interpretation; peremptory and directory provisions: guidelines.

**Student Assessment Strategies:** This course will be assessed with a minimum of one test and one assignment which will contribute forty percent (40%) to the final mark. The course will be examined with a three-hour paper at the end of the semester. The examination mark will contribute sixty percent (60%) to the final mark. The student must obtain at least 40% in the examination to pass. The examination papers and scripts will be externally moderated.

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**D.15.23                      Module Title:    BANKING LAW AND PAYMENT SYSTEMS**

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**Course code:** L3601PB  
**NQF level:** 6  
**Notional hours:** 70  
**Contact hours:** 2 hours per week for 1 semester  
**Additional learning:** None  
**NQF Credits:** 7  
**(Co-requisites)/Pre-requisite:** None  
**Compulsory/Elective:** Compulsory  
**Semester Offered:** 1

**Module Content:** **The role of banks in commerce; Nature and Sources of Banking Law; Bank regulations and legislation;** restrictions and guidelines in the banking industry; Transparency between banking institutions and the individuals and corporations; Study of the Banking Institutions Act, 1998 (Act No. 2 of 1998, as amended); The Authority to the Minister of Finance to regulate the ownership of banking institutions and their controlling companies; the Power to the Bank of Namibia to determine administrative fines to address issues of non-compliance with banking laws; the Financial Intelligence Act No 13 of 2012, (FIA), (and Issues related to money laundering); Financial Intelligence Centre (FIC); Bank-Customer relationship; Banking and Crypto-currencies and Bit-coin; **Payment Concept; Legal concept of Money; Payment systems;** Electronic Funds Transfers; Bank Guarantees.

**Student Assessment Strategies:** This course will be assessed with a minimum of one test and one case review which will contribute forty percent (40%) to the final mark. The Course will be examined with a two-hour paper at the end of the semester. The examination mark will contribute sixty percent (60%) to the final mark. The student must obtain at least 40 % in the examination to pass. The examination papers and scripts will be externally moderated.

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**D.15.23                      Module Title:    MEDIA AND COMMUNICATIONS LAW**

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**Course code:** L3601PM  
**NQF level:** 6  
**Notional hours:** 70  
**Contact hours:** 2 hours per week for 1 semester  
**Additional learning:** None  
**NQF Credits:** 7  
**(Co-requisites)/Pre-requisite:** None  
**Compulsory/Elective:** Compulsory  
**Semester Offered:** 1

**Module Content:** **Freedom of expression;** sources of law: the common law, the operation of legislation and other administrative sources of law; **Governance;** spectrum management; content regulation and consumer protection; censorship, plagiarism, defamation, obscenity; **Offensive communications; Control of electronic content; Media ownership and control; Regulation of print media and electronic media; Access to information;** Disclosure of sources; Breach of confidence; Privacy issues including trespassing and nuisance law; Copyright and other intellectual property law; **Introduction to cyberspace;** security, data privacy; privacy and monitoring; cybercrime.

**Student Assessment Strategies:** This course will be assessed with a minimum of one test and one assignment which will contribute forty percent (40%) to the final mark. The Course will be examined with a two-hour paper at the end of the semester. The examination mark will contribute sixty percent (60%) to the final mark. The student must obtain at least 40% in the examination to pass the module. The examination papers and scripts will be externally moderated.

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**D.15.23****Module Title: PRINCIPLES OF ENVIRONMENTAL LAW**

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<b>Course code:</b>	L3602BE
<b>NQF level:</b>	6
<b>Notional hours:</b>	70
<b>Contact hours:</b>	2 hours per week for 1 semester
<b>Additional learning:</b>	None
<b>NQF Credits:</b>	7
<b>(Co-requisites)/Pre-requisite:</b>	None
<b>Compulsory/Elective:</b>	Compulsory
<b>Semester Offered:</b>	2

**Module Content: Concept and Scope of Environmental Law;** foundations and functions of environmental law; sources of international and national Environmental Law; international institutions; foundations, sources and implications of national environmental law; practical implications of environmental management in Namibia; sectoral aspects of environmental law in Namibia; human rights and the environment; customary law and the environment; trade, environment and sustainable development; environmental justice: advocacy, litigation and mediation; climate change and its effects and impact on Namibia.

**Student Assessment Strategies:** This course will be assessed with a minimum of one home test and one case study which will contribute forty percent (40%) to the final mark. The Course will be examined with a two-hour paper at the end of the semester. The examination mark will contribute sixty percent (60%) to the final mark. The student must obtain at least forty percent (40%) in the examination to pass the module. The examination papers and scripts will be externally moderated.

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**D.15.23****Module Title: LAW OF BUSINESS ENTITIES**

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<b>Course code:</b>	L3612CB
<b>NQF level:</b>	6
<b>Notional hours:</b>	140
<b>Contact hours:</b>	4 hours per week for 1 semester
<b>Additional learning:</b>	None
<b>NQF Credits:</b>	14
<b>(Co-requisites)/Pre-requisite:</b>	None
<b>Compulsory/Elective:</b>	Compulsory
<b>Semester Offered:</b>	2

**Module Content: Types of business entities;** Sole trader; partnership, general partnership, limited partnership; close corporations; trusts; companies; **Legal personality;** Piercing the corporate veil; Pre-incorporation contracts; The rights and duties of directors; The *ultra vires* doctrine and its evolution; The doctrine of constructive notice; The Turquand Rule; **Share capital and capital maintenance;** Corporate governance; Members of the company and their rights; Majority rule and Minority protection; A comparison of the new Companies Act of South Africa and the Companies Act 28 of 2004 of Namibia; The winding-up of companies.

**Student Assessment Strategies:** This course will be assessed with a minimum of one test and one assignment which will contribute forty percent (40%) to the final mark. The Course will be examined with a three-hour paper at the end of the semester. The examination mark will contribute sixty percent (60%) to the final mark. The student must obtain at least 40% in the examination to pass the module. The examination papers and scripts will be externally moderated.

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**D.15.23****Module Title: COMMUNITY IMPACT PROJECT**

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<b>Course code:</b>	L3602BC
<b>NQF level:</b>	6
<b>Notional hours:</b>	80
<b>Contact hours:</b>	2 hours per week for 1 semester
<b>Additional learning:</b>	Expectation to go out in the nearby community
<b>NQF Credits:</b>	8
<b>(Co-requisites)/Pre-requisite:</b>	None
<b>Compulsory/Elective:</b>	Compulsory
<b>Semester Offered:</b>	2



**Module Content:** Children Rights; Civil Rights/Human Rights; Community Economic Development; Criminal Law; Domestic Violence; Elder Law; Environmental Law; Homelessness/Housing; Immigration/Asylum; Income Tax Assistance; Labour Law; Law Reform/Public Policy; Law Related Education/Street Law; Mediation; Prisoner's Issues.

**Student Assessment Strategies:** The course will be assessed solely on the report mentioned above and the presentation thereof. The continuous assessment will contribute 100% to the final mark. Assessment activities will be externally moderated.

### YEAR 3

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**D.15.23.                      Module Title:    WORKPLACE ATTACHMENT**

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**Course code:** W3700IC  
**NQF level:** 7  
**Notional hours:** 240  
**Contact hours:** 4 hours per week for 1 semester  
**Additional learning:** None  
**NQF Credits:** 24  
**(Co-requisites)/Pre-requisite:** None

**Compulsory/Elective:** Compulsory  
**Semester Offered:** Core

**Module Content:** **Build on the theoretical understanding of law by practical experience;** involvement in day-to-day activities of their workplace attachment office

**Student Assessment Strategies:** As general rules, the criteria for assessments of the Workplace Attachment will involve the following:

- (a) assessment must encourage and reinforce learning;
- (b) assessment must enable robust and fair judgments about student performance;
- (c) assessment practices must be fair and equitable to students and give them the opportunity to demonstrate what they have learned; and
- (d) assessment must maintain academic standards.

In view of the above approaches to assessment, the Workplace Attachment module will generally apply the following guidelines in assessing the attachment performance. This will contribute 100% to the final mark:

Task	Weight	Learning Outcomes
Attachment Report	50%	1,2,3,5,7
Diary summaries	30%	1, 2, 3,4, 5,6
Other activities as may be prescribed by the course coordinator	20%	Specified by coordinator

The attachment diary summaries should reflect how the attachment is developing the students' legal skills, identify the applicable law in the particular tasks the student is doing and the effectiveness of the legal processes' students are observing/interacting with during the attachment. The assessment activities in this module will be internally moderated.

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**D.15.23                                      Module Title:    ADMINISTRATIVE JUSTICE**

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**Course code:** L3713BA  
**NQF level:** 7  
**Notional hours:** 160  
**Contact hours:** 2 hours per week for 2 semesters  
**Additional learning:** None  
**NQF Credits:** 16  
**(Co-requisites)/Pre-requisite:** None  
**Compulsory/Elective:** Compulsory  
**Semester Offered:** 1 and 2

**Module Content:** **The nature, scope and purpose of administrative law;** theoretical underpinnings of administrative justice i.e. rule of law, constitutional supremacy, the principle of legality, values of constitutional democracy, and the need for an open, accountable and transparent state administration: sources of administrative law; the administrative law relationship; the legal subjects of the administrative law relationship; administrative action;

administrative agreements; the content/requirements of administrative justice (lawfulness, reasonableness and procedural fairness); legitimate expectations; control of administrative action; state liability for invalid administrative action; the ombudsperson and administrative justice; access to information and administrative justice; administrative tribunals.

**Student Assessment Strategies:** This course will be assessed with a minimum of one test, one class presentation and one research essay of 3000 words on a topic selected by the lecturer, which will contribute forty percent (40%) to the final mark. The Course will be examined with a three-hour open book final examination. The examination mark will contribute sixty percent (60%) to the final mark. The student must obtain at least 40% in the examination to pass the module. The examination papers and scripts will be internally moderated.

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**D.15.23                      Module Title:   CIVIL PROCEDURE**

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**Course code:** L3713RC  
**NQF level:** 7  
**Notional hours:** 160  
**Contact hours:** 2 hours per week for 2 semesters  
**Additional learning:** None  
**NQF Credits:** 16  
**(Co-requisites)/Pre-requisite:** None  
**Compulsory/Elective:** Compulsory  
**Semester Offered:** 1 and 2

**Module Content: Civil procedure in the High Court and Lower Courts:** Pre-trial issues, jurisdiction, causes of action, *locus standi* and prescription; the procedural stages of the law of civil procedure; specific components of the stages of the law; The principles of judicial case management; the application procedure in the High Courts and the Magistrates Courts; the action procedure in the High Court and the Magistrates Courts; costs and taxation thereof; and appeals and reviews.

**Student Assessment Strategies:** This course will be assessed with a minimum of two tests and one practical assessment (i.e. moot simulations, or drafting of one or more pleadings) which will contribute forty percent (40%) to the final mark. The Course will be examined with a three-hour paper at the end of the second semester. The examination mark will contribute sixty percent (60%) to the final mark. The student must obtain at least 40% in the examination to pass the module. The examination papers and scripts will be internally moderated.

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**D.15.23                      Module Title:   LAW OF EVIDENCE**

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**Course code:** L3713RE  
**NQF level:** 7  
**Notional hours:** 160  
**Contact hours:** 2 hours per week for 2 semesters  
**Additional learning:** None  
**NQF Credits:** 16  
**(Co-requisites)/Pre-requisite:** None  
**Compulsory/Elective:** Compulsory  
**Semester Offered:** 1 and 2

**Module Content: The historical development, the nature, the scope, and the sources of the Law of Evidence:** The distinction between the two systems of Evidence, i.e. Inquisitorial and Adversarial systems and their scope of application; The Process and Standards of Proof both in criminal and civil proceedings, the Quantum and Cogency of proof in criminal and civil proceedings, the burden of proof, the shifting of proof; Evidence *allunde* or corroboration and other cautionary rules; Various presumptions: irrebuttable presumptions of law, rebuttable presumptions of law, and presumptions of facts; Relevance and admissibility of evidence; weight and value of evidence; facts in issue; Exclusionary rules: The machinery of proof and witnesses; *Viva voce* evidence and the exceptions thereto; Real and Documentary Evidence Facts of which evidence is unnecessary Judicial notice and formal admissions.

**Student Assessment Strategies:** During the course of the year, students will be required to write a research paper 3500 words and sit for a minimum of two tests. These will contribute 40% to the final mark. The Course will be examined with a three-hour paper at the end of the second semester. The examination mark will contribute sixty

percent (60%) to the final mark. The student must obtain at least 40% in the examination to pass the module. The examination papers and scripts will be internally moderated.

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**D.15.23                      Module Title:    CRIMINAL PROCEDURE**

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**Course code:** L3713RC  
**NQF level:** 7  
**Notional hours:** 160  
**Contact hours:** 2 hours per week for 2 semesters  
**Additional learning:** None  
**NQF Credits:** 16  
**(Co-requisites)/Pre-requisite:** None  
**Compulsory/Elective:** Compulsory  
**Semester Offered:** 1 and 2

**Module Content:** **Pre-trial process in a criminal arrest;** the adversarial process; the Namibian Courts; the Office of the Prosecutor-General; the rights of an accused; arrest, searches, roadblocks; warrants, warnings to appear, summons to appear; detention before appearance in a court; first appearance; bail applications; release on bail, warning or in custody of someone (juveniles); plea; **Trial;** procedural rules pertaining to evidence; Section 174 applications; **Post-trial;** Sentencing; Remedies of aggrieved accused.

**Student Assessment Strategies:** This course will be assessed with a minimum of one test, one assignment and one practical presentation which will contribute forty percent (40%) to the final mark. The Course will be examined with a three-hour paper at the end of the second semester. The examination mark will contribute sixty percent (60%) to the final mark. The student must obtain at least 40% in the examination to pass the module. The examination papers and scripts will be internally moderated.

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**D.15.23                      Module Title:    JURISPRUDENCE**

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**Course code:** L3713BJ  
**NQF level:** 7  
**Notional hours:** 160  
**Contact hours:** 2 hours per week for 2 semesters  
**Additional learning:** None  
**NQF Credits:** 16  
**(Co-requisites)/Pre-requisite:** None  
**Compulsory/Elective:** Compulsory  
**Semester Offered:** 1 and 2

**Module Content:** **Natural Law Theories; Legal Positivism: Positivism and the apartheid system;** A new defense of positivism (Roux, Cockrell, Fagan); Dworkinian Liberalism; Marxist jurisprudence; Legal Realism; Critical Legal Studies; Critical Race Theory; Post-Modernist Theory (including Deconstruction); Feminist jurisprudence; Political theory and jurisprudence: Davis and Woolman's approach to constitutional interpretation; Ackermann's revolutionary constitutionalism; Transformative Jurisprudence; African customary jurisprudence.

**Student Assessment Strategies:** Students will be assessed with a minimum of two tests and one research paper of 5000 words on a topic of their choice. To mitigate against duplication, students must select their topics in consultation with the Lecturer. This continuous assessment will contribute forty percent (40%) to the final mark. The Course will be examined with a three-hour paper at the end of the second semester. The examination mark will contribute sixty percent (60%) to the final mark. The student must obtain at least 40% in the examination to pass the module. The examination papers and scripts will be internally moderated.

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**D.15.23                      Module Title:    BOOKKEEPING FOR LEGAL PRACTITIONERS**

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**Course code:** L3701CB  
**NQF level:** 7  
**Notional hours:** 80  
**Contact hours:** 2 hours per week for 1 semester  
**Additional learning:** None  
**NQF Credits:** 8  
**(Co-requisites)/Pre-requisite:** None  
**Compulsory/Elective:** Compulsory  
**Semester Offered:** 1

**Module Content:** The nature and function of Accounting; Basic Accounting terms and concepts; The Accounting Cycle; Accounting Equation (formula and application); The Relevant Accounting principles and procedures in terms of the Legal Practitioners Act 15 of 1995 and the Namibian Law Society, relevant provisions of the Financial Intelligence Act 13 of 2012; (including the Fidelity Fund); Business monies/accounts versus trust monies/accounts; Preparation of elementary financial statements (including Trial Balance); The double entry system and ledger accounts; Books of first/prime entry (recording of basic business transactions); Cash controls and business/trust bank reconciliation procedures; Control accounts; Trust investments; Correspondent accounts; Partnership account; Companies (accounting requirements and basic financial statements).

**Student Assessment Strategies:** This course will be assessed with a minimum of two tests which will contribute fifty percent (50%) to the final mark. The Course will be examined with a two-hour paper at the end of the semester. The examination mark will contribute fifty percent (50%) to the final mark. The candidate must obtain at least 50% in the examination to pass the module. The examination papers and scripts will be internally moderated.

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**D.15.23                      Module Title:    LEGAL DRAFTING**

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**Course code:** L3702PD  
**NQF level:** 7  
**Notional hours:** 80  
**Contact hours:** 2 hours per week for 1 semester  
**Additional learning:** None  
**NQF Credits:** 8  
**(Co-requisites)/Pre-requisite:** None  
**Compulsory/Elective:** Compulsory  
**Semester Offered:** 2

**Module Content:** Introduction to legal drafting; the principles of effective legal writing; the drafting process and presentation; the role of substantive law, acts, regulations and rules in drafting; drafting of basic legal documents, in particular memoranda, opinions, letters and emails; and drafting of basic pleadings for use in the Magistrates Court and the High Court in Namibia (motions and actions).

**Student Assessment Strategies:** This course will be assessed with a minimum of two tests which will contribute fifty percent (50%) to the final mark. The Course will be examined with a two-hour paper at the end of the semester. The examination mark will contribute fifty percent (50%) to the final mark. The candidate must obtain at least 50% in the examination to pass the module. The examination papers and scripts will be internally moderated.

**YEAR 4**

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**D.15.23                      Module Title:    LEGAL RESEARCH AND DEVELOPMENT**

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**Course code:** L3800BR  
**NQF level:** 8  
**Notional hours:** 140  
**Contact hours:** 4 hours per week for 1 semester  
**Additional learning:** None  
**NQF Credits:** 14  
**(Co-requisites)/Pre-requisite:** None  
**Compulsory/Elective:** Compulsory  
**Semester Offered:** Core

**Module Content: Research and development;** How to start; Selecting a topic for research; Coping with writing anxiety and overcoming writer's block; The Process of writing; Thesis (question/premise); Title of Paper; Problem Statement; Theoretical Framework; Reviewing Literature; Organizing and Planning research; How to do Research; Plagiarism; First Draft; Tones and Styles; Body of Paper; Footnotes and Bibliography; Presentation; Revision and Proofreading.

**Student Assessment Strategies:** The students' skills and competencies will be assessed through class assessment activities and the research proposal produced at the end of the course. These will contribute 100% to the final mark. The student must obtain at least 50% to pass. The assessment activities will be externally moderated.

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**D.15.23****Module Title: DESIGN THINKING**

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<b>Course code:</b>	L3800PD
<b>NQF level:</b>	8
<b>Notional hours:</b>	80
<b>Contact hours:</b>	2 hours per week for 1 semester
<b>Additional learning:</b>	None
<b>NQF Credits:</b>	8
<b>(Co-requisites)/Pre-requisite:</b>	None
<b>Compulsory/Elective:</b>	Compulsory
<b>Semester Offered:</b>	Core

**Module Content:** **Problem structuring methods:** creative reasoning, innovative offering (i.e. a new legal ideas) based on creative reasoning, various problem structuring methods from different disciplines; **Design thinking dimensions:** cognitive (reference to creativity & exploratory issues), social (reference to stakeholder & process issues), strategic (reference to creating value and organizational strategy); Innovation, change and the future of law – including changes to legal services, in access to justice and in the legal system generally; Disruption, changing legal practice and the role of innovation; Technological impacts on the legal system and on lawyering – including artificial intelligence, blockchain, smart contracts, and cryptocurrencies; Innovation, design thinking and the application of user-focussed innovation; The role of interdisciplinary teams in achieving innovation in the legal sphere; The importance of user experience as the basis for legal design; The process of legal prototyping using a legal design methodology.

**Student Assessment Strategies:** The module will be evaluated using 100% continuous assessment consisting of at least 1 evidence-based portfolio categorized under sub-themes/activities. A minimum pass mark for the module is 50%.

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**D.15.23****Module Title: LEGAL RESEARCH PROJECT**

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<b>Course code:</b>	L3813RR
<b>NQF level:</b>	8
<b>Notional hours:</b>	160
<b>Contact hours:</b>	2 hours per week for 2 semesters
<b>Additional learning:</b>	None
<b>NQF Credits:</b>	16
<b>(Co-requisites)/Pre-requisite:</b>	L3800BR
<b>Compulsory/Elective:</b>	Compulsory
<b>Semester Offered:</b>	1 and 2

**Module Content:** Research methods; suitability of the research methods; stages of developing a research project; drafting; Presentation and Styles; Footnotes and Citations; Revision and Proofreading; Bibliography.

**Student Assessment Strategies:** The programme begins with an approved research proposal. The coordinator, in co-operation with the teaching staff of the Faculty allocates students to supervisors. The student engages in a back and forth exercise with the supervisor aimed at conducting research and developing a research paper of between 15 000 – 20 000 words. The final research paper must be handed in for grading at the end of October. This contributes 100% to the final mark. A sample of research papers will be externally moderated.

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**D.15.23****Module Title: LEGAL AID CLINIC AND CASE MANAGEMENT**

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<b>Course code:</b>	L3813RL
<b>NQF level:</b>	8
<b>Notional hours:</b>	200
<b>Contact hours:</b>	2 hours per week + 3 hours practical per week : ( <i>maximum of 15 students per practical session</i> ).
<b>Additional learning:</b>	None
<b>NQF Credits:</b>	20
<b>(Co-requisites)/Pre-requisite:</b>	None
<b>Compulsory/Elective:</b>	Compulsory
<b>Semester Offered:</b>	1

**Module Content:** **Introduction to Legal Aid Clinic Practice:** Office and File management, client intake, first consultations, diary & computer use, office and firm management practice; Civil trials: Selected topics, including a complete simulation; Trials skills: Interviews, consultation for trials, statement taking theory of the case; Opening

statement, evidence-in-chief, cross-examination, re-examination, closing argument, judgment, execution, and appeals & reviews; Motion Court: Selective topics, including provisional sentence, sequestration, applications, Rule 43 and Edictal citation; Legal Writing: Drafting letters, legal opinions, affidavits, heads of argument and pleadings; Legal Research, critical reasoning and alternative dispute resolution (ADR); Introduction to civil court procedure; Introductory study of criminal court practice and labour court; Professional ethics.

**Student Assessment Strategies:** This course will be assessed with clinical work on cases with clients and one test which will contribute one hundred percent (100%) to the final mark. The student must obtain at least fifty (50%) to pass the module. The portfolio assessments will be externally moderated. The 100% continuous assessment mark will be calculated as follows:

- Legal Aid Clinic practical sessions (60%);
- Presentations and report on cases by Firms (20%);
- Test on Theoretical Component (20%)
- The pass mark for the course is 50% and the student must obtain a minimum of 20% in the clinic participation to pass the course. The assessment activities will be externally moderated.

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**D.15.23**

**Module Title: PUBLIC INTERNATIONAL LAW**

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<b>Course code:</b>	L3811BI
<b>NQF level:</b>	8
<b>Notional hours:</b>	180
<b>Contact hours:</b>	4 hours per week for 1 semester
<b>Additional learning:</b>	None
<b>NQF Credits:</b>	18
<b>(Co-requisites)/Pre-requisite:</b>	None
<b>Compulsory/Elective:</b>	Compulsory
<b>Semester Offered:</b>	1

**Module Content: The Nature, Scope, Evolution and History of Public International Law;** The Difference between International Law & Municipal Law; Sources of International Law; The place of International Law in Namibian Domestic Law; Personality & Recognition of states under; Territory acquisition; Jurisdictional of ICJ and Other International Tribunals, State Sovereignty; State jurisdiction and Persons Apprehended in violation of international law; Diplomatic and State immunity; Extradition under International Law and domestic law; State Responsibility in International Law ; International Human Rights Law; International Refugee Law; The law of Treaties; The Use of Force by States, Collective Security and Prohibition or use of indiscriminate weapons and Peace-keeping missions.

**Student Assessment Strategies:** This course will be assessed with a minimum of one test and one assignment which will contribute forty percent (40%) to the final mark. The Course will be examined with a three-hour paper at the end of the semester. The examination mark will contribute sixty percent (60%) to the final mark. The student must obtain at least 40% in the examination to pass the module. The examination papers and scripts will be externally moderated.

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**D.15.23**

**Module Title: LAW OF INSOLVENCY**

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<b>Course code:</b>	L3801CI
<b>NQF level:</b>	8
<b>Notional hours:</b>	90
<b>Contact hours:</b>	2 hours per week for 1 semester
<b>Additional learning:</b>	None
<b>NQF Credits:</b>	9
<b>(Co-requisites)/Pre-requisite:</b>	None
<b>Compulsory/Elective:</b>	Compulsory
<b>Semester Offered:</b>	1

**Module Content: Introduction to Insolvency Law;** The field of consumer insolvency law versus corporate insolvency; The nature and purpose of insolvency; **Alternatives to insolvency;** Sources of Insolvency Law; The Sequestration Order; **The Sequestration Process;** Provisional sequestration order; service of the rule nisi and the final sequestration order; **Impeachable Dispositions and Related Remedies;** Common law alienations; Statutory Dispositions; **Practical Appropriation of Proceeds and Contributions; Compositions; Rehabilitation; Vesting Orders.**

**Student Assessment Strategies:** This course will be assessed with a minimum of one test and one assignment which will contribute forty percent (40%) to the final mark. The Course will be examined with a two-hour paper at the end of the semester. The examination mark will contribute sixty percent (60%) to the final mark. The student must obtain at least 40% in the examination to pass the module. The examination papers and scripts will be externally moderated.

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**D.15.23****Module Title: TAX LAW**

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<b>Course code:</b>	L3802PT
<b>NQF level:</b>	8
<b>Notional hours:</b>	90
<b>Contact hours:</b>	2 hours per week for 1 semester
<b>Additional learning:</b>	None
<b>NQF Credits:</b>	9
<b>(Co-requisites)/Pre-requisite:</b>	None
<b>Compulsory/Elective:</b>	Compulsory
<b>Semester Offered:</b>	2

**Module Content:** **The basis of taxation;** Structure of income tax; Jurisdiction to tax; The tax formula; The basic principles of taxation; Income tax; Taxation of individuals and partnerships; The process of taxation; Gross Income; Exempt Income; **Deductions and capital allowances;** The General deduction formula; Specific deductions; Tax avoidance; Tax Evasion; Legal implications of Tax Avoidance and Tax Evasion; Taxation of Companies; **International Tax aspects.**

**Student Assessment Strategies:** This course will be assessed with a minimum of one test and one assignment which will contribute forty percent (40%) to the final mark. The course will be examined with a two-hour paper at the end of the semester. The examination mark will contribute sixty percent (60%) to the final mark. The student must obtain at least 40% in the examination to pass the module. The examination papers and scripts will be externally moderated.

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**D.15.23****Module Title: LAW OF THE SEA**

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<b>Course code:</b>	L3802BS
<b>NQF level:</b>	8
<b>Notional hours:</b>	90
<b>Contact hours:</b>	2 hours per week for 1 semester
<b>Additional learning:</b>	None
<b>NQF Credits:</b>	9
<b>(Co-requisites)/Pre-requisite:</b>	L3811BI
<b>Compulsory/Elective:</b>	Compulsory
<b>Semester Offered:</b>	2

**Module Content:** The United Nations Convention on the Law of the Sea, 1982; Introduction to the historical development, evolution, nature and scope of the law of the Sea; Sources of the law of the Sea; Sovereign right of States to exploit natural resources at sea; Freedom of the High Seas; Right of access of coastal and land-lock Rights; Responsibilities of flag States at Sea; Straits passage; Rights, jurisdiction and duties of coastal States in internal waters, the exclusive economic zone, continental shelf, contiguous zone and archipelagic waters and beds; Merchant ships and ships operated for commercial purposes at Sea; State obligations and duties to conserve and manage living resources at Sea; Deep Sea mining; Crimes, particularly piracy and terrorism at Sea; and Settlement of disputes arising from claims and crimes in international waters.

**Student Assessment Strategies:** This course will be assessed with a minimum of one test and one case-study based assessment which will contribute fifty percent (50%) to the final mark. The Course will be examined with a two-hour paper at the end of the semester. The examination mark will contribute fifty percent (50%) to the final mark. The candidate must obtain at least 50% in the examination to pass the module. The examination papers and scripts will be externally moderated.

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**D.15.23****Module Title: INTERNATIONAL TRADE LAW**

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<b>Course code:</b>	L3802CI
<b>NQF level:</b>	8
<b>Notional hours:</b>	90
<b>Contact hours:</b>	2 hours per week for 1 semester
<b>Additional learning:</b>	None
<b>NQF Credits:</b>	9
<b>(Co-requisites)/Pre-requisite:</b>	None
<b>Compulsory/Elective:</b>	Compulsory
<b>Semester Offered:</b>	2

**Module Content:** International Trade Law and the international economic system; Relationship of international law to international economic law; The sources of international economic law; Various international economic institutions; Regional Economic Organizations; The GATT/ WTO regulatory framework; Tariffs, quotas and preferential trade agreements; Trade in services; Responsibilities of states for the treatment of aliens and foreign businesses; International Investment law; Settlement of investment disputes; International Sale and transportation of goods across national boundaries; Finance, Development and Aid; International Economic Law and Human Rights; Economic Sanctions; Digital Trade; International Taxation; Blue Economy.

**Student Assessment Strategies:** This course will be assessed with a minimum of one test and one case-study based assessment which will contribute forty percent (40%) to the final mark. The Course will be examined with a two-hour paper at the end of the semester. The examination mark will contribute sixty percent (60%) to the final mark. The student must obtain at least 40% in the examination to pass the module. The examination papers and scripts will be externally moderated.

**NB: ELECTIVES (Student must select courses equal to 18 credits)  
ELECTIVES (Student are only allowed to select one module equal to 9 credits in semester 1 and one module in semester2)**

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**D.15.23                      Module Title: INTELLECTUAL PROPERTY LAW**

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**Course code:** L3801PI  
**NQF level:** 8  
**Notional hours:** 90  
**Contact hours:** 2 hours per week for 1 semester  
**Additional learning:** None  
**NQF Credits:** 9  
**(Co-requisites)/Pre-requisite:** None  
**Compulsory/Elective:** Elective  
**Semester Offered:** 1

**Module Content:** Meaning of intellectual property (IP) and its development; Categories of intellectual property; Copyrights; Trademarks and names; Registered marks; Patents; Validity; Property rights and exploitation; Industrial Designs; Unlawful Competition (passing-off); **The international IP legal systems as it relates to patents, industrial designs, trademarks, copyrights, traditional knowledge, traditional cultural expressions and genetic resources, and geographical indicators;** Technology transfer; IP rights and the international transfer system; and economic development and reform of the patent system; Accruing rights and exploitation; Infringement of IP rights and remedies.

**Student Assessment Strategies:** This course will be assessed with a minimum of one test and one portfolio which will contribute forty percent (40%) to the final mark. The Course will be examined with a two-hour paper at the end of the semester. The examination mark will contribute sixty percent (60%) to the final mark. The student must obtain at least 40% in the examination to pass the module. The examination papers and scripts will be externally moderated.

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**D.15.23    Module Title: COMPETITION LAW**

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**Course code:** L3801PC  
**NQF level:** 8  
**Notional hours:** 90  
**Contact hours:** 2 hours per week for 1 semester  
**Additional learning:** None  
**NQF Credits:** 9  
**(Co-requisites)/Pre-requisite:** None  
**Compulsory/Elective:** Elective  
**Semester Offered:** 1

**Module Content:** **The Competition Act No. 2 of 2003;** The role of competition in commerce; The concept and definition of competition; The historical development of the law of unlawful competition; Rights affected by unlawful competition; The development of statutory competition; The Competition Act: goals and scope of application; The administrative framework of the Competition Act; Practices and transactions governed by the Competition Act - Restrictive horizontal practices, Restrictive vertical practices, Abuse of Dominance, Mergers; Other Important Enforcement and Administrative Procedures - Corporate Leniency, Exemptions, Criminalization of Cartel Conduct, Market Inquiries and Private Damages Claim.

**Student Assessment Strategies:** This course will be assessed with a minimum of one test and one case study analysis which will contribute forty percent (40%) to the final mark. The Course will be examined with a two-hour paper at



the end of the semester. The examination mark will contribute sixty percent (60%) to the final mark. The student must obtain at least 40% in the examination to pass the module. The examination papers and scripts will be externally moderated.

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**D.15.23****Module Title: CRIMINOLOGY AND CRIME PREVENTION**

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<b>Course code:</b>	L3801BC
<b>NQF level:</b>	8
<b>Notional hours:</b>	90
<b>Contact hours:</b>	2 hours per week for 1 semester
<b>Additional learning:</b>	None
<b>NQF Credits:</b>	9
<b>(Co-requisites)/Pre-requisite:</b>	L3512BC – Criminal Law
<b>Compulsory/Elective:</b>	Elective
<b>Semester Offered:</b>	1

**Module Content:** **Introduction to Criminology and Crime Prevention;** nature, history and meaning of deviance; theories of crime; historical development of Namibia's criminal justice system; the structure and function of criminal justice agencies; theoretical perspectives on crime control; historical development of the penal system; aims of sentencing; incidence of crime in Namibia.

**Student Assessment Strategies:** This course will be assessed with a minimum of one test and case study-based assessment which will contribute forty percent (40%) to the final mark. The Course will be examined with a two-hour paper at the end of the semester. The examination mark will contribute sixty percent (60%) to the final mark. The student must obtain at least 40% in the examination to pass the module. The examination papers and scripts will be externally moderated.

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**D.15.23****Module Title: AFRICAN UNION LAW**

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<b>Course code:</b>	L3802BA
<b>NQF level:</b>	8
<b>Notional hours:</b>	90
<b>Contact hours:</b>	2 hours per week for 1 semester
<b>Additional learning:</b>	None
<b>NQF Credits:</b>	9
<b>(Co-requisites)/Pre-requisite:</b>	None
<b>Compulsory/Elective:</b>	Elective
<b>Semester Offered:</b>	2

**Module Content:** **Introduction to African Law and the African Union;** the historical evolution and development of the African Union; sources of African Union law; the structure and organs of the African Union; trade and regional integration in the African Union; unification and harmonization of African Union law in domestic legal systems; the peace and security architecture of the African Union; the human rights architecture of the African Union; the effects of supra-nationalism and globalization on crucial issues such as human rights, democratic reforms, territorial matters, disputes, and economic relations on the African continent from a legal perspective; and the African Union and its relationship with international organizations.

**Student Assessment Strategies:** This course will be assessed with a minimum of one test and case study-based assessment which will contribute forty percent (40%) to the final mark. The Course will be examined with a two-hour paper at the end of the semester. The examination mark will contribute sixty percent (60%) to the final mark. The student must obtain at least 40% in the examination to pass to pass the module. The examination papers and scripts will be externally moderated.

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**D.15.23****Module Title: MINING LAW**

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<b>Course code:</b>	L3802BM
<b>NQF level:</b>	8
<b>Notional hours:</b>	90
<b>Contact hours:</b>	2 hours per week for 1 semester
<b>Additional learning:</b>	None
<b>NQF Credits:</b>	9
<b>(Co-requisites)/Pre-requisite:</b>	None
<b>Compulsory/Elective:</b>	Elective
<b>Semester Offered:</b>	2

**Module Content:** The development of minerals and petroleum resources of Namibia; The Minerals (Prospecting and Mining) Act No. 33 of 1992 as amended; The Minerals Policy of Namibia; The Petroleum (Exploration and Production) Act, 1991 as Amended; The Petroleum (Exploration and Production Act, Regulations No 190, Windhoek-23 September, 1999; The Model Petroleum Agreement, 1998; and the Draft Petroleum Taxation Act, 2001.

**Student Assessment Strategies:** This course will be assessed with a minimum of one test and one extractive industry-based case study assessment which will contribute forty percent (40%) to the final mark. The Course will be examined with a two-hour paper at the end of the semester. The examination mark will contribute sixty percent (60%) to the final mark. The student must obtain at least 40% in the examination to pass the module. The examination papers and scripts will be externally moderated.

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**D.15.23**

**Module Title: PRIVATE INTERNATIONAL LAW**

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<b>Course code:</b>	L3802PI
<b>NQF level:</b>	8
<b>Notional hours:</b>	90
<b>Contact hours:</b>	2 hours per week for 1 semester
<b>Additional learning:</b>	None
<b>NQF Credits:</b>	9
<b>(Co-requisites)/Pre-requisite:</b>	None
<b>Compulsory/Elective:</b>	Elective
<b>Semester Offered:</b>	2

**Module Content:** Classification of private international law within the legal system; the choice of law methodology and substance and procedure; conceptual problems in choice of law; nature, existence and proof of foreign law; Ascertainment of the content of foreign law and the exclusion in appropriate cases of the otherwise applicable law; *Forum non-convenience*, *lis alibi pendens* and forum selection agreements; domicile and choice of law; choice of law in family law; choice of law in cases involving legal obligations (i.e., contract, delict); Choice of law in cases involving property; choice of law in the law of succession; the authentication of Namibian public documents for use abroad; the recognition and enforcement of foreign judgments; and the recognition and enforcement of foreign arbitration awards.

**Student Assessment Strategies:** This course will be assessed with a minimum of one test and one assignment which will contribute forty percent (40%) to the final mark. The Course will be examined with a two-hour paper at the end of the semester. The examination mark will contribute sixty percent (60%) to the final mark. The student must obtain at least 40 % in the examination to pass the module. The examination papers and scripts will be externally moderated.

## E. Master of Laws by research (16MLAW)

The School of Law offers a Master of Laws degree which shall be examined by research only in any field of law approved by the School of Law.

**It is imperative that the information pertaining to the LL M (by research) be read in conjunction with the General Information and Regulations Prospectus and the Higher Degrees Policy.**

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### E.1 DEGREES

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The following Master of Laws degrees may be awarded by the School of Law:

#### MASTER OF LAWS BY RESEARCH (16MLAW)

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### E.2 ADMISSION

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A person may be considered for admission as a candidate for the degree of Master of Laws if

- 1.2.1 s/he has a good law degree with at least a C-grade average (i.e. 60-69%) of the University of Namibia or an equivalent degree of another University/institution recognized by the Senate, on the recommendation of the School of Law, for the purpose; or
- 1.2.2 s/he has in any other manner attained a level of competence, which in the opinion of Senate, on the recommendation of the School of Law, is adequate for the purpose of admission as a candidate for the degree.

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### E.3 DURATION OF STUDY

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- 1.3.1 A full-time candidate shall complete the approved thesis for the LL M degree within a minimum of two (2) academic years and a maximum of three (3) years whereas a part time candidate shall complete the approved thesis for the LL M degree within a minimum of three (3) academic years and a maximum of four (4) years.
- 1.3.2 The School Higher Degrees Board may, in justified cases, extend the duration of studies of a full-time candidate up to four (4) years and for a part-time candidate up to five (5) years.

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### E.4 CURRICULUM COMPILATION

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The curriculum for the Master of Laws by research is as follows:

Year	Module Name	Code	Module Type	NQF Level	Contact Hours	Credits
1	Academic Writing for Post Graduate Students	UAE 5819	Semester 1 or 2	8	56	(16)
1	Masters Research Proposal (Law)	LMP 5100	Semester 1	9	0	0
1	LL M Thesis	LTH 5900	Semester 1 & 2	9	0	240

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### E.5 MODULE DESCRIPTORS

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#### D.5.1 Module Title: ACADEMIC WRITING FOR POST GRADUATE STUDENTS

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**Course code:** UAE 5819  
**NQF level:** 8  
**Contact hours:** 4 hours per week and 1 practical session  
**NQF Credits:** 16

**Module Assessment:** Continuous assessment (critical reading assignment, annotated bibliography, 2 tests) will contribute 50% to the final mark. The examination (1 x 3-hour exam) contributes 50% to the final mark.

**Module Description:** This module is a post-graduate course designed to empower students with skills and knowledge to access and critique academic sources and to synthesize information from these sources to assist

them in the substantiation and development of their own claims when writing an academic paper in their respective fields of specialization. Additionally, this course will empower students with the capacity to undertake the challenges of academic writing by exposing them to the different rhetorical and stylistic elements typical of

academic texts. Finally, students will be introduced to the American Psychological Association (APA) writing style and will be equipped with the necessary skills to format an academic paper in APA style.

**Please consult the UNAM Higher Degrees Policy on procedures, rules and regulations on postgraduate studies.**

## F. Master of Laws By Coursework

The School of Law offers a Master of Laws degree by Coursework. It is imperative that the information pertaining to the LLM by Coursework be read in conjunction with the General Information and Regulations Prospectus and the UNAM Higher Degrees Policy.

### F.1 DEGREE

The following Master of Laws degree may be awarded by the School of Law:

**MASTER OF LAWS BY COURSEWORK**

**64MLWS**

### F.2 ADMISSION

#### Admission requirements

Candidates may be admitted to this programme if they are in possession of a Bachelor of Laws Honours degree from the University of Namibia, or an equivalent Level 8 qualification from a recognized institution with at least a C-grade average (60-69%).

#### Additional Selection Criteria

The additional selection criteria for admission on the programme will be based on several factors, including academic credentials and professional experience and a candidate's ability to enhance the academic and geographic diversity of the class.

#### Articulation Options

This qualification may serve as an entry point to the following related qualifications such as Doctor of Philosophy in Law (PhD) and the Doctor of Laws (LLD).

### F.3 DURATION OF STUDY

E.3.1 A full-time candidate shall complete the approved thesis for the LLM degree within a minimum of two (2) academic years and a maximum of three (3) years whereas a part time candidate shall complete the approved thesis for the LLM degree within a minimum of three (3) academic years and a maximum of four (4) years.

E.3.2 The School Higher Degrees Board may, in justified cases, extend the duration of studies of a full-time candidate up to four (4) years and for a part-time candidate up to five (5) years.

### F.4 CURRICULUM COMPILATION

The curriculum for the Master of Laws (by research) is as follows:

Module Code	Module Name	NQF Level	Credits	Contact Hours per week (L/P/T)	(Co-requisites) / Pre-requisites	Compulsory (C) / Elective (E)
<b>Year 1: Semester 1</b>						
U6938LA	Academic Writing for Postgraduate Students	9	(9)	4	None	C
L6911PL	Land Reform	9	24	4	None	C
L6911BC	Advanced Criminal Law and Procedure	9	24	4	None	C
L6901CC	Consumer Law	9	12	2	None	C
<b>Total Credits: Semester 1</b>						<b>60</b>

<b>Year 1: Semester 2</b>						
L6912BC	Comparative Law	9	24	4	None	C
L6902BR	Legal Research Methodology	9	12	2	None	C

<b>ELECTIVES (students to select one module with 24 credits)</b>						
L6912BJ	Advanced Jurisprudence	9	24	4	None	E
L6912CC	Corporations Law	9	24	4	None	E
L6912PL	Labour Law Practice and Procedure	9	24	4	None	E
L6912CM	Maritime Law	9	24	4	None	E
<b>Total Credits for Semester 2</b>						<b>60</b>
<b>Total Credits YEAR 1</b>						<b>120</b>

<b>Year 2: Semester 1</b>						
L6913BT/L6913PT	LLM Thesis	9	60	4	L6902BR	C
<b>Total Credits for Semester 1</b>						<b>60</b>
<b>Year 2: Semester 2</b>						
L6913BT/L6913PT	LLM Thesis	9	60	4	L6902BR	C
<b>Total Credits for Semester 2</b>						<b>60</b>
<b>Total Credits YEAR 2</b>						<b>120</b>

#### F.4.1

#### Module Title: ADVANCED CRIMINAL LAW AND PROCEDURE

<b>Course code:</b>	L6911BC
<b>NQF level:</b>	9
<b>Notional hours:</b>	240
<b>Contact hours:</b>	4 hours per week for 1 semester
<b>NQF Credits:</b>	24
<b>Pre-requisite:</b>	None
<b>Compulsory/Elective:</b>	Compulsory
<b>Semester Offered:</b>	1

**Module Content: Fundamental right to a fair trial:** common law and international human rights; Police investigative powers; Serious and organized crime; The role of the prosecution and defence in criminal proceedings; Prosecutorial discretion and the duty of disclosure; The role of the victim in criminal proceedings; Magistrates Court and summary procedure; Higher Courts and trial on indictment; Abuse of process; Appeals and double jeopardy; Law of sentencing; Principles of sentencing and theoretical considerations; Diversion courts; Restorative and therapeutic justice: alternative approaches to dealing with offending.

**Student Assessment Strategies:** Continuous Assessment: minimum of one test and a case review which will contribute fifty percent (50%) to the final mark. A student must obtain 40% for the continuous assessment exercise to be admitted to the final examination. Examination: The module will be examined with 1 x 3-hour paper at the end of the semester. The examination mark will contribute fifty percent (50%) to the final mark. A student must obtain a minimum of 50% in the final examination to pass the module.

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**F.4.2****Module Title: CONSUMER LAW**

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<b>Course code:</b>	L6901CC
<b>NQF level:</b>	9
<b>Notional hours:</b>	120
<b>Contact hours:</b>	2 hours per week for 1 semester
<b>NQF Credits:</b>	12
<b>Pre-requisite:</b>	None
<b>Compulsory/Elective:</b>	Compulsory
<b>Semester Offered:</b>	1

**Module Content: Consumer protection;** market welfare and regulation; general and specific regulation of market practices; discriminatory practices, unconscionable conduct, misleading and deceptive conduct; franchising; unfair contract terms; unjust contracts;

harassment and coercion; consumer guarantees for goods and services; product liability; product safety; consumer protection in the courts; e-commerce, remedies and sanctions; **Consumer credit regulation;** responsible lending; interest rate caps; over-indebtedness.

**Student Assessment Strategies:** Continuous Assessment: minimum of one test and a portfolio which will contribute fifty percent (50%) to the final mark. A student must obtain 40% for the continuous assessment exercise to be admitted to the final examination. Examination: The module will be examined with 1 x 3-hour paper at the end of the semester. The examination mark will contribute fifty percent (50%) to the final mark. A student must obtain a minimum of 50% in the final examination to pass the module.

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**F.4.3****Module Title: COMPARATIVE LAW**

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<b>Course code:</b>	L6912BC
<b>NQF level:</b>	9
<b>Notional hours:</b>	240
<b>Contact hours:</b>	4 hours per week for 1 semester
<b>NQF Credits:</b>	24
<b>Pre-requisite:</b>	None
<b>Compulsory/Elective:</b>	Compulsory
<b>Semester Offered:</b>	2

**Module Content: Comparative use of law for policy and law reform purposes;** A theoretical introduction to comparative law; its nature, purpose and contemporary significance in legal practice; Classification of Legal Systems, including international tribunals and judicial-cross pollination within those systems and tribunals; Comparative Law Techniques and the use of same for policy formulation, law reform, litigation and generally legal drafting; **Contemporary approaches and theories to law;** African approaches to law, Feminist perspectives to law, Third World Approaches to law, Populism and the New World Order, Transformative Constitutionalism; **Comparative Legal Research.**

**Student Assessment Strategies:** Continuous Assessment: minimum of one test and one book review (2000 words) which will contribute fifty percent (50%) to the final mark. A student must obtain 40% for the continuous assessment exercise to be admitted to the final examination. Examination: The module will be examined with 1 x 3-hour paper at the end of the semester. The examination mark will contribute fifty percent (50%) to the final mark. A student must obtain a minimum of 50% in the final examination to pass the module.

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**F.4.4****Module Title: LEGAL RESEARCH METHODOLOGY**

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<b>Course code:</b>	L6902BR
<b>NQF level:</b>	9
<b>Notional hours:</b>	120
<b>Contact hours:</b>	2 hours per week for 1 semester
<b>NQF Credits:</b>	12
<b>Pre-requisite:</b>	None
<b>Compulsory/Elective:</b>	Compulsory
<b>Semester Offered:</b>	2

**Module Content: The fundamentals of research;** The techniques and methods of research and how to present the results of research in a scholarly manner; Definition and objectives of research-type of research, various steps in research process; **Developing research questions/hypothesis-choice of a problem;** Literature review, critical analysis, reading materials, reviewing, critical interpretation; Research purposes; Ethics in research; Structure and components of research report: layout of research report, writing of research report, referencing in legal writing; **Research proposal.**

**Student Assessment Strategies:** Continuous Assessment: minimum of one proposal seminar presentation and a written research proposal. These will contribute one hundred percent (100%) to the final mark.

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**F.4.5**

**Module Title: ADVANCED JURISPRUDENCE**

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**Course code:** L6912BJ  
**NQF level:** 9  
**Notional hours:** 240  
**Contact hours:** 4 hours per week for 1 semester  
**NQF Credits:** 24  
**Pre-requisite:** None  
**Compulsory/Elective:** Elective  
**Semester Offered:** 2

**Module Content: Jurisprudence and its role in the contemporary legal system;** Positivism (Nature and origins, John Austin and the command theory, Kelsen and the pure theory of law, HLA Hart – law as a system of rules); The rebirth of natural law (Law and morality – the Hart-Fuller debate, Hart HLA ‘Positivism and the separation of law and morals, John Rawls – the concept of justice, Theory of Justice; Transitional justice; Justice in the lives of three great human beings; Ronald Dworkin; African jurisprudence and legal thinking (Understanding the concept of *Ubuntu*); The idea of rights and duties; Legal realism; Critical Legal Studies; Islamic jurisprudence and legal thinking; Impact of the legal philosophies studied on Namibian case law.

**Student Assessment Strategies:** Continuous Assessment: minimum of one short written response to a set of readings and one book review (2000 words) which will contribute fifty percent (50%) to the final mark. A student must obtain 40% for the continuous assessment exercise to be admitted to the final examination.

Examination: The module will be examined with a 24-hour take home examination at the end of the semester. The examination mark will contribute fifty percent (50%) to the final mark. A student must obtain a minimum of 50% in the final examination to pass the module.

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**F.4.6**

**Module Title: CORPORATIONS LAW**

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**Course code:** L6912CC  
**NQF level:** 9  
**Notional hours:** 240  
**Contact hours:** 4 hours per week for 1 semester  
**NQF Credits:** 24  
**Pre-requisite:** None  
**Compulsory/Elective:** Elective  
**Semester Offered:** 2

**Module Content: The Close Corporations Act, 26 of 1988;** law of close corporations; **The Companies Act, 28 of 2004;** the concept of a company; theories pertaining to companies, their representation and consequences; conversions; share capital; repurchases; shares and debentures; alteration of shareholders' rights and schemes of arrangement; raising share capital; membership; majority rule versus minority protection; transfer and dealing; uncertified shares; insider trading; mergers and acquisitions; dividends; corporate governance; judicial management; dissolution and deregistration of companies; the regulation of financial markets; and where appropriate, the proposed law reform relating to these areas.

**Student Assessment Strategies:** Continuous Assessment: minimum of one test and a portfolio which will contribute fifty percent (50%) to the final mark. A student must obtain 40% for the continuous assessment exercise to be admitted to the final examination. Examination: The module will be examined with 1 x 3-hour paper at the end of the semester. The examination mark will contribute fifty percent (50%) to the final mark. A student must obtain a minimum of 50% in the final examination to pass the module.



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**F.4.7****Module Title: LABOUR LAW PRACTICE AND PROCEDURE**

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<b>Course code:</b>	L6912PL
<b>NQF level:</b>	9
<b>Notional hours:</b>	240
<b>Contact hours:</b>	4 hours per week for 1 semester
<b>NQF Credits:</b>	24
<b>Pre-requisite:</b>	None
<b>Compulsory/Elective:</b>	Elective
<b>Semester Offered:</b>	2

**Module Content:** **Individual labour law;** Employment contract; Unfair labour practices; Unfair dismissal; Retrenchments; Employment and labour disputes; **Collective labour law;** International perspectives and the Namibian Constitution; Freedom of association and the duty to collective bargaining; Strikes and lockouts; Unfair discrimination and affirmative action; **International labour law;** International instruments (ILO and EU); Employment equity; Termination of contracts of employment; Collective bargaining and strikes; **Procedural aspects of dispute resolution in Namibia;** Processing of labour disputes: Forums; Conciliation; Statutory Arbitration; Private Arbitration; **Litigation in the Labour Court;** Review of Arbitrations; Appeals.

**Student Assessment Strategies:** Continuous Assessment: minimum of one test and a case review which will contribute fifty percent (50%) to the final mark. A student must obtain 40% for the continuous assessment exercise to be admitted to the final examination.

Examination: The module will be examined with 1 x 3-hour paper at the end of the semester. The examination mark will contribute fifty percent (50%) to the final mark. A student must obtain a minimum of 50% in the final examination to pass the module.

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**F.4.8 Module Title: MARITIME LAW**

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<b>Course code:</b>	L6912CM
<b>NQF level:</b>	9
<b>Notional hours:</b>	240
<b>Contact hours:</b>	4 hours per week for 1 semester
<b>NQF Credits:</b>	24
<b>Pre-requisite:</b>	None
<b>Compulsory/Elective:</b>	Elective
<b>Semester Offered:</b>	2

**Module Content:** **Nature, origin and sources of admiralty jurisdiction and its place in Namibia;** Historical background of admiralty jurisdiction and practice in Namibia; **Maritime claims and enforcement;** Claims under the Colonial Courts Admiralty Act of 1890; Enforcement of maritime claims; **Types of actions;** Distinction between arrests and attachment; **Maritime Liens;** theory and origin of maritime liens; elements of a maritime lien; **Carriage of Goods by Sea;** the business of carriage of goods by sea; Documents used when carrying goods by sea; Choosing the type of charter; Charter parties; Charter party as a contract of carriage; **Bills of Lading;** Bill of lading as evidence of a contract of carriage; Bill of lading as a contract of carriage; Electronic bills of lading; Relationship between the charter, bill of lading and other documents; **Salvage;** Definition and history of salvage; Salvage and collisions; Nature and elements required for a salvage claim; Collisions and collision regulation; Recovery of loss collision damage; Apportionment of Liability; **Commercial control of the vessel;** **Exception clauses/limitation of liability/international conventions.**

**Student Assessment Strategies:** Continuous Assessment: minimum of one research paper and one test which will contribute fifty percent (50%) to the final mark. A student must obtain 40% for the continuous assessment exercise to be admitted to the final examination. Examination: The module will be examined with 1 x 3-hour paper at the end of the semester. The examination mark will contribute fifty percent (50%) to the final mark. A student must obtain a minimum of 40% in the final examination to pass the module.

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**F.4.9 Module Title: THESIS**

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<b>Course code:</b>	L6913BT/L6913PT
<b>NQF level:</b>	9
<b>Notional hours:</b>	1200
<b>Contact hours:</b>	4 hours per week for 1 semester
<b>NQF Credits:</b>	120
<b>Pre-requisite:</b>	None
<b>Compulsory/Elective:</b>	Compulsory

**Semester Offered:** 1 and 2

**Module Content:** Students who have successfully completed the coursework shall undertake research in the areas of their specialization based on research proposals approved by their supervisors, the Faculty Postgraduate Studies Committee and the University Postgraduate Studies Committee requirements.

**Student Assessment Strategies:** Candidates must submit the completed thesis in the prescribed format. The examination method for the thesis shall be conducted by at least two examiners, one of whom must be external to the University, appointed in accordance with the rules and regulations of the University.

## G. Doctor of Philosophy in Law (Ph.D.)

The Doctor of Philosophy in Law (Ph.D.) will be offered in compliance with the general regulations and guidelines for postgraduate studies at the University of Namibia. Please consult the UNAM Higher Degrees Policy for more details on applicable procedures, rules and regulations.

**The following module is compulsory for all PhD candidates:**

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### G.1 MODULE DESCRIPTORS

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#### G.1.1 Module Title: **ACADEMIC WRITING FOR POST GRADUATE STUDENTS**

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<b>Course code:</b>	UAE 6819
<b>NQF level:</b>	8
<b>Contact hours:</b>	4 hours per week and 1 practical session
<b>NQF Credits:</b>	16
<b>Pre-requisite:</b>	Must be a postgraduate student

**Module Description:** This module is a post-graduate course designed to empower students with skills and knowledge to access and critique academic sources and to synthesize information from these sources to assist them in the substantiation and development of their own claims when writing an academic paper in their respective fields of specialization. Additionally, this course will empower students with the capacity to undertake the challenges of academic writing by exposing them to the different rhetorical and stylistic elements typical of academic texts. Finally, students will be introduced to the American Psychological Association (APA) writing style and will be equipped with the necessary skills to format an academic paper in APA style.

**Module Assessment:** Continuous assessment (critical reading assignment, annotated bibliography, 2 tests) will contribute 50% to the final mark. The examination (1 x 3-hour exam) contributes 50% to the final mark.

## H. The Justice Training Centre (JTC)

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### H.1 REGULATIONS

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These regulations must be read in conjunction with the Memorandum of Understanding (JTC Memorandum) signed between the University of Namibia and the Ministry of Justice on 16th April, 1993.

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### H.2 COURSES OF STUDY

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The Justice Training Centre, currently offers the following courses:

- the pre-service (induction) and in-service (capacity building) training courses for magistrates, prosecutors, interpreters, court clerks, police, defence, immigration and prison officers, and other law administration and enforcement personnel
- the Legal Professional Training Course for all law graduates who wish to qualify for admission to practice Law in Namibia under the Legal Practitioners Act 15 of 1995.

It is anticipated that the JTC's activities will be extended to encompass:

- the training course for Community Court Justices and Court Clerks.

#### **Certificates**

Certificate of attendance JTC (16 CALA)

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### H.3 ADMISSION AND DURATION OF STUDY

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In consultation with the relevant Ministries, all recently employed Magistrates, Police, Prison and Defence Forces Trial officers, Public Prosecutors, Police and Prison Prosecutors, Interpreters and Court Clerks shall be expected to attend an induction course. courses of a minimum of one month's duration will be offered to inductees in the Magistracy; Prisons and Correctional Services; and the Immigration Department.

The capacity building courses will take the form of continuous education programmes and will thus be offered annually to public servants whose duties have some connection with the law. Courses will last between one week to 3 months depending on specified and or identified needs.

Only those candidates in possession of an LL B degree or an approved degree supplemented by a bridging course will be eligible to enroll for the Legal Professional Training Programme. The course shall similarly be of 9 months duration.

To register for the proposed non-degree Magistrates and Prosecutors courses, a candidate must hold a School Leaving Certificate with a minimum score to be determined by the JTC according to availability of places. Both courses will last 9 months on a full-time basis and will follow the University General Information and Regulations Prospectus.

Applicants seeking admission as mature students must satisfy entry qualifications as specified in the General Information and Regulations Prospectus and may be required, in addition, to attend interviews and/or tests designed to assess their suitability for admission to the programme. In general, admission to all courses will be on merit and will depend on availability of places and resources. The mere satisfaction of entrance requirements will therefore not guarantee admission to any of the various programmes.

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### H.4 CURRICULUM

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#### H.4.1 PROGRAMMES FOR LAW ENFORCEMENT AGENCIES

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The curricula of programmes offered for law enforcement agencies will be tailor-made according to the needs of the relevant law enforcement agency. See D. Certificate in Criminal Justice, Constitutionalism and Human Rights (16CCCH).

#### **G.4.1.1 ATTACHMENT PROGRAMME**

It is envisaged that during the University holidays, candidate Magistrates, Prosecutors and Community Court Justices will be attached to different courts around the country to gain practical experience of the subjects on offer. The attachment will be monitored by the JTC and the host station will be required to submit a written report on the candidates' progress.

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## H.4.2 THE LEGAL PROFESSIONAL TRAINING COURSE

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**The Course of post graduate study shall extend for a period of at least nine months, three months of which shall be devoted to compulsory lectures at the Justice Training Centre, and the syllabus of the course shall comprise the following subjects:**

1. Professional Ethics and Conduct and Techniques in Litigation including salient rules of Evidence
2. Practice Management and Administration and Practical Bookkeeping and Accounts
3. Administration of Wills and Estates
4. The Practice and Procedure relating to the Law of Insolvency and Trusts
5. The Practice and Procedure relating to (a) Commercial Transactions and (b) Drafting of Contracts
6. Civil Practice and Procedure in the Supreme Court, High Court and Lower Courts, Legal Costs and Prescription
7. Criminal Practice and Procedure in the Namibian Courts
8. Practice of Constitutional Law, Human Rights and Practical Workings of the Organs of the State and Public Bodies
9. Motor Accidents Law and Motor Vehicle Accident Claims (MVA)
10. Practice of Labour Law and Alternative Dispute Resolution
11. Legal Drafting
12. Conveyancing – Introductory Course (non- examinable)

### G.4.2.1 ATTACHMENT PROGRAMME

During the entire 9 months period, each candidate legal practitioner will be attached to a 'Practising Principal' in a law firm and/or the Legal Aid Directorate for a period of not less than 60 hours per month. Attachments may also be entered into with the offices of the Prosecutor General. Contracts of Attachments must be entered into not later than the date of commencement of the candidates' attendance of the course except where the Board for Legal Education prescribes a later date. Candidates should note that attachment is a prerequisite to admission to practice law and a candidate who has successfully completed his examinations will nonetheless be ineligible for admission until this requirement has been fully complied with during or after the course.

### G.4.2.2 EXAMINATION REGULATIONS

#### **Legal Practitioners' Qualifying Examination (LPQE)**

For the Legal Professional Training Course, the Candidate Legal Practitioners Regulations GN 228 of 1995, Published in Gazette No. 1207 dated 1st December, 1995 will apply. In terms thereof, the Legal Practitioners Qualifying Examination shall be conducted in accordance with such instructions as may have been issued by the Board for Legal Education.

A Candidate for the Legal Practitioners Qualifying Examination (LPQE) shall be assessed on the basis of continuous assessment, which continuous assessment shall comprise the aggregate of the marks obtained by the candidate in the written assignments done during the relevant year and the marks obtained in the Mid-Year Examination, in each of the subjects of the syllabus of the course.

The marks for the written assignments and the Mid-Year Examination shall each total 20 percent of the aggregate of the marks in the continuous assessment and the end of the year examination. To qualify to write the LPQE or end of the year Examination a candidate shall obtain 40 percent in his/her continuous assessment mark.

The marks to be obtained by a candidate in order to pass any subject in the LPQE shall be 50 percent, based on the aggregate of the marks obtained in the end of the year Examination and the continuous assessment, provided that a subminimum of 40 percent for each subject is obtained in the end of the year Examination.

The total mark in each subject in the Legal Practitioners' Qualifying Examination (LPQE) shall consist of 60 percent representing the mark in the end of year examination and 40 percent representing the mark in the continuous assessment.

A candidate, who has taken and four times retaken the Legal Practitioners' Qualifying Examination or any part thereof and failed to complete it, shall not be permitted to retake the whole examination or any part thereof within five years of his/her attempt, unless the Board upon an application of such candidate has granted its consent therefore.

**All courses, subjects, curricula and examinations may be changed subject to consultations with the Minister of Justice and the Board for Legal Education.**

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## **I. ADVICE, INFORMATION AND GENERAL REGULATIONS FOR HIGHER DEGREE STUDENTS**

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### **I.1 SUPERVISION OF HIGHER DEGREE STUDENTS**

#### **I.1.1 Appointment of Supervisors**

I.1.1 Every student enrolling for a higher degree programme shall be assigned a main supervisor, and where applicable, one co-supervisor based on the review of the concept note.

I.1.2 Where more than one co-supervisor is necessary, a motivation shall be provided, especially where the student's research topic is multidisciplinary in nature, or where there is a need for additional expert supervision in the same discipline, or where the student's higher degree programme involves sandwich arrangements.

I.1.3 For Masters by Research/doctoral programmes, supervisors shall be identified prior to admission by the Department for recommendation by Admission and Examination Board to the SHDB for approval, within three (3) weeks after registration.

I.1.4 For Masters by coursework, provisional allocation of supervisor(s) shall be done at the end of the first academic year by the Department through the Admissions and Examination Board and approved at the SHDB in the following academic year, within three (3) weeks after registration. On exceptional bases, a formal submission from the Department may be clearly motivated to the SHDB to approve supervisor (s) earlier.

I.1.6 Supervisors shall be appointed from suitably qualified UNAM staff or affiliates; and where there is a need to appoint an external supervisor, the main supervisor should be a UNAM staff or affiliated member.

I.1.7 The main supervisor for Masters and Doctoral students must have a doctoral degree and expertise in the field of study that he/she is expected to supervise. In addition, the supervisor must have relevant research and publication experience.

I.1.8 In exceptional cases, a supervisor with a Master's degree or equivalent and with specialized skills shall be considered to supervise Master's students as a co-supervisor subject to approval by the SHDB.

I.1.9 Supervision load shall be linked to the job description and performance agreement of an academic staff.

#### **I.2 Responsibilities of a student enrolled for higher degree programmes**

A higher degree student shall:

I.2.1 Act as a responsible member of the institution's academic community in a professional and mature manner.

I.2.2 Adhere to the university's policies and regulations in terms of health and safety, intellectual property rights, unfair practice and ethical research guidelines.

I.2.3 Attend coursework, lectures, examination (where applicable), seminars, and research proposal presentations, among others.

I.2.4 Commit to their courses of study, conducting, communicating and defending their proposed research plans and outcomes.

I.2.5 Prepare research reports, thesis/dissertation, manuscripts and publications and provide progress reports as required.

I.2.6 Develop, in consultation with the supervisor (s), an agreed work schedule.

I.2.7 Attend skills development workshops and seminars as offered by the Centre for Research Services: Postgraduate Research Support Services.

I.2.8 Communicate research findings to the academic community, either orally and/or in written form as may be required.

I.2.9 Prepare and submit a thesis/dissertation for examination, together with an anti- plagiarism report.

I.2.10 Present the research findings before a panel of examiners (through viva voce) to qualify for degree award, as required.

I.2.11 Submit the final and bound thesis/dissertation after approval for graduation.

### **I.3 APPROVAL OF RESEARCH PROPOSALS**

I.3.1 Approval of research proposals for higher degree students shall be done at the SHDB.

I.3.2 The research proposal should be prepared according to the prescribed format developed by the School of Law. Please note that the format appearing in SECTION of the Higher Degrees Policy is not applicable to the School of Law. Seek the guidance of your supervisor in this regard.

I.3.3 Higher degree students are required to first present their proposals at a research proposal defense organized by the Department, for merit assessment. The HoD may, co-opt members from other Departments based on required area of specialization.

I.3.4 The HoD shall submit recommended research proposals for consideration and approval by the SHDB.

I.3.5 Students enrolled for Master's by research and PhD students shall within six (6) months of signing the understanding with the approved supervisor (ANNEX 1A), submit the research proposal accompanied by all supporting documents to HoD for approval at the SHDB.

I.3.6 Students enrolled for Master's by coursework shall within three (3) months of signing the understanding with the approved supervisor (ANNEX 1A), submit the research proposal accompanied by all supporting documents and signed by the student and supervisor to the HoD for approval at the SHDB.

I.3.7 Students whose research proposals are referred back by the SHDB shall be required to present them again after all corrections are attended to. The re-submitted research proposal shall be accompanied by a table of corrections, signed by student and supervisor.

### **I.4 SUBMISSION OF THESES AND DISSERTATIONS FOR EXAMINATION**

#### **I.4.1 Notice of Intent to submit Thesis/Dissertation for Examination and Approval of Examiners**

I.4.1.1 At least three (3) months prior (in the case of Master's thesis) or at least four (4) months (in case of PhD dissertation) to the scheduled date for the submission of the thesis/ dissertation, the respective higher degree students shall, through their supervisors and HoD, submit a written notice, declaring their intention to submit their theses/dissertations for examination (ANNEX 4A). This is in order to allow sufficient time to organize the approval of examiners (ANNEX 4B) before the thesis/dissertation is actually ready for examination.

I.4.1.2 Students who submit a notice of intent within a shorter period than specified in (F.1.2) above should note that the examination of thesis/dissertation might be delayed.

#### **I.4.2. Approval of examiners for higher degree thesis or dissertation shall be done at HDegC level.**

I.4.2.1. For Masters' by Course Work who do a mini thesis: upon receipt of the notice of intent from the student (ANNEX 4A), the Head of the Department shall complete and submit ANNEX 4B together with the abridged CV's (ANNEX 5A) of not more than 3 pages for internal and external examiners identified by the Department, to the SHDB for consideration and recommendation to HDegC for approval. Heads of Departments shall guard against any potential conflict of interest (ANNEX 5B) in the identification of examiners.

I.4.2.2 For LLM by Research and PhD thesis/dissertation, upon receipt of the notice of intent from the student (ANNEX 4A), the Faculty Postgraduate Coordinator shall alert the Executive Dean (ED) to facilitate the appointment of an Independent Chair (IC) in consultation with the HoD. The IC shall be a senior academic, at least at the rank of Associate Professor for Doctoral students and Senior lecturer/researcher for Master's students. The IC will be responsible for sourcing suitable examiners of thesis/dissertation and possibly chair the viva voce.

I.4.2.3 The HoD may recommend 4-6 possible names of examiners to the Independent Chair, who may or may not support/select from the list; and may source from elsewhere.

I.4.2.4 Supervisors are not allowed to recommend examiners for their students, but can propose a pool of potential examiners for consideration.

- 1.4.2.5 The IC shall complete, sign and submit ANNEX 4B together with the abridged CV's (ANNEX 5A) of not more than 3 pages for internal and external examiners as per his/her recommendation, to the SHDB through the department submission for consideration and recommendation to HDegC for approval.
- 1.4.2.6 The IC shall be a senior academic, not necessarily a subject area expert, and may be appointed from UNAM or other Universities.
- 1.4.2.7 at least two examiners recommended by the SHDB and approved by the HDegC shall examine every Master's thesis submitted. At least one of the examiners in each case must be external to the University of Namibia, except when the student is a staff member in which case all examiners must be external. The supervisor(s) should not be one of the examiners. In the case where no internal staff members are available/no expertise or the pool of internal examiners is too limited for examination, motivation for external examiners must be provided.
- 1.4.2.8 In the case of doctoral dissertations, at least three examiners shall be appointed, of whom two must be external to the University of Namibia, except when the student is a staff member in which case all examiners must be external. The supervisor(s) should not be one of the examiners. In the case where no internal staff members are available/no expertise or the pool of internal examiners is too limited for examination, motivation for external examiners must be provided.
- 1.4.2.9 Internal and external examiners shall be approved and appointed on the basis of their expertise, independent from appointment of external moderators already approved for modules in the specific programme.
- 1.4.2.10 External examiners of a particular thesis/dissertation may not be appointed from the same institution.
- 1.4.2.11 The examiner shall not have any direct involvement in the research project of the student and must declare any past or present (personal or professional) connections with the student. Before final appointment, all examiners must declare any direct conflict of interest (ANNEX 5B).
- 1.4.2.12 An examiner for Masters/Doctoral students must have a doctoral degree and expertise in the field of study that he/she is expected to examine. In addition, the examiner must have relevant research and publication experience.
- 1.4.2.13 Examiners of Thesis/Doctoral dissertation appointed from academic fraternity, including UNAM should be at Senior Lecturer/Senior Researcher level or above.
- 1.4.2.14 Examiners of Thesis/Doctoral dissertation appointed outside the academic fraternity, should provide evidence of expertise relevant to the research.
- 1.4.2.15 When the thesis/dissertation is ready to be submitted for examination, students with approval of the main supervisor (ANNEX 4C) shall submit a soft copy in Word version or other editable version to the relevant Faculty Postgraduate Coordinator, who will prepare the letters of appointment for their respective Faculties.
- 1.4.2.16 All theses and dissertations must be submitted together with a similarity report generated, with support from CILT, by a software as specified by the University, with a similarity level of 15% or below for Master and PhDs.
- 1.4.2.17 All theses and dissertations ready for examination must be submitted before or by 31 October of the previous year to be considered for graduation in April/May and before or by 30 April to be considered for September graduation.
- 1.4.2.18 Students submitting the thesis or dissertation for examination after the dates 31 October and/or 30 April are most like to delay their examination and graduation process.
- 1.4.2.19 For students who submit their theses/dissertations for examination before or by 31 October, the following shall apply:
- (i) If, upon evaluation of Thesis/Dissertation, examiners recommend a pass with no corrections, a student is NOT required to register, provided that all subsequent requirements are fulfilled for the student to graduate.
  - (ii) If, upon evaluation of Thesis/Dissertation, examiners recommend a pass either with MINOR or MAJOR corrections, a student is NOT required to register, provided that all corrections are affected to the satisfaction of supervisor in time to be approved for graduation.
  - (iii) If a student fails to make the corrections by the end of the academic year, such a student will be required to register for the next academic year and pay both registration fees and 25% tuition fees.
  - (iv) A student whose examination reports require a resubmission or arbitration must register and pay full (100%) tuition fees.



(vi) All students whose theses/dissertations were submitted for examination on time and are awaiting their examination results shall not be required to register until their examination results are back from the examiners and any of the above conditions prevail.

1.4.2.20 A student whose thesis/dissertation was submitted between the 1 November and 31 January, will be required to register and pay 25% of tuition fees.

1.4.2.21 A student whose thesis/dissertation was submitted after 31 January, will be required to register and pay 100% tuition fees.

1.4.2.22 Registered students who submit their theses/dissertations for examination before or by 30 April shall be considered for September graduation provided all subsequent requirements are fulfilled for the student to graduate.

1.4.2.23 Students with NO re-admission status must appeal for re-admission for the subsequent academic year before submitting theses/dissertation for examination.

1.4.2.24 It is the duty of Faculty to ensure timeous dispatch of theses/dissertations and timeous receipt thereof. Faculties have to implement appropriate measures to ensure such timeliness. Late receipt of reports cannot serve as penalty to students to pay further registration or tuition fees. Examiners shall complete examination in the following periods:

- a) All Master's thesis = 4 weeks;
- b) Doctoral dissertation = 6 weeks

## **1.5 Viva Voce Examination for Students Registered by Research or Dissertation**

1.5.1 In addition to writing a thesis or dissertation, higher degree students who are registered for Masters by research and all Doctoral students, shall appear for a viva voce examination, to defend the submitted work before a panel of examiners.

1.5.2 The viva voce shall be chaired by the Independent Chair who recommended examiners of the thesis/dissertation or any other duly appointed Chairperson.

1.5.3 The Centre for Research Services through Postgraduate Research Support Services Unit is responsible for administering the viva voce examinations for doctoral students while the respective Faculties/Schools/Departments are responsible for administering the viva voce examinations for Masters students.

1.5.4 The viva voce examination shall take place only after the Department through the Supervisor(s) is satisfied that the thesis or dissertation submitted by the student is considered by the examiners as a PASS; corrections are affected and table of corrections is prepared and signed by supervisor(s) and student.

1.5.5 The questions to be asked in the viva voce examination shall primarily be focused on the student's thesis or dissertation research area. The public can attend and are permitted to ask questions.

1.5.6 The viva voce panel shall consist of the Chairperson and examiners of the thesis or dissertation. The Postgraduate Faculty Coordinator shall be in attendance.

1.5.7 Supervisors of thesis/dissertation are required to attend the viva voce of their students, but do not form part of the panel.

1.5.8 The Chairperson of the viva voce panel shall be a senior academic (at least at the rank of Associate Professor for Doctoral students and Senior lecturer/researcher for Master's students) and shall not be one of the supervisors or examiners.

1.5.9 The main supervisor must provide the relevant Faculty PG Coordinator with an electronic copy of the corrected thesis or dissertation, who shall distribute it, together with copies of the examiners' reports, table of corrections and viva voce examination regulations to the panel members, at least, one week before the date of the viva voce examination.

1.5.10 All members of the viva voce panel must, therefore, acquaint themselves with the rules and regulations of the higher degree viva voce examination process.

1.5.11 The functions of the viva voce panel shall be: a) to ascertain that:

- i. the thesis/dissertation presented (the data, methodology, analysis and findings) is the original work of the student,
- ii. the shortcomings identified during the examination process have been addressed,
- iii. the broader subject area in which the study is based is fully grasped by the student,
- iv. any weaknesses in the thesis/dissertation can be adequately clarified by the student; and

b) to make a definite recommendation to HDegC through the SHDB, as to whether the student be deemed to have passed or failed the thesis/dissertation (ANNEX 11).

1.5.12 The viva voce panel shall, as far as possible, endeavor to reach a unanimous decision on the student's performance. Where the panelists are unable to reach a consensus as to whether the student passes or fails, a vote may be taken to arrive at a reasonable decision. A MAJORITY VOTE shall be required for reaching a final verdict on the viva voce examination.

1.5.13 At the end of the viva voce, the panel shall sign a viva voce Examination Results Form (ANNEX 11) making a specific recommendation to HDegC through the SHDB on the student's performance.

1.5.14 The Chairperson of the panel shall also submit to the HoD comprehensive report (ANNEX 12) signed off by the viva voce panelists, this should be done within one week of the viva voce examination. The report shall include, an attendance register, challenges faced with the viva voce examination, a summary of the presentation, the discussion during the viva voce examination, any strong/weak points identified during the presentation and discussions, including any specific recommendations to the student.

1.5.15 The duration of the viva voce shall normally not exceed two hours for Masters and three hours for PhD. The presentation for viva voce shall follow a template as given in ANNEX 24.

1.5.16 The recommended outcome of the viva-voce shall be approved as part of the examination results by HDegC.

#### **1.10. SUBMISSION OF FINAL BOUND THESES/DISSERTATIONS**

1.10.1 After all the corrections as recommended by the examiners (including those from the viva voce, where applicable) have been made to the satisfaction of the supervisor(s), and examination marks approved by HDegC, a spiral ring bound copy shall be submitted to Postgraduate Research Support Services Coordinator for inspection.

1.10.2 Upon satisfaction with ready-to-bind-copy, student shall be required to bind and submit one fully bound copy of the thesis or dissertation to the Postgraduate Research Support Services Coordinator (CRS), with ANNEX 6B, before graduation. A completed and signed checklist (ANNEX 6B) shall be submitted together with lists of approved students for graduation to the Office of the Registrar

1.10.3 Final electronic version of the thesis or dissertation compiled as a single document in PDF format shall be submitted to Postgraduate Research Support Services Coordinator and subsequently to the Library to be uploaded and registered in the UNAM repository, before graduation.

#### **1.11. COLLABORATIVE HIGHER DEGREE PROGRAMMES**

1.11.1 Through collaborative arrangements, higher degree students may undertake part of their studies with other institutions of higher learning that the University is collaborating with, as per Joint Qualifications and Double Degrees Policy.

1.11.2 Registration of students on collaborative programmes shall be guided by the particular Memorandum of Understanding/Agreement.

1.11.3 The implementation of collaborative programmes should adhere to terms and conditions stipulated in the Memorandum of Understanding/Agreement.

1.11.4 Students registered for higher degrees may go on a student exchange programme provided that the programme is aligned to their field of studies and that there is a signed agreement between the institutions as per University exchange programme regulations.

#### **Break in Studies**

1.12.1 Students who are unable to register for a specific year are expected to apply before or by 31 October for a break in studies for the subsequent academic year, to the SHDB through the Postgraduate Faculty Coordinator, for a maximum period of one academic year. Reasonable justifications for a break-in-studies should be provided (see ANNEXA Break in Studies Form).

I.12.2 Students who are unable to register for a specific semester are expected to apply for a break in studies for the subsequent semester year, to the SHDB through the Postgraduate Faculty Coordinator, for a maximum period of one semester. Reasonable justifications for a break-in-studies should be provided (see ANNEX 14A Break in Studies Form).

I.12.3. The Postgraduate Faculty Coordinator compiles a list of approved students for a break-in-studies and submit to the relevant Faculty Officer, to be captured on the system.

I.12.4 When a student is on an approved break-in-studies, the year of non-registration shall not count as part of the duration of the study.

I.12.5 To resume their studies after a break-in-studies, students must complete and submit ANNEX 14B (Resumption of Studies Form) to the Postgraduate Faculty Coordinator, by the 31 October to re-activate their registration for the subsequent academic year.

I.12.6 When a student is on an approved break-in-studies, no academic services, such as supervision of thesis/dissertation should be provided.

I.12.7 A student is only permitted to apply for a break-in-studies two times for the duration of the specific registered program. Leave of Absence

I.12.8 Students experiencing challenges during their studies are encouraged to apply for leave of absence. Failure to do so, may evoke a no-readmissions result where maximum study periods are exceeded.

I.12.9 Leave of absence shall be granted as per guidelines provided by the Office of Registrar. Leave of absence shall not be granted for a period equivalent to a full academic year.

I.12.10 Students who are unable to attend classes/tests or any other academic activities for extended period of time for any reason including maternity, death of a relative, sickness or hospitalisation, must complete leave of absence form (obtainable from the Office of the Registrar), and supply the necessary documentation to the relevant academic HoD.

I.12.11 The leave of absence form must be commented on and signed by all lecturer (s)/ supervisor (s) concerned.

I.12.12 Final approval for leave of absence rests with the relevant HoD.

I.12.13 It shall be the responsibility of the student to make up for missed academic activities.

I.12.14. Academic services, such as consultation and supervision shall be provided during their leave of absence, when required.

### **Re-Admission of Registered Students**

I.12.15 Students who have exceeded their prescribed number of years shall not be allowed to continue with their studies unless they apply and are approved for re-admission (ANNEX 19B)

## **I.13. WRITING OF RESEARCH PROPOSALS, THESIS/DISSERTATION MANUSCRIPT**

### **1 Typing/Word-Processing**

The document must be typed and printed on good quality white A4 paper. The typescript must be clear, Times New Roman, font size 12, double spaced (2.0.) and on one side of the paper. Discipline specific font styles and format may apply.

### **2 Pagination**

The preliminaries (i.e., parts preceding the Introduction) must be in lower case Roman numerals (i.e.: (i), (ii), (iii), (iv)...), beginning with the title page which should not be numbered. The pages in the main body of the document should be numbered in Arabic numerals (i.e.: "1", "2", "3", "4" ...) consecutively throughout. The page numbers should be centred in the lower margin.

### **3 Margins**

The left margin must be 4.0 cm; the right-hand margin must be 2.5 cm; the top margin must be 2.5 cm, and the bottom margin must be 2.5 cm.

#### **4 Title page**

The title page must be organised according to (ANNEX 13A and 13B)

5 Components of the preliminary pages (Each starting on a separate page)

#### **5.1**

#### **Abstract**

Following the title page, the mini thesis/thesis/dissertation shall contain an abstract which concisely and comprehensively summarises the essential points and conclusions emanating from the research. The abstract should be between 200-300 words (not exceeding 1 page) in the case of Master's theses, and 300- 400 words (not exceeding 2 pages) for Doctoral dissertations. Furthermore, it should include the purpose of the study, a brief overview of the methodology used, the main findings, major conclusions and recommendations. The abstract should neither contain headings nor paragraphs. The line spacing of the abstract should be 1.5.

#### **5.2 List of Publication(s)/Conference(s) Proceedings**

A list of publications and conference presentations by the student, that was part of their study, should be listed in this section, where applicable. Any publication from the thesis/dissertation must show the University of Namibia as the student's affiliation.

#### **5.2 Table of Contents**

The table of contents shall be generated with a minimum level of three subheadings and up to a maximum of 5 subheadings level, when applicable.

#### **5.3 List of Tables**

If there is a list of Tables, these should be consecutively numbered in Arabic numerals following the guidelines of the relevant Department/Faculty approved referencing style.

#### **5.4 List of Figures**

If there is a list of Figures, these should be consecutively numbered in Arabic numerals following the guidelines of the relevant Department/Faculty approved referencing style.

#### **5.5 List of Abbreviations and/or Acronyms**

Acronyms and non-standard abbreviations should be listed alphabetically in bold; the definitions should not be bolded.

#### **5.6 Acknowledgements**

The document shall also contain an Acknowledgements section, in which a student expresses appreciation and gratitude to all the people and institutions, which rendered help in the course of the study.

#### **5.7 Dedication**

If the candidate wishes to dedicate the document to any person or entity, the dedication should be concisely written, and should appear in the preliminaries.

#### **5.8 Declarations**

The document shall contain the various declarations as outlined in (ANNEX 21). The declaration should be dated and signed by the student.

#### **5.9 Body of the Thesis/Dissertation**

5.9.1 Masters Theses should broadly follow the outline in the proposal. In addition, it should include results, discussions, conclusions and recommendations as detailed below. Tables, text figures, diagrams and photographic illustrations should be numbered in separate sequence, and be referred to by number in the text. Each table and figure should have a concise but comprehensive caption. The illustrations should be of publishable quality (600 dot per image (dpi) or higher).

##### **5.9.1 Presentation of Results:**

- a) Data should be presented in a clear, concise and informative manner.
- b) A variety of forms may be used to present data; however, the same data must not be presented in more than one form (e.g. tables and figures)

##### **5.9.2 Discussions:**

- a) Should not merely be a description of the findings (tables and figures) in words, but a critical analysis and synthesis of the results.

- b) Should demonstrate insight and understanding of the findings.
- c) Results and findings must be discussed in context and linked to literature and the stated research purpose.
- d) The discussion must address the objectives/hypotheses and/or questions of the study

### **5.9.3 Conclusions:**

- a) This should not be a repeat of the results and /or discussion
- b) It should relate directly to the main objective(s) of the study.
- c) It must indicate whether the problem was solved, what was learned through the research, what remains to be learned, weaknesses and shortcomings, strengths as well as possible applications of the study (how it can be used).

### **5.9.4 Recommendations**

- a) Must emanate from the research findings and must be feasible
- b) Gives opinion on what measures should be adopted to solve the problem based on the conclusions made.
- c) May endorse the research findings as the solution to the problem or may propose an alternative route.
- d) Identify information gaps or inconsistencies and suggest further studies to address these.

### **5.9.5 References**

Should follow the Department/Faculty specific referencing style.

### **5.8.6 Appendices**

Should be numbered sequentially and can include the following:

- a) Ethical Clearance Certificate
- b) Research Permission Letter
- c) Other relevant permissions (where applicable), e.g., collection permits, informed consent documents, etc.
- d) Data Collection Instruments such as questionnaires, interview protocols, pre and post-tests etc.
- e) Any other relevant data such as supplementary information, raw data etc.

## **6 Doctoral Dissertations**

should follow a stand-alone chapter approach. Tables, text figures, diagrams and photographic illustrations should be numbered in separate sequence, and be referred to by number in the text. Each table and figure should have a concise but comprehensive caption. The illustrations should be of publishable quality (600 dpi or higher).

### **6.1 Introduction Chapter (Chapter 1)**

This chapter must introduce the study and provide a comprehensive overview of the research problem, and broadly follow the guideline as indicated in Section 1., above.

### **6.2 Literature Review (Chapter 2)**

6.2.1 This chapter must provide a comprehensive literature review.

6.2.2 This should demonstrate critical understanding and comprehension of the current state of knowledge in the area of research and lead to the motivation for the study.

6.2.3 The literature should focus on recent developments in the area of study.

P.3 Proceed using the Standard Guidelines for thesis/dissertation

#### **6.4 Concluding Chapter**

This chapter integrates all findings of the study and conclusions with feasible recommendations or reflections. Original contribution(s) to knowledge must be clearly pointed out.

#### **6.5 Language**

The presentation of the thesis or dissertation shall be in English. The use of a language other than English requires approval of the SHDB. In such cases, the abstract must be in both English and the approved language.

#### **7 Length of Theses/Dissertations**

The suggested guidelines are as follows (A4 double spacing):

##### **7.1 Master's theses for coursework programmes (Mini Theses):**

The recommended length of Mini theses for coursework programmes is as follows:

- a) Mini Theses with less than 100 credits: a minimum of 15,000 words and a maximum of 22,000 words (not exceeding 90 pages).
- b) Mini Theses between 100–140 credits: a minimum of 18,000 words and a maximum of 30,000 words (not exceeding 120 pages).
- c) Mini Theses above 140 credits: a minimum of 30,000 words and a maximum of 37,000 words (not exceeding 150 pages).

##### **7.2 Master's theses (by research):**

The recommended length of a Master's thesis is a minimum of 30,000 words and a maximum of 45,000 words (not exceeding 180 pages).

##### **7.3 Doctoral Dissertations:**

The recommended length of a Doctoral dissertation is a minimum of 46,000 words and a maximum of 75,000 words (not exceeding 300 pages).

#### **8 Binding of Theses/Dissertations**

P.8.1 Students should ensure that when binding the theses/dissertations, the spine shall contain the name of the student, the degree for which it was submitted, and the year of degree award (graduation year).

8.2 The colour of the cover for Master's theses shall be red and that for Doctoral Dissertations shall be black.

8.3 Refer to ANNEX 13A and ANNEX 13B for approved text on the Thesis/Dissertation cover.

#### **I. 14 MATTERS OF DISPUTES AND RESOLUTION**

1.1. All matters of disputes shall be submitted through the relevant channels of communications, within a reasonable time.

1.2 In the event that a dispute arises between two or more of the parties involved a particular higher degree's study, namely the student and one or more supervisors, and they are unable to resolve the dispute they should approach the Head of Department (HoD) to resolve the matter.

1.3. If the matter is not resolved and after exhausting the departmental processes, any of the aggrieved parties may approach the Associate Dean (AD) responsible for school higher degrees studies to resolve the dispute.

1.4. If the Associate Dean is unable to resolve the dispute, then the next office is the Executive Dean of the Faculty to take steps to resolve the dispute.

1.5. In the event of a dispute related to the outcome of the higher degrees, and that such a dispute is not resolved at the Faculty level, the case shall be referred to the Chairperson of the HDegC for the final consideration and resolution.

**ANNEX 1A:**

**SUPERVISION UNDERSTANDING BETWEEN STUDENT AND SUPERVISOR**  
**CENTRE FOR RESEARCH SERVICES**  
This **supervision agreement** between

Name of student: .....

Student number: .....

Faculty: .....

Department: .....  
and (on behalf of UNAM)

Name of supervisor: .....

Department: .....  
And (if applicable)

Name of co-supervisor: .....

Department: .....

Regarding post-graduate research for the degree of: .....

Research topic:  
.....  
.....  
.....

**By signing this document, both student and supervisor(s) acknowledge their understanding and obligations of the general expectations and responsibilities regarding the supervision of the thesis/dissertation as contained in the UNAM Higher Degrees Policy and Regulations.**

..... <b>Name of Student</b>	..... <b>Signature</b>	..... <b>Date</b>
..... <b>Name of Supervisor</b>	..... <b>Signature</b>	..... <b>Date</b>
..... <b>Name of co-supervisor (where applicable)</b>	..... <b>Signature</b>	..... <b>Date</b>
..... <b>Name of Department HoD</b>	..... <b>Signature</b>	..... <b>Date</b>

**ANNEX 1B:**

**WILLINGNESS ON CONTINUING SUPERVISION OF STUDENT  
(After Retirement or Resignation of Supervisor)  
CENTRE FOR RESEARCH SERVICES**

I, ..... am willing to continue supervising  
student (name of student and student number).....  
after my retirement/resignation.

For the degree of:

.....

Research topic:

.....  
.....  
.....  
.....  
.....  
.....

Name of Supervisor	Signature	Date
.....	.....	.....

Name of Department HoD	Signature	Date
.....	.....	.....





**PROGRESS REPORT**  
**(To be completed by student )**  
**CENTRE FOR RESEARCH SERVICES**  
**Semester....., 20.....**

**Student Name:** .....

**Student Number:** .....Faculty .....

**Higher Degrees Programme Student is enrolled in:** .....

**Student Contact Details Tel and Email Address:** .....

**Mode of study: Full Time/Part Time:** .....

**Academic year of first registration:** .....

**Research Title:** .....

**Supervisor's Name:** .....

**PROGRESS TO DATE:**

a. On a scale of 1 to 5 (with 1 being poor and 5 excellent), indicate your progress according to your plan of study. If you rate 1-2, please provide details on a separate page.	1	2	3	4	5
b. Please indicate the frequency of your face to face academic consultation <b>this semester</b> with your supervisor 0 1-3 4-6 >6	0	1-3	4-6	>6	
c. Please indicate the frequency of other forms of academic communication with your supervisor (never, less frequent, more frequent) Telephone e-mail social media	Telephone				
	e-mail				
	Virtual				
d. Since your last/previous progress report, have you progressed from one stage to another stage with your thesis/dissertation? If no, please elaborate	YES			NO	
e) At what stage of your thesis/dissertation are you now? Tick the stage	Topic & Proposal stage				
	Ethical clearance				
	Literature search				
	Methodology				
	Data Collection				
	Analysis & Write up				
	Submit intent to submit thesis/dissertation				
f) i. Are there any other problems/issues that you would like to? draw to the attention of the Faculty/Centre for Research Services?	YES			NO	
ii. If yes, have you discussed these problems with your supervisor or Head of Department?	YES			NO	
iii. Has the problem been resolved?	YES			NO	
iv. Do you require any further intervention to address these issue(s)?					
Please elaborate your responses in (f) here					

Comments: (You may use a separate page for your comments)

.....  
**Name of student**

.....  
**Signature**

.....  
**Date**

.....  
**Name of Departmental HOD**

.....  
**Signature**

.....  
**Date**

.....  
**Name of Faculty PG Coordinator S**

.....  
**Signature**

.....  
**Date**

**ANNEX 3B:**

**PROGRESS REPORT**  
 (To be completed by each supervisor, main and co-supervisors)  
**CENTRE FOR RESEARCH SERVICES**  
 Semester.....20.....

**Student Name:** .....

**Student Number:** .....

**Postgraduate Programme Student is enrolled in:** .....

**Student Contact Details Tel and Email Address:** .....

**Mode of study: Full Time/Part Time:** .....

**Academic year of first registration:** .....

**Research Title:** .....

**Supervisor's Name:** .....

**PROGRESS TO DATE:**

On a scale of 1 to 5 (with 1 being poor and 5 excellent), indicate your progress according to your plan of study. If you rate 1-2, please provide details on a separate page.	1	2	3	4	5
Please indicate the frequency of your face to face academic consultation <b>this semester</b> with your student 0 1-3 4-6 >6	0	1-3	4-6	>6	
Please indicate the frequency of other forms of academic communication with your supervisor (never, less frequent, more frequent) Telephone e-mail social media	Telephone				
	e-mail				
	Virtual				
Since your last/previous progress report, has the student progressed with the thesis/dissertation?	YES			NO	
If no, please elaborate					
e) At what stage of your thesis/dissertation is the student now? Tick the stage	Topic & Proposal stage				
	Ethical clearance				
	Literature search				
	Methodology				
	Data Collection				
	Analysis & Write up				
	Submit intent to submit thesis/dissertation				
f) i. Are there any other problems/issues that you would like to draw to the attention of the Faculty/Centre for Research Services?	YES			NO	
ii. If yes, have you discussed these problems with your student or Head of Department?	YES			NO	
iii. Has the problem been resolved?	YES			NO	
iv. Do you require any further intervention to address these issue(s)?					
Please elaborate your responses in (f) here					

Comments: (You may use a separate page for your comments)

.....  
Name of Supervisor

.....  
Signature

.....  
Date

.....  
Name of Department HoD

.....  
Signature

.....  
Date

.....  
Name of Faculty PG Coordinator

.....  
Signature

.....  
Date









## RECOMMENDED FORMAT OF SUMMARIZE CURRICULUM VITAE

## CENTRE FOR RESEARCH SERVICES

The abridged CV should not be more than three-page long

<b>Title: Initials:</b>		
<b>Surname:</b>		
<b>Name/s:</b>		
<b>Academic or equivalent institution to which affiliated:</b>	<b>Past:</b>	<b>Present:</b>
<b>Current Academic Rank</b>		
<b>Work and employment experiences</b>	<b>Past:</b>	<b>Present:</b>
<b>Physical Contact Details (Courier Delivery Address):</b>		
<b>Telephone numbers</b>	<b>Office:</b>	<b>Cell:</b>
<b>Email address/</b>		
<b>Academic Qualifications and Year Obtained/Institution</b>	<b>Qualification/s &amp; Year/s Obtained</b>	
<b>Area/s of Expertise/Specialisation</b>	<b>Primary</b>	<b>Secondary</b>
<b>Record of publications in the last 10 years</b>		
<b>ARTICLES IN PEERED REVIEWED JOURNALS/PROCEEDINGS (top 10 recent)</b>		
Title & Authors: Journal/Proceedings Name		
<b>NATIONAL AND INTERNATIONAL CONFERENCES (top 10 recent)</b>		
Title & Authors & Conference		
<b>CONTRIBUTION IN BOOKS, CHAPTERS IN BOOKS ECT.</b>		
Title & Authors, Book & ISBN		
<b>LIST OF KEY RESEARCH PROJECTS UNDERTAKEN OR COORDINATED FOR THE LAST 10 YEARS, (top 5 recent)</b>		
<b>RECORD OF POSTGRADUATE STUDENT SUPERVISION FOR THE LAST 10 YEARS (top 5 recent)</b>		
Title or Student Role Main/Co Supervisor		
<b>EXAMINATION OF POST GRADUATE THESIS/DISSERATION</b>		
Title/Student & M/PhD		
<b>OTHER ACADEMIC RELATED EXPERIENCES/ACHIEVEMENTS</b>		

**ANNEX 5B:**

**WILLINGNESS TO SERVE AS EXAMINER AND DECLARATION OF CONFLICT OF INTEREST  
(to be completed by examiner)  
CENTRE FOR RESEARCH SERVICES**

I,..... am willing to serve as examiner for student:..... and hereby declare the following possible areas of conflict of interest regarding the examination of the thesis/dissertation titled:

.....  
.....  
.....

<b>POSSIBLE AREA OF CONFLICT</b>	<b>DETAILS</b>
Family (e.g. cousin, in-law)	
Other Personal relationship (e.g. friend)	
Professional (e.g. colleague, research collaborator, co-author)	
Others	
None	

.....  
**Name of Examiner**

.....  
**Signature**

.....  
**Date**

---

---



**ANNEX 7:**

**TEMPLATE OF EXAMINER APPOINTMENT LETTER  
CENTRE FOR RESEARCH SERVICES**

Date

**Examiner Physical Address**

**Telephone**

**E-mail**

Dear Prof/Dr XXX

**Examination of Thesis/Dissertation: Mr./Ms. XXX**

I am pleased to inform you that you have been appointed as an examiner for the above-mentioned student. The manuscript is enclosed herewith. Attached, also find the guidelines for the compilation of the report and the relevant forms to be filled in. Please return the comprehensive report and completed forms in electronic format within 4 weeks (Masters)/ 6 weeks (PhD) from the date of receipt of the manuscript to the Postgraduate Faculty Coordinator (xxxxx@unam.na.).

Please acknowledge receipt of the manuscript. Should you be unable to complete the examination by the indicated time frame, given your other commitments, kindly inform me accordingly.

Best regards

---

Name and Surname  
Postgraduate Faculty Coordinator  
Faculty of xxxxxxxx  
University of Namibia

**ANNEX 8:**

**MARK ALLOCATION OF MASTER'S THESIS  
CENTRE FOR RESEARCH SERVICES**

**Name of Student:** .....

**Student Number:** .....

**Thesis title:** .....  
.....

<b>Assessment Criteria</b>	<b>Allocated mark</b>	<b>Maximum mark</b>
<b>Title:</b> (appropriateness, clear and informative)		2
<b>Abstract:</b> (concise, outlines aim of study, methodology, findings and conclusions)		4
<b>Introduction:</b> background/orientation of study (sufficient and relevant)		3
<b>Introduction:</b> problem statement (clear and logical progression from literature to aims of the study)		3
<b>Introduction:</b> objectives/hypothesis/research questions (well formulated and relevant to the problem statement)		3
<b>Literature review:</b> (relevant, recent, critical, comprehensive and logically/theoretical integrated)		10
<b>Research methods:</b> (clear, detailed, informative, appropriate and supported by literature)		10
<b>Results:</b> Data collected (adequate and relevant)		7
<b>Results:</b> Data analysis (appropriate, relevant to aims and objectives/hypotheses/research questions)		10
<b>Results:</b> Data presented (technical aspects, appropriate, concise, informative and clear)		7
<b>Discussions:</b> Critical, comprehensive, logically integrated, linked to literature, acknowledgment and discussion of limitations, significance and implications of the findings		25
<b>Conclusion and recommendations:</b> clear, concise and supported by data, findings must relate/respond to the objectives/hypotheses/research questions. Recommendations must be linked to the findings		5
<b>Contribution to knowledge:</b> originality and relevance to subject area		3
<b>References:</b> Appropriate format, consistency between in-text citation and reference list		5
<b>Language and technicalities:</b> clear and legible language use and format		3
<b>TOTAL</b>		<b>100</b>

.....  
**Name of Examiner**

.....  
**Signature**

.....  
**Date**

**ANNEX 9A:**

**SUMMARY OF EXAMINATION RESULTS (MASTER THESIS)  
CENTRE FOR RESEARCH SERVICES**

**Name of student:** .....

**Thesis title:** .....

.....

.....

**Department:**.....

**School:** .....

**Faculty:**.....

	<b>EXAMINERS RECOMMENDATIONS</b>	<b>(X)</b>
1.	Thesis PASSES subject to NO CORRECTION corrections Mark allocated: ..... (≥ 50%)	
2	Thesis PASSES subject to MINOR corrections Mark allocated: ..... (≥ 50%)	
3.	Thesis PASSES subject to MAJOR corrections as indicated in the report Mark allocated: ..... (≥ 50%)	
4.	Thesis MUST BE RE-SUBMITTED FOR RE-EXAMINATION after one or more of the following (specify): <b>(No mark to be allocated)</b>	
	4.1 Additional literature review	
	4.2 Additional data collection	
	4.3 Additional data analysis	
	4.4 Thesis re-write	
	4.5 Other (specify in Main Report)	
4.	Thesis FAILED (reasons specified in Main Report). Mark allocated: ..... (≤ 50%)	

.....  
**Name of Examiner**

.....  
**Signature**

.....  
**Date**

**Interpretation of the grading scale:**

<b>% Equivalence</b>	<b>Interpretation</b>
80 and above	Distinction
70 – 79	Very Good
60 – 69	Good
50 – 59	Satisfactory
49 and below	Fail

**ANNEX 9B:**

**SUMMARY OF RE-EXAMINATION RESULTS (MASTER THESIS))  
CENTRE FOR RESEARCH SERVICES**

**Name of student:** .....

**Dissertation Title:** .....  
.....  
.....

**Department:** .....

**School:**.....

**Faculty:** .....

	<b>EXAMINERS RECOMMENDATIONS</b>	<b>(X)</b>
1.	Thesis PASSES subject to MINOR corrections	
2.	Thesis PASSES subject to MAJOR corrections as indicated in the report	
3.	Thesis MUST BE RE-SUBMITTED FOR RE-EXAMINATION after one or more of the following (specify):	
	3.1 Additional literature review	
	3.2 Additional data collection	
	3.3 Additional data analysis	
	3.4 Thesis re-write	
	3.5 Other (specify in Main Report)	
4.	Thesis FAILED (reasons specified in Main Report). ..... (≤ 50%)	

.....  
**Name of Examiner**

.....  
**Signature**

.....  
**Date**

**Interpretation of the grading scale:**

<b>% Equivalence</b>	<b>Interpretation</b>
80 and above	Distinction
70 – 79	Very Good
60 – 69	Good
50 – 59	Satisfactory
49 and below	Fail

**ANNEX 10:**

**SUMMARY OF EXAMINATION RESULTS (PhD/DOCTORAL DISSERTATION)  
CENTRE FOR RESEARCH SERVICES**

**Name of student:** .....

**Dissertation Title:** .....  
.....  
.....

**Department:**.....

**School:**.....

**Faculty:**.....

	<b>EXAMINERS RECOMMENDATIONS</b>	<b>(X)</b>
1.	Dissertation PASSES subject to NO corrections	
2.	Dissertation PASSES subject to MINOR corrections	
2.	Dissertation PASSES subject to MAJOR corrections as indicated in the report	
3.	Di MUST BE RE-SUBMITTED FOR RE-EXAMINATION after one or more of the following (specify):	
	3.1 Additional literature review	
	3.2 Additional data collection	
	3.3 Additional data analysis	
	3.4 Dissertation re-write	
	3.5 Other (specify in Main Report)	
4.	Dissertation FAILED (reasons specified in Main Report). ..... (≤ 50%)	

.....  
**Name of Examiner**

.....  
**Signature**

.....  
**Date**

**Interpretation of the grading scale:**

<b>% Equivalence</b>	<b>Interpretation</b>
80 and above	Distinction
70 – 79	Very Good
60 – 69	Good
50 – 59	Satisfactory
49 and below	Fail



**ANNEX 11:**

**VIVA VOCE EXAMINATION RESULTS FORM  
(NO MARK SHOULD BE ALLOCATED – ONLY PASS/FAIL)  
CENTRE FOR RESEARCH SERVICES**

*(To be attached to the detailed report by the Viva Voce Chairperson)*

**Name of Student:** .....

**Degree registered for:** .....

**Thesis/Dissertation Title:** .....

.....

.....

**Date:** .....

No.	EXAMINERS' RECOMMENDATION	(X)
1.	<b>PASS</b>	
1.1	Student PASSES and NO additional adjustments are required.	
1.2	Student PASSES SUBJECT TO MINOR corrections and revisions	
	Student PASSES SUBJECT TO MAJOR corrections and revisions	
2.	<b>FAIL</b>	
2.1	Student FAILS, but should be given another chance of defending the thesis/dissertation after rectifying the identified weaknesses	
2.2	Student FAILS	

Name and Surname	Designation	Affiliation	Signature
Chairperson			
External Examiner			
External Examiner			
External Examiner			
Internal Examiner			

- The VIVA VOCE Panel Chairperson should prepare a more detailed report according to the regulation **under Viva voce Examinations.**
- *In case of disagreement, each panellist shall show against his/her signature which recommendation (e.g., 1.1, 1.2, 2.1 or 2.2) s/he prefers.*

**TEMPLATE FOR VIVA VOCE CHAIRPERSON REPORT  
CENTRE FOR RESEARCH SERVICES**

**Name of Student:** .....

**Degree registered for:** .....

**Thesis/Dissertation Title:** .....

.....  
.....

**Date of Viva Voce examination :** .....

1. Panel members in attendance
2. Challenges faced with the examination (e.g. logistical arrangements)
3. Summary of the presentation by the student
4. Summary of the discussions during the examination
5. Strong and/or weak points identified during the presentation and discussions
6. Specific recommendations to the student where applicable

We hereby declare that this report is a true reflection of the Viva Voce examination:

Name	Designation	Affiliation	Signature
Chairperson			
External Examiner			
External Examiner			
External/Internal Examiner			
Internal Examiner			

*External panelists who are unable to sign off the report must acknowledge approval of the report via e-mail*

---

**ANNEX 13A**

**MINI THESIS/THESIS/DISSERTATION COVER PAGE**

**CENTRE FOR RESEARCH SERVICES**

**EVALUATION OF SELECTED NAMIBIAN MEDICINAL PLANTS FOR ANTI-HIV PROPERTIES**

**NAME OF STUDENT**

**MONTH AND YEAR OF GRADUATION**

**ANNEX 13B**

**RESEARCH PROPOSAL/SUMMARY/MINI THESIS/THESIS/DISSERTATION**

**TITLE PAGE**

**CENTRE FOR RESEARCH SERVICES**

**EVALUATION OF SELECTED NAMIBIAN MEDICINAL PLANTS FOR ANTI-HIV PROPERTIES**

**A RESEARCH PROPOSAL/ A MINI THESIS/THESIS/DISSERTATION SUBMITTED IN PARTIAL  
FULFILMENT/FULFILMENT OF THE REQUIREMENTS FOR THE DEGREE OF  
MASTER OF SCIENCE (SPECIFIC DEGREE NAME IN FULL)/DOCTOR OF PHILOSOPHY IN  
SCIENCE (BIOLOGICAL SCIENCES)**

**OF  
THE UNIVERSITY OF NAMIBIA  
BY**

.....  
**(NAME OF STUDENT)**

.....  
**(STUDENT NUMBER)**

.....  
**MONTH AND YEAR OF GRADUATION**

**MAIN SUPERVISOR: Name**

**(Affiliation).....**

**CO-SUPERVISOR(S): Name**

**(Affiliation).....**

**NB: Indicate in fulfilment when there is no coursework and in partial fulfilment when there is  
Coursework**

**ANNEX 14  
BREAK IN STUDIES  
(To be completed by the student)**

**CENTRE FOR RESEARCH SERVICES**

**To: Chairperson, School Higher Degrees Board**

Date .....

Name of Student: .....

Student Number: .....

Department: .....

School: .....

Faculty .....

**Higher Degrees Programme Student is enrolled in:**

.....

**Student Contact Details Tel and Email Address:**

.....

Mode of study: Full Time/Part Time: .....

Academic Year of first Registration.....

Reasons for Break in Studies.....

**Break in Studies Academic Year.....**

..... <b>Name of Student</b>	..... <b>Signature</b>	..... <b>Date</b>
---------------------------------	---------------------------	----------------------

..... <b>Name of Supervisor</b>	..... <b>Signature</b>	..... <b>Date</b>
------------------------------------	---------------------------	----------------------

..... <b>Name of HoD</b>	..... <b>Signature</b>	..... <b>Date</b>
-----------------------------	---------------------------	----------------------

..... <b>Faculty PG Coordinator</b>	..... <b>Signature</b>	..... <b>Date</b>
--	---------------------------	----------------------

..... <b>Faculty Officer</b>	..... <b>Signature</b>	..... <b>Date</b>
---------------------------------	---------------------------	----------------------



TEMPLATE OF RESEARCH PERMISSION LETTER  
CENTRE FOR RESEARCH SERVICES

Student Name: .....

Student number: .....

Programme: .....

Approved research title: .....

TO WHOM IT MAY CONCERN

I hereby confirm that the above-mentioned student is registered at the University of Namibia for the programme indicated. The proposed study met all the requirements as stipulated in the University guidelines and has been approved by the relevant committees.

The proposal adheres to ethical principles as per attached Ethical Clearance Certificate. Permission is hereby granted to carry out the research as described in the approved proposal.

Best Regards

-----  
Name: xxxxxx Date  
Head: Postgraduate Research Support Services  
Tel: xxxxxx  
E-mail: xxxxx@unam.na

.....  
Date

**NOTIFICATION FOR RESUMPTION OF HIGHER DEGREE STUDIES**  
 (to be completed by student)  
**CENTRE FOR RESEARCH SERVICES**

**ATTENTION: Faculty Officer**

Break in Studies Academic Year:

--	--	--	--

Studies Resumption Academic Year:

--	--	--	--

This note serves to inform my Department/School/Faculty of my readiness to resume my academic studies.

Name:											
Student number:											

Telephone Number	
Email Address	
Study Programme	
Department	
School	
Faculty	

.....  
 Name of Student                      Signature                      Date

.....  
 Name of Supervisor                      Signature                      Date

.....  
 Name of HoD                      Signature                      Date

.....  
 Faculty PG Coordinator                      Signature                      Date

.....  
 Faculty Officer                      Signature                      Date



**TEMPLATE OF A CONCEPT NOTE  
CENTRE FOR RESEARCH SERVICES**

(guide to all HD students, studying by Research only or doing doctoral studies)

1. Tentative Title
2. Brief Introduction of Study
3. Purpose of Study
4. Brief Preliminary Literature Review
5. Rationale/ Significance of Study
6. Brief Methodology
7. Preliminary References

The concept note should not be more than 2 pages (Masters) and not more than 3 pages (PhD)

**CENTRE FOR RESEARCH SERVICES**

Format of declarations to be included in every thesis/dissertation:

**DECLARATIONS**

I, [student's name], hereby declare that this study is my own work and is a true reflection of my research, and that this work, or any part thereof has not been submitted for a degree at any other institution. No part of this thesis/dissertation may be reproduced, stored in any retrieval system, or transmitted in any form, or by means (e.g. electronic, mechanical, photocopying, recording or otherwise) without the prior permission of the author, or The University of Namibia in that behalf. I, [student's name], grant The University of Namibia the right to reproduce this thesis in whole or in part, in any manner or format, which The University of Namibia may deem fit.

.....  
Name of Student

.....  
Signature

.....  
Date

**ANNEX 24**

**VIVA VOCE PRESENTATION OUTLINE TEMPLATE  
CENTRE FOR RESEARCH SERVICES**

1. Research Title/Topic
2. Overall Background of Study
3. Main Objectives/Questions/Hypothesis of the Study
4. Theoretical/Conceptual Framework, when applicable
5. Data Sources and Methods of Analysis
6. Discussion of Results/Findings
7. Contribution to knowledge (subject area)
8. Conclusions/Recommendations

# Prospectus 2025