

EXECUTIVE SUMMARY

1. **Procurement number:** W/ONB/UNAM-01/2024
2. **The scope of the contract:** CONSTRUCTION OF THE FIRE HYDRANT SYSTEM FOR THE UNIVERSITY OF NAMIBIA, HIFIKEPUNYE POHAMBA CAMPUS IN ONGWEDIVA
3. **Estimated cost:** N\$ 5 800,000.00.
4. **Funding agency:** University of Namibia
5. **Procurement method used:** Open National Bidding
6. **Date of invitation of bids:** 29 February 2024
7. **Closing date for submission of bids:** 05 April 2024, 15H00
8. **Date and place of opening of bids:** 05 April 2024, Unam Main Campus, Windhoek
9. **Number of bids received:** 16
10. **Summary of bids received:** 16

#	Bidders Name	Bid Price (VAT Exclusive) N\$
1.	Mindsure Trading Enterprises Cc	6 689 107.43
2.	Ashikuni Construction & Plumbing Cc	5 159 049.50
3.	First Lady Trading C	4 329 545.00
4.	Itona Trading Cc	4 568 041.50
5.	PPK Investments Cc	3 870 124.50
6.	Rotex Calibora Investment CC	6 704 431.75
7.	Toka Investment Group Cc	5 879 810.85
8.	Vidu Trading Cc	3 472 096.65
9.	Grace Fire Protection Services Cc	4 558 268.00
10.	Watota Investment Cc	2 161 740.93
11.	Afrikem Investments Cc	3 812 733.10
12.	Eteno Trading Enterprises Cc	4 539 473.38
13.	Pilot Investment Cc	3 320 273.00
14.	S. Shikongo Construction & Renovation Cc	3 695 626.00
15.	Etn Technical Services Cc Jv Green Zone Technival Services Cc	5 699 011.29
16.	Hungwe Civil Engineering & Construction Cc Jv Wynnica Plant Hire & Construcion Cc	6 922 391.19

	Grace Fire	Watota	Afrikem	Etemo	Pilot	S. Shikongo	ETN JV Green Zone	Hungwe Civil JV Wynnica
Is the bidder eligible to partake in public procurement?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Pages of the bid signed and initialized by the authorized person were entries or amendments made?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Has the bidder submitted a power of attorney?	N/A	N/A	N/A	Yes	Yes	Yes	Yes	Yes
Namibian 51% Equity (ID submitted as proof)	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Company Registration	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Tax Good Standing Certificate	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Social Security Good Standing Certificate	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes
Affirmative Action compliance certificate	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Bid bid-securing declaration is signed	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Government undertaking from Min of Labour	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Completed and signed Bid Submission Form	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
In case of Joint venture. Has the bidder submitted the JV agreement and outlining all the requirements?	N/A	N/A	N/A	N/A	N/A	N/A	Yes	No

12. Qualification requirement

The evaluation committee evaluated the remaining bid based on the qualifications requirement outlined in the bidding document on page 22. The bidders were evaluated on the following criteria:

- a) Submission of signed-off financial statements for the past three years;
- b) Proof of liquid assets or credit facilities to the value of less than 20% of the bid price (The requirements for liquid assets were detailed in the Bidding Data Sheet);
- c) Provide at least 3 completion certificates for previous similar projects.

	Company name	Mindsure Trading	Ashikuni	First Lady	Itona	PPK	Rotex	Tokar	Vidu
1.	Signed-off financial statements for the past three years	No	Yes	No	Yes	Yes	Yes	Yes	Yes
2.	Proof of liquid assets or credit facilities	Yes	Yes	Yes	No	No	No	Yes	No
3	Provide at least 3 completion certificates for previous similar projects	No	Yes	No Only one completion certificate from Burmeister & Partners (Pty) Ltd is relevant.	No	Yes	Yes	Yes	No

	Company name	Grace Fire	Watota	Afrikem	Eteno	Pilot	S. Shikongo	ETN JV Green Zone	Hungwe Civil JV Wynnac
1.	Signed-off financial statements for the past three years	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes
2.	Proof of liquid assets or credit facilities\	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes
3	Provide at least 3 completion certificates for previous similar projects	Yes	No	Yes	No	Yes	Yes	No	No

Disqualification:

	Company name	Reasons for disqualification
1.	Mindsure Trading	The bidder did not submit signed-off financial statements for the past 3 years. The reference letters and completion certificate are not related to similar projects. Therefore, the bidder is non-responsive.
2	Afrikem investment cc	The Letters of intent from FNB and DBN are for performance guarantee, which are not acceptable as proof of liquid assets. Therefore, the bidder is non-responsive.
3	First Lady Trading CC	The financial statements are not signed by the Accountant, only by the Director. Purchase order from Oshakati Town council is not a completion certificate.

		<p>The following referecensee letters and completion certificates are not relevant:</p> <ul style="list-style-type: none"> • Oniipz Town council • Kunene regional council • Swakopmund Municipality • Focus Private School • Bet- el Primary school <p>Therefore, the bidder is non-responsive.</p>
4	Itona Trading CC	<p>The letter from DBN is for performance guarantee, which is not evidence for proof of liquid assets. The Purchase orders submitted are not completion certificates. The following completion certificates are not relevant:</p> <ul style="list-style-type: none"> • Directorate of Education- Ondangwa • WCE Consulting Engineers • ETN Technical Services • MPW Associates • Oshikoto Regional Council • UNAM <p>Therefore, the bidder is non-responsive.</p>
5	PKP Investment CC	<p>The letter from FNB is subject to the satisfactory of the bank’s criteria, which is not acceptable as proof of liquid assets. The letter of intent from FNB is for performance guarantee, which is not acceptable as proof of liquid assets. Therefore, the bidder is non-responsive.</p>
6	Rotex Calibora Investment	<p>The letter from DBN is subject to the bank’s due dilligence, which is not acceptable as proof of liquid assets. Therefore, the bidder is non-responsive.</p>
7	Vidu Trading CC	<p>The letter from DBN is for performance guarantee funding which is not acceptable as proof of liquid assest. The letter from Standard Bank is for performance guarantee and bank rating, which is not acceptable as proof of liquid assest. The following completion certificates and reference letters are not relevant:.</p> <ul style="list-style-type: none"> • Otjozondjupa regional council • Hardap regional council • Oshana regional council • Zambezi regional council • Ministry of Works • Opwuo Regional council • Omahek regional council • NWR • Roads Authority • Municipality of henties bay and Walvis bay • Afshani Zafsham Architect and ISEC Engineers <p>Therefore, the bidder is non-responsive.</p>
8	Grace Fire Protection Services	<p>Based on the financial statements, the minimum average turnover is less than N\$ 2million. The financial statement for 2024 is not signed-off by the Accountant. Therefore, the bidder is non-responsive.</p>

9	Watota Investment CC	<p>The following completion certificates and reference letters are not relevant:</p> <ul style="list-style-type: none"> • UNAM • Swakopmund municipality • Namwater • Chigama architects • Erongo regional council • Ministry of Education <p>Therefore, the bidder is non-responsive.</p>
10	Etemo Trading Enterprises	<p>The bidders submitted a copy of the Social Security Good standing certificate not certified.</p> <p>The following completion certificates and reference letters are not relevant:</p> <ul style="list-style-type: none"> • Namibia Airports company • Kamilia Architect • Ongwediva Town Council • Claud Bosch Architects • Telecom <p>Therefore, the bidder is not responsive.</p>
11	ETN Technical Services JV Green Zone Technical Services	<p>The following completion certificates and reference letters are not relevant:</p> <ul style="list-style-type: none"> • Agostinho Ferreira Architects • Tellos Namibia consulting Engineers • Una Stuurmann Architects • Ministry of works. • Bernard Mutua Architects • W.Dewulf Architecture • Kondjeni Nkandi Architects • Office of the Prime Minister • Eenhana Town Council • NHE <p>Therefore, the bidder is not responsive.</p>
12	Hungwe Civil Engineering JV Wynnlic Plant Hire	<p>The Joint venture agreement does not outline, that the partners are jointly and severally liable.</p> <p>The following completion certificates and reference letters are not relevant:</p> <ul style="list-style-type: none"> • Element consulting engineers • Okao engineering services • National railways of Zimbabwe • Octagon construction • Oluzizi engineering construction • Telecom • Tredy desigas consulting engineers • Telone • Drenam Pty Ltd • City of Windhoek • EMTU consulting engineers • Namibia technical services • Foresights lithon JV • Nexus Building Pty • Goerge Architect studio <p>Therefore, the bidder is not responsive.</p>

13. Technical Evaluation

The evaluation committee evaluated the remaining bids based on the Technical evaluation criteria outlined in the bidding document. The bidders were on the following criterion:

- a) Experience in constructing similar projects.
- b) Number of constructing similar projects
- c) Qualification and Experience of a Contract Manager
- d) Qualification and Experience of a Site Agent
- e) Qualification and Experience of a Occupational Health and Safety Officer

The minimum score required for a bidder to proceed to the financial evaluation was set as 80% in the bidding document. The outcome of the technical evaluation is outlined below:

Technical Evaluation	Tokar	Ahikuni	Pilot	S. Shikongo
Experience in constructing similar projects [Years of experience].	20 Since 2019	5 Since 2022	10 Since 2021	20 Since 2015
Experience in constructing similar projects [Number of similar projects].	10 <ul style="list-style-type: none"> • Denchi Consulting Engineers • SUCE Consulting Engineers • Dunes Consulting Engineers 	20 <ul style="list-style-type: none"> • Denchi consulting engineers – Omungwelume • Denchi consulting engineers – oshivelo (phase 3) • Denchi consulting engineers – Ongenga • Denchi consulting engineers – Oshivelo (phase 4) • Windhoek Consulting Engineers 	15 <ul style="list-style-type: none"> • Agribusdev • Min of health • NCCS Instment Holdings (Pty) Ltd • Fidels Technical Services 	20 <ul style="list-style-type: none"> • Knight Piésold Consulting • ENI consulting engineers • Om’kumo consulting engineers • Lithon Project Consultants- Okahao • Lithon Project Consultants- Outapi • Lithon Project Consultants- Ongwediva
Contract Manager: Qualification and Experience	25 since 2017 Degree in Civil Engineering	10 Less than 5 years experience. (Since 2020) Degree in Civil Engineering	20 5 years experience Degree in civil engineering	25 Since 2014 National diploma in civil engineering
Site Agent: Qualification and Experience	15 Since 2010 National diploma in Civil Engineering	15 Since 2018 Degree in civil engineering	5 Less than 5 years experience. Degree in civil engineering	15 Since 2017 Degree in civil engineering
Occupational Health and Safety Officer: Qualification and Experience	10 6 years+ (since 2015) Degree in Environment health Science	5 Since 2016 Certificate: SAMTRAC in HSE training	0	5 Since 2015 Certificate in SHE representative and training working at Heights
Attendance of site visit	10	10	0	0
Total	90	65	50	85

14. Financial Evaluation

The responsive bids were ranked financially to identify the lowest responsive bidder.

#	Bidders Name	Bid Price at bid opening (VAT Exclusive) N\$	Athremetic error (N\$)	Corrected bid price (VAT Exclusive) N\$
1.	S. Shikongo Construction & Renovation CC	3 695 626.00	0	3 695 626.00
2.	Tokar Investment Group CC	5 879 810.85	35.30	5 879 775.55

Note: Arithmetic error correction

The bid for Tokar Investment Group CC was found to have arithmetic errors when it was reviewed by the Quantity Surveyor. The bidder was informed of the error and the bidder acknowledged the corrected amount. The bid amount was thus corrected to be N\$5 879 775.55 (exclusive VAT).

15. Recommendation

S. Shikongo Construction & Renovation CC at the cost of **N\$3 695 626.00** VAT exclusive because they submitted the lowest responsive bid.