

English for Academic Purposes	ULEA 3519
English Communication and Study Skills	ULCE 3419
English for General Communication	ULEG 2410
Communication and Study Skills for Law Students	ULCL 3612
English Communication for Certificate Purposes	LCEC 1311

O Level

1 – 2 = A - Distinction

3 – 4 = B - Credit

5 – 6 = C – Credit

7 – 8 = Pass

9 = Fail

The following is the Language Centre Exemption Criteria, to be used and followed by the Office of Registrar and ALL Faculties effective from January 2012.

**UNIVERSITY OF NAMIBIA  
LANGUAGE CENTRE  
REVISED EXEMPTION CRITERIA 2016**

<b>POLICY AND PROCEDURE FOR GRANTING EXEMPTIONS FROM COMMUNICATION AND STUDY SKILLS IN ENGLISH (CSSE) MODULES</b>
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The following document outlines the policy and procedure for granting exemptions from CSSE streams or the entire CSSE course used at the Language Centre, UNAM.

## Rationale

The Exemption criteria are reviewed and revised on a continuous basis. Students would be placed into different streams according to the grades they have obtained in English at secondary school. The practice of accepting grades from secondary school is applicable to all other academic departments at UNAM.

<b>SYSTEMS and GRADES</b>	<b>EXEMPTED from:</b>	<b>MODULES to be selected:</b>
<b>NSSC (Higher: <i>First Language</i> - 1, 2, 3, 4)</b>	<b>ULEG 2410 ULCE 3419</b>	<b>ULEA 3519</b>
<b>NSSC (Higher: <i>Second Language</i> -1, 2, 3)</b>	<b>ULEG 2410 ULCE 3419</b>	<b>ULEA 3519</b>
<b>NSSC (Higher: <i>Second Language</i> - 4)</b>	<b>ULEG 2410</b>	<b>ULCE 3419, ULEA 3519</b>
<b>NSSC (Ordinary: <i>First Language &amp; Second Language A, B</i>)</b>	<b>ULEG 2410 ULCE 3419</b>	<b>ULEA 3519</b>
<b>NSSC (Ordinary: <i>First &amp; Second Language</i> - C)</b>	<b>ULEG 2410</b>	<b>ULCE 3419, ULEA 3519</b>
<b>NSSC (Ordinary: <i>First &amp; Second Language</i> - D)</b>	<b>None</b>	<b>ULEG 2410 and ULEA 3519</b>
<b>HIGCSE (<i>First Language</i>) - 1,2,3,4)</b>	<b>ULEG 2410 ULCE 3419</b>	<b>ULEA 3519</b>
<b>HIGCSE (<i>Second Language</i>) - 1,2,3)</b>	<b>ULEG 2410 ULCE 3419</b>	<b>ULEA 3519</b>
<b>HIGCSE (<i>Second Language</i> - 4)</b>	<b>ULEG 2410</b>	<b>ULCE 3419, ULEA 3519</b>

<b>IGCSE (<i>First &amp; Second Language</i> - A = 70%+ B = 60-69%</b>	<b>ULEG 2410 ULCE 3419</b>	<b>ULEA 3519</b>
<b>IGCSE (<i>First &amp; Second Language</i> C = 50-59%</b>	<b>ULEG 2410</b>	<b>ULCE 3419 and ULEA 3519</b>
<b>IGCSE (<i>First &amp; Second Language</i> - D = 40-49% E = 29-39%</b>	<b>None</b>	<b>ULEG 2410 and ULEA 3519</b>
<b>CAPE EDUCATION (HG- A, B, C, D)</b>	<b>ULEG 2410 ULCE 3419</b>	<b>ULEA 3519</b>
<b>CAPE EDUCATION (HG -E)</b>	<b>ULEG 2410</b>	<b>ULCE 3419 and ULEA 3519</b>
<b>CAPE EDUCATION (HG- F)</b>	<b>None</b>	<b>ULEG 2410 and ULEA 3519</b>
<b>CAPE EDUCATION (SG – A, B)</b>	<b>ULEG 2410 ULCE 3419</b>	<b>ULEA 3519</b>
<b>CAPE EDUCATION (SG- C)</b>	<b>ULEG 2410</b>	<b>ULCE 3419 and ULEA 3519</b>
<b>CAPE EDUCATION (SG - D)</b>	<b>None</b>	<b>ULEG 2410 and ULEA 3519</b>
<b>RSA: National Senior Certificate HG 7 = 80-100% = A 6 = 70-79% = B 5 = 60-69% = C</b>	<b>ULEG 2410 ULCE 3419</b>	<b>ULEA 3519</b>
<b>RSA: National Senior Certificate HG – 4 = 50-59% = D</b>	<b>ULEG</b>	<b>ULCE 3419 and ULEA 3519</b>
<b>RSA: National Senior Certificate HG 3 = 40 -49% = E</b>	<b>None</b>	<b>ULEG 2410 and ULEA 3519</b>
<b>A-LEVEL (GCE – A, B, C, D, E)</b>	<b>ULEG 2410 ULCE 3419</b>	<b>ULEA 3519</b>
<b>A-LEVEL (GCE- N or O or Subsidiary)</b>	<b>ULEG 2410</b>	<b>ULCE 3419 and ULEA 3519</b>

<b>O-LEVEL (GCE –A , B)</b> <b>A=1,2 = Distinction</b> <b>B=3,4 = Credit</b>	<b>ULEG 2410</b> <b>ULCE 3419</b>	<b>ULEA 3519</b>
<b>O-LEVEL (GCE - C)</b> <b>C=5,6 = Credit</b>	<b>ULEG 2410</b>	<b>ULCE 3419 and ULEA 3519</b>
<b>O-LEVEL (GCE -D)</b> <b>D=7,8 = Pass</b>	<b>None</b>	<b>ULEG 2410 and ULEA 3519</b>
Students who passed <b>English Foundation (ENF1100)</b> at the Northern Campus.	<b>ULEG 2410</b>	<b>ULCE 3419 and ULEA 3519</b>
Students who have done <b>CSSE</b> as a year module and have <b>passed</b> the module.	<b>ULEG 2410</b> <b>ULCE 3419</b>	<b>ULEA 3519</b>
Students who passed <b>English for Academic Purposes</b> or an equivalent <b>elsewhere at University level</b> , and have passed with 50 % or more. Exemption subject to submission of <b>previous course outline</b> .	<b>All</b>	<b>NONE</b>
Students who passed an <b>English Communication module</b> at a <b>College level</b> (Ogongo and Tsumis, all former Colleges of Education such as Windhoek, Rundu, Katima Mulilo and Ongwediva, and Theological Centres, etc).	<b>ULEG 2410</b> <b>ULCE 3419</b>	<b>ULEA 3519</b>
Students who passed <b>Practical English</b> at UNAM (from None-Anglophone countries).	<b>ULEG 2410</b> <b>ULCE 3419</b>	<b>ULEA 3519</b>
<b>IUM</b> (International University of Management) Students who have passed <b>modules</b> with <b>Business English</b> (Spoken Business English, English short course, Professional Presentation) – <b>One or Two Years</b>	<b>Plus Grade 12:</b> <b>E-symbol</b> <b>D- symbol</b> <b>C- symbol</b>	<b>ULEG 2410 and ULEA 3519</b> <b>ULCE 3419 and ULEA 3519</b> <b>ULEA 3519</b>

Students who have passed <b>modules</b> with <b>Business English</b> (Spoken Business English, English short course, Professional Presentation) for two <b>years</b> background at <b>Damelin/</b>	<b>ULEG 2410</b>	<b>ULCE 3419 and ULEA 3519</b>
Students who passed English 1 (2 semesters) at <b>International Training College Lingua</b> (NQF Level 3) NQF Credits = 24	<b>ULEG 2410</b>	<b>ULCE 3419 and ULEA 3519</b>
Students who passed <b>Communication 1</b> or <b>Communication 2</b> (old system) OR <b>Modules 1-4</b> (new system) OR <b>Modules 5-6</b> or <b>Professional Writing</b> or <b>Professional Communication</b> at the Polytechnic of Namibia.	<b>ULEG 2410</b> <b>ULCE 3419</b>	<b>ULEA 3519</b>
Students who passed Language in Practice ( <b>LIP 4115</b> ) at the <b>Polytechnic of Namibia.</b>	<b>ULEG 2410</b>	<b>ULCE 3419 and ULEA 3519</b>
Students who passed English in Practice ( <b>LPB 0320/EPR511S</b> ) at the Polytechnic of Namibia.	<b>ULEG 2410</b> <b>ULCE 3419</b>	<b>ULEA 3519</b>
Students who passed Communication Skills ( <b>CSK 0420</b> ) at the <b>Polytechnic of Namibia.</b>	<b>ULEG 2410</b> <b>ULCE 3419</b>	<b>ULEA 3519</b>
Students who passed the <b>EGC 0100 and ECN 0100 or UCG 2110, UCR 2110 and UCN 2110, ULEG 2410.</b>	<b>ULEG 2410</b> <b>ULCE 3419</b>	<b>ULEA 3519</b>
<b>Students who</b> passed English for Academic Purpose ( <b>EAP511S</b> ) at the Polytechnic of Namibia	<b>ULEA 3519</b>	<b>FULL EXEMPTION</b>
Students who passed Academic Writing at the University of Zambia ( <b>ELL/LAL 115</b> )	<b>ULEA 3519</b>	<b>FULL EXEMPTION</b>

Students who passed <b>CSS0101</b> (Introduction to English 1) and <b>CSS0102</b> (Introduction to English 2).(2001), <b>CSS0103</b> (2001) and <b>EGC 0100 – (2002)</b>	<b>ULEG 2410</b> <b>ULCE 3419</b>	<b>ULEA 3519</b>
UCG3119 and UCE3119	<b>ULEG 2410</b> <b>ULCE3419</b>	<b>ULEA3519</b>
UCA3119 (2005)	<b>ULEG 2410</b> <b>ULCE 3419</b>	<b>ULEA 3519</b>
Law Students	<b>ULEG 2410</b> <b>ULCE 3419</b>	<b>ULEA 3519 and ULCL 3612</b>
Students who passed <b>English Advanced level</b> at the Language Centre, University of Namibia (Students who studied in Namibian Secondary Schools)	<b>None</b>	<b>ULEG 2410 and ULEA 3519</b>
<b>Access Students</b>	<b>ULEG 2410</b>	<b>ULCE 3419 and ULEA 3519</b>
<b>Mature Entry</b> Degree Students (minimum 50% pass mark)	<b>None</b>	<b>ULEG 2410 and ULEA 3519</b>
<b>Mature Entry</b> Diploma Students (minimum 50% pass mark)	<b>None</b>	<b>ULEG 2410 and ULEA 3519</b>
<b>Certificate Students</b> <b>E -symbol</b>	<b>None</b>	<b>LCEC 1311, ULEG 2410 and ULEA 3519</b>
<b>Certificate Students</b> <b>D -symbol</b>	<b>LCEC 1311</b>	<b>ULEG 2410 and ULEA 3510</b>
<b>Certificate Students</b> <b>C -symbol</b>	<b>ULEG 2410</b>	<b>ULCE 3419 and ULEA 3519</b>
TOEFL (American) and ELTS (British)	<b>None</b>	<b>ULEG 2410 and ULEA 3519</b>
<b>Univ. of Stellenbosch. Scientific</b>	<b>ULEA 3519</b>	<b>FULL EXEMPTION</b>

Skills 172 Year-course		
<b>Univ. of Potchefstroom.</b> Academic Literacy Year-course AGLA 121 PACF	<b>ULEA 3519</b>	<b>FULL EXEMPTION</b>
<b>University of Pretoria:</b> Language and Study Skills- Academic Literacy. Semester Course. <b>LST 110</b>	<b>ULEA 3519</b>	<b>FULL EXEMPTION</b>
<b>NAMCOL:</b> English for General Communication (1901) (Apply from 2016)	<b>ULEG 2410</b>	<b>ULCE 3419 and ULEA 3519</b>
<b>NAMCOL:</b> English Communication Course (1706) (Apply from 2016)	<b>ULEG 2410</b>	<b>ULCE 3419 and ULEA 3519</b>
<b>Institute of Bankers (NQF Level 6 and 7)</b>	<b>NONE</b>	<b>ULEG 2410 and ULEA 3519</b>
<b>Bischofliches Pius-Gymnasium Aachen</b> <b>English (Major subject)</b> Points: 13-15 Very Good	<b>ULCE 3419</b>	<b>ULEA 3519</b>

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Mr. L. SIMASIKU

DIRECTOR: LANGUAGE CENTRE

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LECTURER: LANGUAGE CENTRE