

EXECUTIVE SUMMARY OF THE RFQ EVALUATION

1. **Procurement number:** NCS/RFQ/UNAM-03/2023
2. **The scope of the contract:** Renewal of Microsoft Open Value Subscription
3. **Estimated cost:** N\$ 1,700,000.00
4. **Funding agency:** University of Namibia
5. **Procurement method used:** Request for Sealed Quotations
6. **Date of invitation of bids:** 23 January 2024
7. **Closing date for submission of bids:** 07 February 2024
8. **Date and place of opening of bids:** 07 February 2024, Unam Main Campus, Windhoek
9. **Number of bids received:** 7

1. BIDS RECEIVED:

BIDDERS NAME		TOTAL COST (EXCL. VAT)
1.	Petabytee Investment CC	1 906 445.55
2.	Virtua Technologies (Pty) Ltd	2 697 771.34
3.	Shine Technologies (Pty) Ltd	3 961 270.56
4.	Paratus Telecommunications (Pty) Ltd	1 516 859.47
5.	Twinrain Technologies Solutions (Pty) Ltd JV Red Dot Distributors FZE	1 464 713.61
6.	Business Connexion Namibia Pty Ltd	1 541 967.62
7.	Salt Essential Information Technology (Pty) Ltd	4 068 703.40

2. STATUTORY DOCUMENTS EVALUATION

#	BIDDER	Bid Validity Period (90 days req)	Bid Securing Declaration	Company Registration	NAMRA Good standing	Social Security Good standing	Min. of Labour undertaking	Affirmative Action Certificate
1.	Petabyte Investment CC	90	YES	YES	YES	YES	YES	YES
2.	Virtua Technologies (Pty) Ltd	90	YES	YES	YES	YES	YES	YES
3.	Shine Technologies (Pty) Ltd	90	YES	YES	YES	YES	YES	YES
4.	Paratus Telecommunications (Pty) Ltd	7	YES	YES	YES	YES	YES	YES
5.	Twinrain Technologies Solutions (Pty) Ltd	90	YES	YES	YES	YES	YES	YES
6.	Business Connexion Namibia Pty Ltd	90	YES	YES	YES	YES	YES	YES
7.	Salt Essential Information Technology (Pty) Ltd	90	YES	YES	YES	YES	YES	YES

(a) Disqualifications

The following bidders were disqualified from further evaluation for the following reasons:

#	Company name	Disqualification reason
1	Paratus Telecommunications (Pty) Ltd	The bidder was disqualified because they offered a bid validity period of 7 days which is less than the 90 days requested.

3. TECHNICAL EVALUATION

Bidders were assessed against the technical evaluation criteria as stated in Table 1. The total technical evaluation is out of a score of 100. The bidder must score a minimum 70% to proceed to the financial evaluation stage. Bidders who failed to achieve the required minimum score of 70% were deemed “technically non-responsive”. Technically non-responsive bids were excluded from being awarded this bid. The procurement contract will be awarded to the lowest quoted substantially responsive and technically compliant bid.

Table 1: Evaluation Criteria

Criteria	Scoring guide	Score	Max score	Petabytee	Virtua	Shine	Twinrain	BCX	Salt
Provide proof of being a certified Microsoft Partner <i>Provide proof from the Microsoft Portal</i>	Gold Status	30	30	30	15	0	15	30	30
	Silver Status	15							
	Certified Partner	5							
Bidders must have a direct relationship with Microsoft as a Cloud Solutions Partner <i>Provide proof from the Microsoft Portal</i>	Yes	20	20	20	20	0	20	20	20
	No	0							
Bidders must be a Solutions Partner for Modern Work <i>Provide proof from Microsoft Portal</i>	Yes	20	20	20	0	0	20	20	20
	No	0							
Bidders must have successfully deployed Modern Works <i>Bidder must provide certified copies of reference letters from previous clients. Letters should not be older than 5 years and should on the client's letterhead.</i>	3 or more letters	15	15	0	10	0	15	10	15
	1 - 2 letters	10							
	No letters	0							
Bidders must have successfully offered Microsoft 365 Enablement Training <i>Bidder must provide certified copies of reference letters from previous clients. Letters should not be older than 5 years and should on the client's letterhead.</i>	3 or more letters	15	15	10	10	0	15	0	15
	1 - 2 letters	10							
	No letters	0							
TOTAL			100	80	55	0	85	80	100

(a) Disqualifications

The following bidders were disqualified from further evaluation for the following reasons:

#	Company name	Disqualification reason
1	Virtua Technologies (Pty) Ltd	The bidders failed to achieve the required minimum score of 70% and deemed technically non-responsive.
2	Shine Technologies (Pty) Ltd	The bidders failed to achieve the required minimum score of 70% and deemed technically non-responsive.

4. FINANCIAL EVALUATION

#	BIDDER'S NAME	TOTAL AMOUNT VAT EXCL. (N\$)	TOTAL AMOUNT VAT INCL. (N\$)
1.	Petabyte Investment CC	1 906 445.55	2 192 412.38
2.	Twinrain Technologies Solutions (Pty) Ltd JV Red Dot Distributors FZE	1 464 713.61	1 684 420.65
3.	Business Connexion Namibia Pty) Ltd	1 541 967.62	1 773 262.76
4.	Salt Essential Information Technology (Pty) Ltd	4 068 703.40	4 679 008.92

5. RECCOMENDATION

It's hereby recommended that the contract be awarded as follows to the lowest responsive bidder in terms of Section 55, Subsection 4 of the Public Procurement Act, 15 of 2015. **Twinrain Technologies Solutions (Pty) Ltd JV Red Dot Distributors FZE** for **N\$ 1 464 713.61** (VAT exclusive)