

## EXECUTIVE SUMMARY OF THE RFQ EVALUATION

1. **Procurement number:** G/RFQ/UNAM-20/2024
2. **The scope of the contract** Supply and Delivery of Protective Clothing for Ogongo farm
3. **Estimated cost:** N\$85,000.00
4. **Funding agency:** University of Namibia
5. **Procurement method used:** Request for Quotations
6. **Date of invitation of bids:** 15 May 2024
7. **Closing date for submission of bids:** 03 June 2024
8. **Date and place of opening of bids:** 03 June 2024, Unam Main Campus, Windhoek
9. **Number of bids received:** 6

10. **BIDS RECEIVED:**

<b>BIDDERS NAME</b>		<b>TOTAL COST (EXCL. VAT)</b>
1	Performance Development Centre	50,363.28
2	Safe Wear Namibia	37,026.00
3	Kale and Sons Trading CC	61,380.00
4	Tekmak Investment	59,729.00
5	Wealthnet Investments CC	38,617.92
6	Mbakewa Trading CC	79,009.26

## **11. STATUTORY DOCUMENTS EVALUATION**

	<b>Mbakeva Trading</b>	<b>Wealthnet</b>	<b>Tekmak</b>	<b>Kale and Sons</b>	<b>Safe Wear Namibia</b>	<b>PDC</b>
<b>The bid Validity period is in line with the 90-days</b>	90	90	120	90	90	90
<b>Quotation letter completed and signed</b>	Yes	Yes	Yes	Yes	Yes	Yes
<b>Price Activity Schedule completed and signed</b>	Yes	Yes	Yes	Yes	Yes	Yes
<b>Specifications &amp; Compliance Sheet completed and signed</b>	Yes	Yes	Yes	Yes	Yes	Yes
<b>Bid securing declaration</b>	Yes	Yes	Yes	Yes	Yes	Yes
<b>Company Registration</b>	Yes	Yes	Yes	Yes	Yes	Yes
<b>Tax Good standing Certificate (Original or certified)</b>	Yes	Yes	Yes	Yes	Yes	Yes
<b>Social Security Certificate (Original or certified)</b>	Yes	Yes	Yes	Yes	Yes	Yes
<b>AA compliance certificate (Original or certified)</b>	Yes	Yes	Yes	Yes	Yes	Yes
<b>Government undertaking from Min of Labour</b>	Yes	Yes	Yes	Yes	Yes	Yes

## 12. TECHNICAL EVALUATION

#	BIDDER'S NAME	SAMPLES SUBMITTED?	QUALITY OF SAMPLE
1.	Performance Development Centre	Yes	Good
2.	Safe Wear Namibia	Yes	Good
3.	Kale and Sons Trading CC	No	
4.	Tekmak Investment	No	
5.	Wealthnet Investments CC	No	
6.	Mbakewa Trading CC	No	

### (a) Disqualifications

The following bidders were disqualified from further evaluation for the following reasons:

#	Company name	Disqualification reason
1.	Kale and Sons Trading CC	The bidder was disqualified because they failed to submit samples as requested.
2.	Tekmak Investment	The bidder was disqualified because they failed to submit samples as requested.
3.	Wealthnet Investments CC	The bidder was disqualified because they failed to submit samples as requested.
4.	Mbakewa Trading CC	The bidder was disqualified because they failed to submit samples as requested.

## 7. FINANCIAL EVALUATION

#	BIDDER'S NAME	TOTAL AMOUNT VAT EXCL. (N\$)	TOTAL AMOUNT VAT INCL. (N\$)
1.	Performance Development Centre	50,363.28	57,917.77
2.	Safe Wear Namibia	37,026.00	42,579.90

## 5. RECCOMENDATION

It's hereby recommended that the contract be awarded as follows to the lowest responsive bidder in terms of Section 55, Subsection 4 of the Public Procurement Act, 15 of 2015. **Safe Wear Namibia** for N\$37,026.00 (vat exclusive), N\$42,579.90 (inclusive VAT).