REGISTRATION FREQUENTLY ASKED QUESTIONS FOR STUDENTS
Where do I go if I want to register online?

- Go to the UNAM website [www.unam.edu.na](http://www.unam.edu.na)
- Click STUDY @ UNAM

- Click Online Registration

Or

- Go to the MY UNAM PORTAL: [https://my.unam.edu.na/login](https://my.unam.edu.na/login)
- Sign in using your student number and password.
- Click on Student iEnabler.
Q. What pin do I use if I want to login to register online?

- Select Student
- Enter Student Number
- Enter Pin: YYMMDD
- Add Subject to a Registration.

<table>
<thead>
<tr>
<th>Academic Year</th>
<th>Academic Period</th>
<th>Mode of Study</th>
<th>Qualification</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>2019</td>
<td>0</td>
<td>FM</td>
<td>1185CC</td>
<td>BSC IN CHEMISTRY (HONOURS) MEDICINAL</td>
</tr>
</tbody>
</table>
Q. I’m getting the error “The Institution has not yet permitted to the use of this option to you as yet?”

A. Please contact your Faculty Officer on the details at the bottom of page.

Q. I am getting error “No possible subject could be loaded from the academic structure”?

Please contact your Faculty Officer on the details at the bottom of the page.
Q. I get an error that I need to make a Down payment.

Please contact the finance department.

- Mbeeli Sakaria, mbeeli@unam.na +264 61 206 4888
- Nguarambuka Natasha, hnguarambuka@unam.na +264 61 206 3081
- Shilongo Rosa, rmshilongo@unam.na +264 61 206 4538

Q. When I click on add subjects no subjects appear?

Please contact your Faculty Officer on the details at the bottom of page.

Q. I paid my tuition fees through the bank but my fees are still not reflecting?

Please contact the finance department.

- Green Souryah, sgreen@unam.na +264 61 206 3421
- Mvula Dorothy, dmvula@unam.na +264 61 206 4882
  - bankandcash@unam.na

Q. Which banking details do I use when I want to make a bank transfer to pay my tuition fees?

Direct Bank Deposits or Electronic Fund Transfers (EFT) can be made to the following UNAM account:

<table>
<thead>
<tr>
<th>Account name:</th>
<th>UNAM Student Deposit Account</th>
</tr>
</thead>
<tbody>
<tr>
<td>Account type:</td>
<td>Current account</td>
</tr>
<tr>
<td>Bank name:</td>
<td>First National Bank Namibia</td>
</tr>
<tr>
<td>Branch code:</td>
<td>281872</td>
</tr>
<tr>
<td>Swift code:</td>
<td>FIRNNANX</td>
</tr>
<tr>
<td>Account number:</td>
<td>62246793451</td>
</tr>
<tr>
<td>Reference number:</td>
<td>Student Number (Compulsory)</td>
</tr>
</tbody>
</table>
For further information on outstanding fee balances, please contact: +264 (0)61 206 3370

Q. I was awarded a bursary or loan (NSFAF) who do I contact if I want to submit my reward letter?

Contact our bursary office

- Likando Webster, wilikando@unam.na +264 61 206 3550
- Somaes Tracey, tsomaes@unam.na +264 61 206 3769

Faculty Officers per Faculty

- Faculty of Education - Nangula Osuin, onangula@unam.na +264 61 206 3978
- Faculty of Agriculture and Natural Resources - Simasiku Kalonda, ksimasiku@unam.na 065-2235323
- FACULTY OF ECONOMIC AND MANAGEMENT SCIENCE - Nelago Ottilie, onelago@unam.na 0612063987
- FACULTY OF ENGINEERING AND INFORMATION TECHNOLOGY - Kashiakumwa Paulina, pnshivute@unam.na 065-2324004
- FACULTY OF HUMANITIES AND SOCIAL SCIENCES - Peter Ilena, ipeter@unam.na +264 61 206 3813
- FACULTY OF LAW - Sampson David, dsampson@unam.na +264 (0) 61 206 3998
- FACULTY OF SCIENCE - Tijpura Tekla, htijpura@unam.na 061-2063047
- SCHOOL OF MEDICINE - Mario Florinda, fmario@unam.na +264612065015
- SCHOOL OF NURSING - Beukes Nicolas, ncbeukes@unam.na, +264 61 206 3828
- SCHOOL OF PHARMACY - Mario Florinda, fmario@unam.na +264612065015
- SCHOOL OF PUBLIC HEALTH - Nakale Elifas, enakale@unam.na, +264 65 2232207

Per Campus

- WINDHOEK CAMPUS (Distance) - Joseph Janey, jjoseph@unam.na +264 61 206 4615
- ENG. JOSÉ EDUARDO DOS SANTOS CAMPUS - Kashiakumwa Paulina, pnshivute@unam.na 065-2324004
- HAGE GEINGOB CAMPUS - Mario Florinda, fmario@unam.na +264612065015
- HIFIKEPUNYE POHAMBA CAMPUS - Kalwenya FRANSISKA, fkalwenya@unam.na 065-2323048
- KATIMA MULILO CAMPUS - Mabuku-Chata Nzinja, pcchata@unam.na 066-253422
- KHOMASDAL CAMPUS - Bock Belinda, bjansen@unam.na +264 61 206 7208
- NEUDAMM CAMPUS - Simasiku Kalonda, ksimasiku@unam.na 065-2235323
- OGONGO CAMPUS - Simasiku Kalonda, ksimasiku@unam.na 065-2235323
- OSHAKATI CAMPUS - Felix Agnes, qfelix@unam.na +264 65 2232268
- RUNDU CAMPUS - Kamwi Nicosia, nkamwi@unam.na +264 (0) 66 268 6074
- SAM NUJOMA CAMPUS - Simasiku Kalonda, ksimasiku@unam.na 065-2235323
- SOUTHERN CAMPUS - Gomachab Romario, rgomachab@unam.na +264 632202044